Meeting Minutes

MetroParks Foundation
Meeting Date: December 9 2025

I. Call to Order *(Mark Wenick, President)*

A. Mark called the meeting to order at approximately 2:30 pm.
B. Roll Call:
- ☑ Mark Wenick, President
- ☑ Thomas H. Sanborn, Secretary
- ☑ Cynthia Wollet, Treasurer
- ☑ Jamie Dietz, Board Member (arrived during Treasurers Report)
- ☑ Ted Schmidt, Board Member
- ☑ Lee Frey, Board Member
- ☑ Jeff Harvey, Board Member
- ☑ Aaron Young, MCMP Executive Director
- ☑ Chris Litton, MCMP Development Director

II. Approval of Meeting Minutes

A. A motion to approve the 09-09-25 meeting minutes as prepared was made by Cindy. The motion was seconded by Tom. There was no additional discussion. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed

III. Treasurers Report

A. Cindy provided a review of the November 2025 PNC financial statements for the short-term funds, endowment funds and checking account. Cindy also provided a review of the January - October Statement of Activity, P&L and Balance Sheets as prepared by Packer Thomas.

B. Cindy presented Invoice # 842901 for $500 and Invoice #834857 for $4,000 from Cohen & Co for payment. A motion to pay the invoices was made by Ted. The motion was seconded by Jeff. There was no additional discussion. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed

C. Mark presented a distribution request for the FNC Loan Repayment based upon the previously referenced payment schedule in the amount of $235,107.25. A motion to issue the distribution was made by Jamie. The motion was seconded by Lee. There was no additional discussion. The following vote:
- In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed

IV. MetroParks Executive Director Report

A. Aaron provided a brief update on some of the 2025 capital improvement projects within the MetroParks. A presentation has been uploaded to the MetroParks website for all to view and reference.

B. Aaron also talked about the support that will be needed from the Foundation as we get closer to the next MetroParks operating levy in 2030. The MetroParks, the Foundation, the PAC and even Friends of Fellows Riverside Gardens will all have differing roles leading up to then. Ted recommended that each year, we place a portion of our general endowment in a designated restricted fund for promotional marketing of the Foundation and MetroParks.

V. MetroParks Development Director Report *(Chris Litton)*

A. Chris provided an update on the status of the Children's Garden Campaign.

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VI. MetroParks Board Report
   A. Lee thanked Mark for providing the 2025 Annual Foundation Report on the evening of 12-08-25.

VII. Unfinished Business
   A. None

VIII. New Business
   A. Mark shared and reviewed a copy of the 2025 Annual Foundation Report.
   B. Mark shared that Jamie Dietz was reappointed to another three-year term to the Foundation Board.

IX. Next Meeting
   A. Quarterly Meetings: 2nd Tuesday of the Month @ 2:30 pm in Administration Building
      - **Annual Meeting February of each Year; February 10, 2026**
      - **June 9, 2026**
      - **September 8, 2026**
      - **December 8, 2026**
   B. Annual Report to be provided to the MCMP Board in December of each year.

X. Adjournment
   A. A motion to adjourn at approximately 3:16 pm was made by Lee, The motion was seconded by Jamie. There was no further discussion. The following vote:
      - In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
      - Against: None.
      - Motion Passed