



FULL PARISH COUNCIL MEETING - AGENDA

You are hereby summoned to attend this virtual meeting via Zoom Meeting ID: 988 9685 5586

Thursday 4th June 2020 10.30am

Press and public welcome

1. **ATTENDANCE** - To note those present and to consider apologies for absence.
2. **DECLARATION OF INTEREST** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** - to agree the accuracy of the final minutes of the Parish Council meeting of the **7th May 2020**.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from District Councillors.
 - 4.2. To receive a report from County Councillor for Wroxham Ward.
 - 4.3. A review of crime figures and any update from **Norfolk Police**.
 - 4.4. Public speaking - to allow the public to speak on any Parish matter up to 5 minutes each and not exceeding 15 minutes in total.
5. **MATTERS ARISING FOR INFORMATION ONLY**
6. **CORRESPONDENCE**
 - 6.1. Norfolk County Council Highways – notification that the Norwich Western Link has received central government approval to move onto the next stage of planning.
7. **LIASON WITH OTHER BODIES – Cllr M Allsop**
 - 7.1. Norfolk Police – report on crime figures
 - 7.2. Hoveton Parish Council – meeting update
8. **OPERATION GOOD NEIGHBOUR – Cllr E Allsop**
9. **PLANNING – Cllr M Allsop**
 - 9.1. 15 Charles Close, NR12 8TT – Erection of new fence. Broadland District Council application no . 20200956. Deadline 5th June.
 - 9.2. 17 Charles Close. Demolition of rear conservatory and internal walls. New rear and front extensions, with rooms in the roof. Broadland District Council application no 20200987. Deadline for comments 10th June.
 - 9.3. 4 Hartwell Road. Proposed minor improvements including rendering, increasing roof height of garage and replacement of doors and windows. Broadland District Council planning application no 20201003. Deadline for comments 10th June.
 - 9.4. 127 Norwich Road, NR12 8RY. Proposed loft extension. Broadland District Council planning application no 20201049. Deadline for comments 18th June.
 - 9.5. 16 Church Terrace, Church Lane, NR12 8SH. Alteration to roof ridge to incorporate the existing flat roof side extension. Broadland District Council planning application no 20201056. Deadline for comments 20th June.

- 9.6.** Tree works application:
9.6.1. Hill House, 2 Skinners Lane, Wroxham. T1: Sycamore - fell and replace with Osier. Broads Authority planning application no BA/2020/0165/TCAA . Deadline for comments 18th June.
- 10. FRIENDS OF CAEN MEADOW – Cllr Ireland**
10.1. Update on signage
10.2. Issues created by increase in visitor numbers, including complaints about parking and litter
10.3. The Dell – update.
- 11. CEMETERY - Cllr Mantle**
11.1. Extension update – to include planning advice, tender for roadway and the award of hedging plants.
11.2. Existing cemetery – plans for improvement, including memorial trees; removal of a few trees and grass improvements.
11.3. Memorial garden – replanting and maintenance contract
- 12. MALTHOUSE LANE REGISTRATION – Cllr Fiske**
- 13. PUBLIC RECYCLING BINS – Cllr Mantle**
- 14. AGNES GARDENER PLAYGROUND – Cllr Joynson**
- 15. TRAFFIC/SAM DATA REVIEW – Cllr Joynson**
- 16. VILLAGE SIGN & WAR MEMORIAL GARDENING – Cllr Fiske**
- 17. FOOTWAY LIGHTING - Cllr Mantle**
- 18. NEW VILLAGE SIGN – Cllr E Allsop**
- 19. FINANCIAL MATTERS – Cllr Joynson**
19.1. To review this period's financial position:
19.1.1. To note total bank balances.
19.1.2. Receipts - to note receipts in the period.
19.1.3. Payments - to approve payments as recorded in the payment schedule.
19.2. To discuss the programme for end of financial year.
19.3. To note the minutes of the Finance committee meeting.
19.4. To agree the proposal to cancel the annual Christmas tree to pay for Cemetery maintenance.
- 20. GOVERNANCE AND ADMINISTRATION – Cllr Everett**
20.1. Coronavirus risk assessment – including HR, playground reopening
20.2. Future meeting times and locations.
- 21. ITEMS FOR NEXT AGENDA – 2nd July 2020 at 6.30pm**