The Court Reporting ACADEMY

HOW TO GET STARTED IN COURT REPORTING

Complete a registration form and email back to us.

You will need to order your steno writer. You can do that at www.StenoWorks.com Your keytop selection will be the extra wide asterisk option and a wide DZ key. Your instructor or coach can help you with that if you need it. This should take about a week to receive. They have various writers for rent to own and purchase at very reasonable prices. You can email Sandra Brunner at SBrunner@stenoworks.com for more direct information.

Our direct Education Rep at Stenograph for your software is Rose Durec, and she can be reached at students@stenograph.com ; or 800.323.4247 x5473. You can email Customer Support for the application.

You will want to download the student version of Case Catalyst software at www.stenograph.com . Or you can download the student version of Eclipse software. Please ask your coach for those instructions and contact person. You can rent-to-own that, buy it outright, or pay quarterly. The cost is $12 a month to rent with the first 90 days being **free**. You will want to download the newest version, with IVT – which is Interactive Video Training. Takes about 20 minutes to download. Your instructor or coach can certainly walk you through this process if need be.

Once you complete the setup, your coach will schedule your orientation. You will meet online for about an hour. All your lessons, videos and welcome presentations will become available. Your instructor/coach will stay with you as you complete Lesson 1, to ensure your success within the system.

STENO
"Learn a career for a Lifetime"