



WATER WHEEL FIRE & MEDICAL DISTRICT

10603 N. Houston Mesa Road
Payson, Arizona 85541
928-474-3088 (office)
928-472-3392 (FAX)



Water Wheel Fire & Medical District Minutes of the Regular Board Meeting held December 21, 2021

A public meeting of the Water Wheel Fire & Medical District was convened on December 21, 2021 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, in Whispering Pines.

Meeting Minutes

I. Call to Order:

Chris Oberg called the meeting to order at 6:00 PM.

II. Pledge of Allegiance:

Pledge was led by Al Kendall

III. Roll Call of Board Members:

Present were Chris Oberg, Steve Stevens, Harry Jones, Al Kendall and Dan Newman.
A quorum of board members was in attendance.

IV. Motion to approve the minutes of the following business meetings:

Minutes of the Regular Meeting held November 16, 2021
Chris moved to approve the minutes of October 19, 2021 meeting. Al seconded, motion carried unanimously.

V. Reports and correspondence

Monthly Financial Report

Financial report presented by Admin Assistant Sue Sattelmaier:

Admin's Benefit Pkg.....	\$ 22,819.41
WWFMD Op Acct.....	\$ 7,077.16
National Bank of Arizona.....	\$ 4,158.74
WWFMD Reserves.....	\$ 54,925.60
Total Checking/Savings	\$ 88,980.91

Approval of the Financial Reconciliation report for November 2021 – Harry moved and Steve seconded, motion passed unanimously.

Chairman's Report – None



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Chief's Report

- a. Operations
- b. Equipment
- c. Administration

Discussion and possible action - None. Chief's Report – **See attachment**

VI Call to the public for comments on current agenda items - None

VII Items for Discussion and Possible Action:

- A. Discuss and approval of our annual Declaration Letter to JPMorgan Chase Bank for our Line of Credit for calendar year 2022. Chief Sattelmaier explained this was an annual process for the District and necessary to fund the District each year to cover financial obligations when there is not enough tax revenue to cover expenditures. The balance of the Credit Line is paid off at the end of each fiscal year. Harry moved and Al seconded a motion to approve. Motion approved unanimously.
- B. Discuss and approval of the revised Gila County Fire Chief's Association Mutual Aid Agreement. Chief Sattelmaier explained that this Mutual Aid agreement is reviewed and revisited every ten years. The only major change to this new agreement is that includes two Coconino County Fire Districts, Blue Ridge and Forest Lakes. They are being included due to their close proximity to agencies in Northern Gila County and that we work with them on a regular basis. Harry moved and Chris seconded a motion to approve. Motion approved unanimously.

VIII Call to the public for comments and non-agenda items: None

IX Call to the staff and Board for no-agenda items and future agenda items: Administration will begin using a designated flag on the flagpole to alert Board Members of the need to stop at the offices for information or to sign checks. Email messages will also be sent out to Board Members as part of this messaging process.

IX. Call for Adjournment

Motion made by Harry and seconded by Chris to adjourn the meeting. Motion passed unanimously. Meeting was adjourned at 6:37 PM

Dated this 23th day of December, 2021

Water Wheel Fire & Medical District

Harry Jones _____ Clerk