Meeting Minutes
MetroParks Foundation
Meeting Date: February 10, 2026

I. Call to Order *(Mark Wenick, President)*

A. Mark called the meeting to order at approximately 2:30 pm.
B. Roll Call:
- ☑ Mark Wenick, President
- ☐ Thomas H. Sanborn, Secretary
- ☑ Cynthia Wollet, Treasurer
- ☑ Jamie Dietz, Board Member
- ☑ Ted Schmidt, Board Member
- ☑ Lee Frey, Board Member
- ☑ Jeff Harvey, Board Member
- ☑ Aaron Young, MCMP Executive Director
- ☑ Chris Litton, MCMP Development Director

II. PNC Annual Financial Presentation

A. Myra Vitto, Sr. Investment Advisor and Rocco DeLucia, Analyst with PNC Bank presented the Annual Financial Report. A copy of the presentation was provided to all. Current investment performance is excellent. Mark commented that after some funding requests are reviewed by the Board today, he will be contacting her regarding various transactions.

III. Approval of Meeting Minutes

A. A motion to approve the 12-09-25 meeting minutes as prepared was made by Jamie. The motion was seconded by Ted. There was no additional discussion. The following vote:
- In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed

IV. Election of Officers

A. Mark opened the floor and entertained nominations for the positions of President, Secretary & Treasurer respectively. Ted nominated Mark for the position of President, Tom for the position of Secretary and Cindy for the position of Treasurer. The motion was seconded by Jamie. There were no other nominations. The following vote:
- In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: none.
- Motion Passed

V. Treasurers Report

A. Cindy provided a review of the statement of financial position dated 12-31-25 inclusive of endowment funds, short-term funds and checking accounts. A copy of the statement of activity for the period of January-December 2025, along with a copy of all sub accounting dated 12-31-25 were provided to all. Ted suggested that some of the funds in the checking account be transferred to the short-term accounts so that they can generate some interest. Mark noted that as he noted to Myraa, after the requested distributions were made, additional transfers can take place. Discussion ensued regarding the upcoming audits for the MetroParks as well as the Foundation and it was noted that Cohen is responsible for preparing the 990.
B. Cindy presented Invoice # 849979 for $3,500 from Cohen & Co. for payment. A motion to pay the invoices pending confirmation that the invoice is part of the contracted services fee, was made by Ted. The motion was seconded by Jamie. There was no additional discussion. The following vote:
- In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed

C. Chris presented receipts for expenses from FastSigns & USPO PO Box Renewal that were made via credit card prior to the meeting. Discussion ensued regarding the limits of purchasing and how these types of purchases are made. Ted remarked that a process is needed to establish prior approval before a purchase is made using the credit cards. Aaron shared the minutes from June 10, 2025 that indicate a limit of $5,000 was established for he and Chris for the credit cards, but not prior approval was included in that motion. Ted moved to establish a limit of authorization of $1,000.00 with credit cards utilized by Aaron and Chris. If a purchase is anticipated to exceed $1,000.00, then pre-approval by the Board President is needed. The motion was seconded by Jamie. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

VI. MetroParks Executive Director Report

A. Aaron shared that the MetroParks 2025 Annual Report has been completed and is available on the MetroParks website.

B. Aaron also shared that the 2026 Capital Improvements Presentation is also available on the MetroParks website

C. Aaron presented a distribution request from the Andrews Endowment. A motion to issue the distribution was made by Jamie. These funds are requested to be deposited in the Short-Term Land Preservation Account, to help facilitate land acquisition of behalf of Mill Creek MetroParks. The motion was seconded by Jeff. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

D. Aaron presented a distribution request from the Collier Mill Creek MetroParks Bikeway Endowment. A motion to issue the distribution was made by Lee. This request is for financial support for the ongoing maintenance, improvement and perpetual care of the Metroparks Bikeway. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Tom aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

E. Aaron presented a distribution request from the short-term Farm Account. A motion to issue the distribution was made by Jamie. This request is for the ongoing maintenance, improvement and perpetual care of the Farm inclusive of the infrastructure and accessibility improvement project that is planned for 2026. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

F. Aaron presented a distribution request from the short-term Fellows Riverside Gardens Account. A motion to issue the distribution was made by Cindy. This request is for the ongoing maintenance, improvement and perpetual care of Fellows Riverside Gardens inclusive of the improvement projects planned for 2026. The motion was seconded by Lee. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

G. Aaron presented a distribution request from the General Endowment Account. A motion to issue the distribution was made by Jamie. This request is for financial support for the Horticulture Maintenance Center Project located at Fellows Riverside Gardens. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;

- Against: None.
- Motion Passed

H. Aaron presented a distribution request from the Mahoning Valley Hospital Foundation Golf Course Endowment. This request is for the ongoing maintenance, improvement and perpetual care of the Golf Course inclusive of the new starter shed project that is planned for 2026. A motion to issue the distribution was made by Jeff. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

I. Aaron presented a distribution request from the short-term Trails Account. A motion to issue the distribution was made by Jamie. These funds will be utilized to improve sections of the MetroParks Bikeway and East Gorge Trail. The motion was seconded by Lee. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

J. Aaron presented a distribution request from the Lanterman's Mill Endowment. A motion to issue the distribution was made by Ted. This request is for financial support for the ongoing maintenance, improvement and perpetual care of Lanterman's Mill. The motion was seconded by Lee. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

K. Aaron presented a distribution request from the short-term Park Bench account. A motion to issue the distribution was made by Lee. These funds will be used to purchase and install 10 benches within the MetroParks. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

L. Aaron presented a distribution request from the Beeghly Rose Garden Endowment. A motion to issue the distribution was made by Jamie. This request is for financial support for the ongoing maintenance, improvement and perpetual care of the Joanne F. Beeghly Rose Garden. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

M. Aaron presented a distribution request from the Mary Alice Schaff Garden Endowment. A motion to issue the distribution was made by Ted. This request is for financial support for the ongoing maintenance, improvement and perpetual care of the Mary Alice Schaff Garden within Fellows Riverside Gardens. The motion was seconded by Jeff. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

N. Aaron presented a distribution request from the short-term Vickers Nature Preserve account. A motion to issue the distribution was made by Jamie. These funds were provided by an anonymous donor for the ongoing improvement and perpetual care of the trails and equestrian facilities within Vickers Nature Preserve. The motion was seconded by Ted. There was no additional discussion. The following vote:
   - In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
   - Against: None.
   - Motion Passed

O. Aaron presented a distribution request from the short-term Golf account. A motion to issue the distribution was made by Jamie. These funds were provided by The Daughters of the American Revolution, Canfield Chapter for support of the PGA hope Program that provides golf training and play to veterans at Mill Creek MetroParks Golf Course. The motion was seconded by Lee. There was no additional discussion. The following vote:
- In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed

VII. MetroParks Development Director Report *(Chris Litton)*

A. Chris reviewed and provided everyone with a copy of the MetroParks Board approved 2026 Annual Development Plan.

VIII. MetroParks Board Report

A. Lee shared on behalf of the Board of Park Commissioners that Paul Olivier is now the President of the Board. Lee thanked everyone for volunteering their time in support of the MetroParks.

IX. Unfinished Business

A. Mark provided an update on the status of our response to the IRS notices dated January 19, 2026 related to unpaid taxes. Mark shared that communications with Cohen indicated that a waiver request was submitted to the IRS and that he will need to call the IRS to discuss.

X. New Business

A. None

XI. Next Meeting

A. Quarterly Meetings: 2nd Tuesday of the Month @ 2:30 pm in Administration Building
- **Annual Meeting February of each Year; February 10, 2026**
- **June 9, 2026**
- **September 8, 2026**
- **December 8, 2026**

B. Annual Report to be provided to the MCMP Board in December of each year.

XII. Adjournment

A. A motion to adjourn at approximately 3:51 pm was made by Lee, The motion was seconded by Jamie. There was no further discussion. The following vote:
- In favor: Mark aye; Cindy aye; Jamie aye; Ted aye; Lee aye; Jeff aye;
- Against: None.
- Motion Passed