



WATER WHEEL FIRE & MEDICAL DISTRICT

10603 N. Houston Mesa Road
Payson, Arizona 85541
928-474-3088 (office)
928-472-3392 (FAX)



Water Wheel Fire & Medical District Minutes of the Regular Board Meeting held November 16, 2021

A public meeting of the Water Wheel Fire & Medical District was convened on November 16, 2021 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, in Whispering Pines.

Meeting Minutes

I. Call to Order:

Chris Oberg called the meeting to order at 6:00 PM.

II. Pledge of Allegiance:

Pledge was led by Harry Jones

III. Roll Call of Board Members:

Present were Chris Oberg, Steve Stevens, Harry Jones, Al Kendall and Dan Newman.
A quorum of board members was in attendance.

IV. Motion to approve the minutes of the following business meetings:

Minutes of the Regular Meeting held October 19, 2021
Chris moved to approve the minutes of October 19, 2021 meeting. Harry seconded, motion carried unanimously.

V. Reports and correspondence

Monthly Financial Report

Financial report presented by Admin Assistant Sue Sattelmaier:

Admin's Benefit Pkg.....	\$ 22,808.90
WWFMD Op Acct.....	\$ 18,228.63
National Bank of Arizona.....	\$ 919.27
WWFMD Reserves.....	\$ 54,897.93
Total Checking/Savings	\$ 96,854.73

Approval of the Financial Reconciliation report for October 2021 – Chris moved and Al seconded, motion passed unanimously.



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Chairman's Report – None

Chief's Report

- a. Operations
- b. Equipment
- c. Administration

Discussion and possible action - None. Chief's Report – **See attachment**

VI Call to the public for comments on current agenda items - None

VII Items for Discussion and Possible Action:

- A. Discuss and approval of a revision to Policy 2.4.2 – Certification Bonus Pay. This revision would increase the bonuses paid to employees for obtaining and maintaining certain levels of certification that are relevant to their job description. Chief Sattelmaier presented the reasoning behind this requested revision. To help the District compete for employees in the region, to help cover some of the inflationary increases in the cost of living and to reward employees for obtaining and maintaining additional EMS skills recently added to the Scope of Practice by the State of Arizona. The Chief explained that this increase would not adversely affect the District 2021-2022 budget. Motion made by Chris and second by Al to approved this revision of Policy 2.4.2 – Certification Bonus Pay. Motion passed unanimously.
- B. Discuss and approval of a revision to Policy 2.6.10 – Employee Expense Reimbursement. This revision would increase the allowable reimbursement for lodging when an employee or Board Member must stay in a hotel while conducting authorized District business or attending training outside of the District. Chief Sattelmaier informed the Board for the need of this revision due to the increasing cost of lodging throughout the economy and was necessary to ensure staff were not burdened with these additional costs if they were utilizing lodging during anytime they were required to be away from the District for the purpose of attending activities authorized by the District such as meetings or training. Motion made by Chris and seconded by Dan to approve the revision of policy 2.6.10 – Employee Expense Reimbursement for lodging. Motion passed unanimously.

VIII Call to the public for comments and non-agenda items: None

IX Call to the staff and Board for no-agenda items and future agenda items: None



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IX. Call for Adjournment

Motion made by Harry and seconded by Chris to adjourn the meeting. Motion passed unanimously.
Meeting was adjourned at 6:22 PM

Dated this 19th day of November, 2021

Water Wheel Fire & Medical District

Harry Jones _____ Clerk