# Meeting Minutes

MetroParks Foundation
Date: June 11, 2024
Prepared by: Thomas H. Sanborn, *Secretary*
Signature: ______________________________

## I. Call to Order *(Mark Wenick, President)*

A. Mark called the meeting to order at approximately 2:00 pm.
B. Roll Call:
- ☑ Mark Wenick, President
- ☑ Thomas H. Sanborn, Secretary
- ☑ Cynthia Wollet, Treasurer
- ☑ Jamie Dietz, Board Member
- ☑ Ted Schmidt, Board Member
- ☑ Lee Frey, Board Member
- ☐ Jeff Harvey, Board Member

## II. Approval of Meeting Minutes

A. A motion to approve the 03-05-24 meeting minutes as prepared was made by Lee. The motion was seconded by Tom. There was no additional discussion. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

## III. Treasurers Report *(Cindy Wollet, Treasurer)*

A. Cindy provided a review of the financial statements that included a copy of the May 2024 PNC Financial Statements for both the short term and endowment fund being provided to all. On average we are looking at a 3% increase. Aaron added that he and Chris did meet with Myra to finalize sub-account names.

B. Cindy presented and requested approval of payment for invoices received to date from Brouse McDowell totaling $4,405.50. A copy of a June 10, 2024 invoice was provided to all. A motion to approve payment of the invoices was made by Ted. The motion was seconded by Lee. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

C. Cindy presented and requested approval of payment for invoices received to date from Cohen & Co. totaling $15,300.00. A copy of a May 29, 2024 invoice was provided to all. A motion to approve payment of the invoices was made by Lee. The motion was seconded by Jamie. Cindy shared that the fees reflect a change to a GAAP basis type audit. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

D. Aaron presented and requested approval of the Collier Bikeway Endowment Fund Distribution request. Mark identified the value of the request at $4,634 and is for the long-term maintenance and care of the MetroParks Bikeway. A motion to approve the request was made by Ted. The motion was seconded by Jamie. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

E. Aaron presented and requested approval of the Fellows Riverside Gardens Short Term Fund funding request. Mark identified the value of the request at $5,000 and is for the maintenance and care of the fragrance garden at Fellows Riverside Gardens. The funds were provided by a donor specifically for the fragrance garden. A motion to approve the request was made by Lee. The motion was seconded by Jamie. The following vote:

- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

F. Aaron presented and requested approval of the Tree Short Term Fund funding request. Mark identified the value of the request at $5,000 and is for the planting of trees at Vickers Nature Preserve. The funds were provided by donors specifically for the reforestation within Mill Creek MetroParks. A motion to approve the request was made by Tom. The motion was seconded by Lee. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

G. Aaron presented and requested approval of the FNC Loan Payment funding request. Mark identified the value of the request at $235,107.26 and this is the mid-year loan payment installment. A motion to approve the request was made by Ted. The motion was seconded by Jamie. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

H. Aaron presented and requested approval of the FRG Gazebo Short Term Fund funding request. Mark identified the value of the request at $5,479.00. This is a reimbursement request for work performed by MCMP staff including the replacement of the planter boxes at the Beeghly Gazebo. A motion to approve the request was made by Lee. The motion was seconded by Tom. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed

## IV. MetroParks Executive Director Report *(Aaron Young)*

A. Aaron shared that several of the 2024 Capital Improvement Projects have been bid, awarded and are beginning to start. Those include, Bikeway Improvements, FRG Restroom Improvements, Stormwater Improvements and Paving Improvements. Aaron also shared an update on the cross-country course.

## V. MetroParks Development Director Report *(Chris Litton)*

A. Chris provided a brief update on the submission to the Transportation HUD Bill. Recently a $2.3 million was sought through Sherrod Brown's office. Status is pending until Fall of 2024. The request is now with the Senate sub-committee review. A separate ARC Grant related to tourism was also submitted in May 2024. A $250,000 request was submitted. We should know an answer by late July 2024.

## VI. MetroParks Board President Report

A. Lee shared that all is good within the MetroParks. We still have the same individuals who are on differing sides of the deer issue. The issue is still in the courts. FFRG presented a check for the profits of the recent plant sale to the Board. Lee also provided a brief update on the status of the legal issue associated with the deer program.

## VII. Unfinished Business

A. Chris provided an update on the status of the 2023 audit being performed by Cohen & Co. We are three weeks into the process and things are progressing well. 40 samples of donor intent have also been submitted. Completion date is anticipated by July 31, 2024. Cohen & Co is making some recommendations on record keeping moving forward after the structure changes.

B. Aaron provided an update on the Foundation restructuring. Last evening the Board of Park Commissioners approved a resolution authorizing the distribution of trust assets to the MCMPF upon the termination of the 8th Amended and Restated Trust Agreement as recommended by Brouse McDowel. The next step is to request approval of the Probate Court.

## VIII. New Business

A. None.

## IX. Next Meeting

A. Quarterly Meetings: 2nd Tuesday of the Month @ 2:30 pm in Administration Building
- **Annual Meeting February of each Year**
- **March 5, 2024**
- **June 11, 2024**
- **September 10, 2024**
- **December 10, 2024**

B. Annual Report to be provided to the MCMP Board in December of each year.

## X. Adjournment

A. A motion to adjourn at approximately 3:08 pm was made by Jamie, Seconded by Tom. There was no further discussion. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye;
- Against: none.
- Motion Passed