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How Do I Change My Email address?

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You can do this from your member login area, so first of all, log in to your member login area.

When you have logged in to your member account you will see a message saying “Welcome to the Member Administration Area”.

Below this you will see your registered name, address and (if applicable) email address details, under a heading “Your details (edit)”.

Click the “edit” link and you will see the details you have previously given – your name, address, a map of your address and any telephone or email details; you can change any of your contact details on this page.

To change your email address scroll down the page to the box headed “E-mail” and type in your new email address; please note that if you use your email address as your account username you may also wish to change the username to your new email address.

Once you have made the required changes, scroll to the bottom of the page and click “update details”; you can now close the page if desired.

In order to check that your new email address is a valid one, the system will send you an email with a link to click to verify the new email address.

When you have clicked the link the changeover will be complete and you will start to receive messages to this new email address.

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