The Court Reporting ACADEMY

HOW TO GET STARTED IN THE SCOPING PROGRAM

Complete a registration form and email back to us.

You will need to order your Student Software. You will want to download the student version of Case Catalyst software at www.stenograph.com . You can rent the software for $10 a month with the first 90 days being free.

You will want to download the newest version, with IVT – which is Interactive Video Training. Takes about 20 minutes to download. Your instructor or coach can certainly walk you through this process if need be.

When you complete the Scoping training, you can update your software to the Edit Only Version for an additional fee but anything you've paid toward the student version will be credited back. You can contact Rose Durec at rdurec@stenograph.com for assistance in purchasing the software. You can email her and request an application. There are other software programs, Eclipse, ProCat and Plover that you are free to explore as well. We will teach whatever software you elect.

You will need to purchase a foot pedal when you're ready to work. You don't need to buy that right now, unless you wanted to. We recommend the Infinity Foot Pedal which you can purchase on Amazon or eBay.

Once you have downloaded the software, you will schedule an orientation with your instructor. That usually takes about an hour. After you have completed the setup, your lessons, videos and welcome presentations become available. Your instructor/coach will stay with you as you complete Lesson 1, to ensure your success within the system.

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"Learn a career for a Lifetime"