

## CPES PTO General Meeting Agenda

Tuesday Jan, 13th, 2026

### Call to Order: 10:04a

**Attendees:** Kannei Quirue, Hannah Lavigne, Amanda Kussad, Amber Hall, Jennifer Napier, Brittany Morris, Jodi Wolf, Tatyana Sinks, Ondra Suffolk, Roxy Alverado, Allison Woodard, Laura Aruirre, Jessica Paradise, Maria Vazquez, Cassidy Johns

### Celebrations/ Shout Outs:

- Thank you Jennifer and Amber for all your hard work planning and coordinating the Wildcat Winter Wonderland, It was a success.
- Thank you to everyone for all your hard work last semester.

### **President (Cassidy Johns):**

- PTO elections are coming in April
- President and Secretary board positions will be vacant
- Please let us know if you hold a committee or board position and do not plan on returning next year.
- We are working on cutting checks and requests for the shades and sound systems.

### **Treasurer (Jodi Wolf)**

- Budget report- As of 12/31/25
  - Checking- \$30,078.95
  - Savings- \$30,000.87- Total= \$60,079.82-  $\frac{1}{2}$  is allocated towards sunshades and sound system
- Submit receipts- include both Cassidy and Jodi on communication for reimbursement.
- Donation receipts as a non-profit

### Committee Details & Updates:

- Family Events (Jennifer Napier/ Amber Hall)
  - Wildcat Winter Wonderland- Experiences
    - Waiting to hear back from teachers to schedule breakfasts
    - PE, Mrs Selman and Mrs Carthy are coordinating with their teams
      - 3rd grade- 1/23 @ 7:45a- donuts, Juice and fruit. Winning students will be given invites.
      - PE is looking at the week before Spring Break. Details to come.
      - Mrs. Dihn is setting her date and will communicate with the winners.
    - We will need help determining what classes each kid is in to give them passes once we finalize dates for grade level breakfasts.
  - Friends Forever valentines dance- Thursday Feb 12 6-8pm

- Price- \$10 per student ticket- includes 1 parent chaperone, 1 drink, and 1 snack ticket
- Additional drink and snack tickets available for \$1 each at event
- Dance is for CPES students and their chaperone only
- Volunteer needs-
  - Parents- chaperone, set up decorate, ticket table (PTO member), snack and drinks
  - Student volunteer- help at snack table & bracelet making tables
- Balloon wall- checkered balloon wall? **Simplifying concept**
- Activities- bracelets for besties (**already have supplies**), possible dance contest, photo ops
- DJ- already booked
- **Pre sale- going to revamp the google form to include specifics. Pre sale will open 1/26.**
- **Advertising on social will begin 1/26. Lauren is working on graphics and flyer. Looking to send flyers out on 1/28 and include in smore on 1/30 and 2/6**
- **Hospitality (McKenna Olson/Maria Vasquez/Kristen Cross)**
  - **Updates-12 days of Christmas went well**
  - **Delivered Tiffs treats to office Beiza for SRO appreciation day.**
  - **Need drinks for the Sunshine cart. Amazon wishlist available for donations.**
- **Homeroom Parent Coordinator (Tatyana Sinks)**
  - We will provide the Valentines sacks for the class exchange- **delver on 2/9**
- **Spirit Night (Jamie Napier)**
  - **Updates?Need to follow up with Spring Creek BBQ and Marcos for missing payment.**
  - **January**
    - 1/14- Smoothie King **3-7pm**
    - 1/27- Marcos Pizza (3rd grade decorating boxes)
  - **February**
    - 2/24- Marcos Pizza (2nd grade decorating boxes)
- **Spirit Wear (Roxy Alvarado/Isabel Ortega)**
  - **Updates need ot confirm 4th grade shirt option.**
- **Yearbook (Tatyana Sinks)**
  - Can purchase on-line @ [www.treering.com/validate](http://www.treering.com/validate) code:101663626431725
    - Can still make custom pages closer to the print deadline even if purchased now.
  - 3 options
    - Business Sponsor page (Can also be for your student, it goes in EVERY yearbook)

- Custom Pages: Make as many as you want ONLY in YOUR yearbook
  - Shoutouts: Go in every yearbook
- Yearbook is due APRIL 22nd
- WE NEED PICTURES!!! Please upload your photos from events.
- Asking Lauren to work on a flyer to promote
- Will start advertising shout out pages and business ad pages. Tatyana is reaching out to Lauren for a mock up flyer for Businesses. Look to have this done by the end of January. Push flyers at the beginning of Feb. Bog pish for sales before Spring Break.
- Sold 67 books so far and made \$393
- Art teachers are starting to work on the Cover art with the 4th graders. PTO will pick the best from each class and then we will have a vote during lunches for the overall winner.
- Will host a table at the valentines dance to help explain how custom pages and such work.
- Maybe look into a 4th grade dedication page- this will be a parent paid shout out page.
- **Bulletin Board (Laura Aguirre)**
  - Updates? 1/27- giant friendship bracelet with dance info on the main display. After dance will look to do a rodeo theme display.
- **Website Content/Design (Lauren Shafer)**
- **Volunteer Coordinator (Marva Butler)**
  - Updates? Friends forever sign-up for adults and students.
  - Lunch volunteers?
- **Social Media (Ondra Suffolk)**
  - Link tree now available at [www.CPESPTO.com](http://www.CPESPTO.com)
- **Bilingual Liaisons (Janie Gomez, Laura Aguirre)**

#### Calendar Review/Important Dates:

##### January

- 1st-6th: Christmas Break Continued (5th and 6th Staff Development)
- 13th : STAAR night 3-4th grade
- 13th: PTO Meeting @ 10am in PTO portable
- 14th: Smoothie King Spirit Night
- 19th: Staff and Student No School
- 27th: Marcos Pizza Spirit Night (3rd grade)

##### February

- 3rd: PTO Meeting @ 10am in PTO portable
- 10th: Math and Science night
- 12th: Friends Forever Valentine's Dance 6-8pm
- 13th: Students No School (Staff Development)
- 16th: Staff and Students No School
- 24th: Marcos Pizza Spirit Night (2nd grade)

**Administrative:**

- Please sign-in on PTO volunteer sign-in sheet when volunteering at the school
- Please wear your nametag and provide photo ID
- The TISD volunteer application must be completed and approved before volunteering on campus

**Meeting Adjourned: 10:51am**

If you have questions or would like to volunteer please email us at:  
[canyonpointepto@gmail.com](mailto:canyonpointepto@gmail.com)