



WATER WHEEL FIRE & MEDICAL DISTRICT

10603 N. Houston Mesa Road
Payson, Arizona 85541
928-474-3088 (office)
928-472-3392 (FAX)



Water Wheel Fire & Medical District Minutes of the Regular Board Meeting held March 15, 2022

A public meeting of the Water Wheel Fire & Medical District was convened on March 15, 2022 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, in Whispering Pines.

Meeting Minutes

I. Call to Order:

Chris Oberg called the meeting to order at 6:02 PM.

II. Pledge of Allegiance:

Pledge was led by Chris Oberg

III. Roll Call of Board Members:

Present were Chris Oberg, Steve Stevens, Harry Jones, Al Kendall and Dan Newman on a conference call. A quorum of board members was in attendance.

IV. Motion to approve the minutes of the following business meetings:

Minutes of the Regular Meeting held January 18, 2022

Minutes of the Regular Meeting held February 15, 2022

Al Kendal made a motion to accept the minutes of both meetings, and Harry Jones seconded the motion. Motion carried unanimously.

V. Reports and correspondence

Monthly Financial Report

Financial report presented by Chief Sattelmaier:

Admin’s Benefit Pkg.....	\$ 22,862.62
WWFMD Op Acct.....	\$ -10,334.73
National Bank of Arizona.....	\$ 1,112.49
WWFMD Reserves.....	\$55,030.40
Total Checking/Savings	\$ 68,670.78

Approval of the Financial Reconciliation report for January 2022 and February 2022– Chris Oberg moved and Harry Jones seconded, motion passed unanimously.

Chairman’s Report – None



WATER WHEEL FIRE & MEDICAL DISTRICT

10603 N. Houston Mesa Road
Payson, Arizona 85541
928-474-3088 (office)
928-472-3392 (FAX)



Chief's Report

- a. Operations
- b. Equipment
- c. Administration

Discussion and possible action - None. Chief's Report – **See attachment**

VI Call to the public for comments on current agenda items - None

VII Items for Discussion and Possible Action:

- A. Review Fire District assessed value information from the Gila County Assessors Office. Chief Sattelmaier presented and reviewed the Assessed Value information with the Board. The 2022-2023 LVP report indicated a 2.8% increase in the overall assessed value of the Fire District from 2021-2022. No action required.
- B. Distribute a PROPOSED 2022-2023 budget for the Fire District. Chief Sattelmaier distributed the first draft of a PROPOSED 2022-2023 budget to the Board. Chief Sattelmaier stated that this budget proposal was very preliminary and he is waiting for some additional input from out Casualty Insurance carrier for more accurate numbers to more toward finalizing the budget. This will be an agenda discussion item on the April Board Meeting. No action required at this time.
- C. Discuss and approve the employment contract of the Fire Chief for fiscal year 2022-2023. Chief Sattelmaier presented the Board with a draft contract for his services for the upcoming fiscal year 2022-2023. The Fire Chief is requesting a pay increase of \$100.00 per week to his current salary of \$60,000 per year. The Chief stated that this is the first salary increase requested since fiscal year 2015-2016. Harry Jones moved and Al Kendall seconded a motion to approve the new contract for the Fire Chief including the salary increase. Motion carried unanimously.
- D. Discuss and approve the employment contract of the Admin Assistant for fiscal year 2022-2023. Chief Sattelmaier presented the Board with a Draft contract for the Admin Assistant for the upcoming fiscal year 2022-2023. The contract remains the same as the previous contract with two editorial changes in the job title from Deputy Chief/Admin to just Admin Assistant. Harry Jones moved and Al Kendal seconded a motion to approve the new contract for the Admin Assistant. Motion carried unanimously.
- E. Discuss requiring donations to be collected from anyone utilizing the Chase Pit to help offset the cost of maintaining the pit. Chief Sattelmaier presented a breakdown of the District's costs of maintaining the Chase Brush Pit for the use of the residents. The Fire District has financially supported the maintenance of this brush collection pit for more than 15 years, buy paying the costs to push the pit a couple times a year to facilitate the burning of the collected material by the Forest Service. Over the years the costs of this maintenance have continued to escalate and for the current fiscal year have reached more than \$1,800. The Chief presented a conceptual plan to have a donation jar available at the pit each time it is open to request donations from the people utilizing the brush pit. He also made note of the significant benefit to the residents of the area for



WATER WHEEL FIRE & MEDICAL DISTRICT

10603 N. Houston Mesa Road
Payson, Arizona 85541
928-474-3088 (office)
928-472-3392 (FAX)



this convenient location to allow them to dispose of vegetative debris for FREE as apposed to hauling the material to the County Landfill, which charges \$32.50 per ton of material plus however much gas it takes to drive the 20+ mile round trip. The Chase Pit is the only locally operated brush pit that does not request a donation form people utilizing the other pits. Following some discussion with Board Members and Nancy Jones (the coordinator of the pit operations) a motion was made by Harry Jones and seconded by Al Kendal to have a donation jar in place at the Chase Pit on operation days to collect any donations from the public to support the ongoing maintenance expenses to keep this pit operating on into the future. The funds collected would be turned over to the Fire District monthly during the months of operation, April thru October. These donations would be deposited into the Fire District general fund account to help pay for the maintenance of the pit. Motion passed unanimously. The Chief will relay these changes to the public via his email notifications.

VIII Call to the public for comments and non-agenda items: None

IX Call to the staff and Board for no-agenda items and future agenda items: April will have discussion item related to the new proposed budget for 2022-2023. The annual financial report of our audit should be presented by Saunder's and Company.

IX. Call for Adjournment

Motion made by Chris Oberg and seconded by Al Kendall to adjourn the meeting. Motion passed unanimously. Meeting was adjourned at 6:49 PM

Dated this 17th day of March 2022

Water Wheel Fire & Medical District

Harry Jones _____ Clerk