

Preparing a candidate for a Formal Interview – To out interview your competition! Questions a candidate must be prepared to answer quickly!

- What puts you in the marketplace?
- Why did you leave your last 2 positions?
- What are your Technical Skills
- What qualities best describe you? What would your friends/former boss say about you?
- What are your weaknesses?
- Are you looking at other opportunities?
- Can you make a decision quickly?
- What are your salary expectations? Base, Bonus, Options? Equity position?

Some questions to ask the person interviewing you!

- Why is the position open?
- What does it take to be successful in the position?
- What are a couple near term objectives that need to be fulfilled.
- Are there growth opportunities within the position – company?

Before any interview:

- Look up all individuals who you will interview with on Linke In, Web.- know their background, - know something about them.
- Look up the company's web site, know what the company does/makes.
- Focus your delivery on Key words in the ad and job description.
- If an agency or inside recruiter is involved ask them what they know about the position, the company, and anything about the person you would be reporting to!
- Answer any question in 2-3 sentences! If the person wants further details, they will do so.

You are now better prepared to out interview your competition!

The best is yet to come! Ron Moskal 847-596-1000