

**Canyon Pointe Elementary PTO Meeting**  
**13002 Northpointe Blvd. Tomball, TX 77377**  
Thursday October 1st, 2026

**Call to Order: 10:02**

**Approval of Minutes**

**Attendees:** Jennifer Napier, Jodi Wolf, Amanda Kussad, Amber Hall, Hannah Lavigne, Taylor Pate, Adina Maxim, Sarah Haywood, Betsy Moorehead, Keri Ruchti, Taylor Jessee, Heather Howard, Ashley Folse, Lindsey Rodriguez, Cassidy Johns, Laura Aguirre, Jamie Napier, Sandra Baldarrago, Gabriela Paia, Roxy Alvarado, Indira Bean, Jami Echols, Kristen Cross

**Shout Outs:** Homeroom Parents

**President (Jennifer Napier) Vice President (Amber Hall) Secretary (Amanda Kussad) Treasurer (Jodi Wolf) -**

- We are reviewing and updating 2012 Bylaws to current bylaws to send to the district

Jodi Wolf reviewed bylaws from 2012 and explained all updates.

Jamie Napier requested a flow chart to outline committee oversight.

- Review Roles & Sign Agreements (all sent ahead of time)

Agreements were created to outline roles and responsibilities, and create an organized system that can be passed on to future boards.

Principal Avila discussed the purpose of the agreements and that they are necessary for growth.

BYLAW VOTE: Keri Ruchti started motion, Heather Howard seconded.

None abstaining, MOTION PASSED.

- Review Calendar for Marquee/Bulletin Board/Socials/School Events-Jamie Napier joining marquee committee.
- Update personal information and PTO email addresses to get access to the Google Drive from the Board with Jodi and Amanda
- Upcoming PTO Dates- \*all in the PTO portable

- o Thur. November 5th 10 am
- o Thur. December 3rd 10 am
- o Thur. January 7th 10 am
- o Thur. February 4th 10 am
- o Thur. March 4th 10 am
- o Thur. April 1st 10 am
- o Tue. May 11th 10 am \*different date due to 4th grade field trip

- Educational adventures
  - \$8 K- \$10K for all grades
  - Agreeable to pay as we go for each grade \$2500-\$3500 per grade including bus fare and tickets
  - We are approved to ask for \$5 bus donations to go towards the off campus field trips from students 1. 4th grade- STEAM on campus Main Event (Oct. 28) \*PTO Paid  
Main Event- May 6th- deposit paid
  - 2. 3rd grade- off campus-Tomball Heritage (February 11th) Need to coordinate lunch at park  
3rd grade changed date from previously scheduled date
  - 3. 2nd grade- Oil Ranch (March 5)
  - 4. 1st - Kleb Woods (Jan. 29)
  - 5. Kinder & PreK- Little Beakers on campus

Proposal to provide different experience for Pre-K due to time constraints with Kinder & Little Beakers

\*All grades who are going off campus for their educational adventure will be requesting a \$5 donation from each student to help offset the cost of transportation. This is not required and will not impact the student's ability to attend the field trip.

**Treasurer (Jodi Wolf):**

**Reimbursements-**

- Created our 501 c3 business account at Costco- we are able to make tax free purchases
- Get with Jennifer or Amber to make purchases
- Amazon purchases need to get approval before a purchase

**Need to purchase-** 3rd/4th grade recess upgrades

- Balls, Soccer Nets, Tether Balls

#### Committee Details & Updates:

- Paw Print Committee- Last 6 names completed 9/24/26

#### Family Events-

- **Thur.** Oct 29<sup>th</sup>- Trunk or Treat (Come Hang with us) Outerspace themed with wildcat
  - Google form created for trunk sign up
  - Decorating contest categories & prizes (3 categories past. parent/pto- offered 1 set of seats musical grade level, company- bought cookies, teacher team- sonic drinks)
  - Need to book security and custodial for RR.
  - Create voting online- have it close at the end of the event this year
  - Create silent auction list of 4 sets of 2 seats and Fast Pass Parking (max 2)for car riderline -2 fast pass spots \* idea 1 gold paw print whole year fast pass 1- silver paw print 9 weeks increments (3 sets)
    - 3rd gr. - Friday, November 13, 2026
    - 4th gr. Friday, December 4, 2026
    - 2nd gr. Friday, February 26, 2027
    - 1st gr. Friday, April 2, 2027
    - Kinder- Friday April 30, 2027
- **Thur.** Feb. 11<sup>th</sup>- Valentine's Dance
- **Friday Dec.** 11<sup>th</sup>- Winter Bingo- Cassidy will help here
- **Wed. March 31st**- Spring Bingo

#### Fall Fundraiser (Indira Bean)

- Marquee upgrades- For Boosterthon
- Waiting on digital marquee quote - suggested 3rd and 4th grade basketball goal and 4 square from 2023 proposal
- Kick off 11/9/26
- Event Date 11/20/26 **This event only runs 7 school days.**
  - This is a probably a 2-year project to upgrade to a digital marquee
  - Prizes option- Reward store accumulate and spend points (items mailed and sorted by teacher)
  - Theme- Global Kitchen Club (Korea, Morocco, Mexico, Italy, & New Orleans)
  - Individual Prize- Great Wolf Lodge - earn ears and day passes
  - Incentives- Large golden spoon/whisk/or spatula for daily class winners
  - Indira needs help creating a sign up genius and will need help running the event the day of 11/20/26
  - October 23rd noon- Boosterthon committee meeting with representative
  - December 2nd noon- Follow up meeting with representative

#### Spring Fundraiser Committee

- Should we put our Check writing campaign here, the majority voted yes for this to move to Spring. Maybe combine with Bingo?
- Possibly move the Valentine's Dance to a different committee?

#### Hospitality (Kristen Cross, Maria Vasquez,& Taylor Jessee)

- Thank you to Chick-Fil-A for our teacher PTO luncheon- Chick Fil A Sept 3rd after school.
- Create and maintain sign up for companies to sponsor & donate meals Jodi agreed to create a google form for lunch sponsors.
- Maria will be the contact with Smallcakes for teacher birthday cakes \*please ask for pictures for socials shoutouts
- Schedule food order with Costco for October 30th Teacher luncheon The Jessee Family is sponsoring this lunch.
- Stay after the meeting to confirm the final draft of a sunshine cart aka "Woot Woot Wagon" calendar that will be shared with the admin.team.

It was asked what donation amount is helpful to sponsor lunches. Kristen said \$200 helps, and \$400-\$500 will cover the whole lunch.

It was requested that gift cards be added to the hospitality amazon wish list. Gift card donations are requested and appreciated.

PTO partnering with the Sunshine Committee to provide lunch on Wednesday, November 18th.

River of Praise will provide staff lunch on Tuesday, December 15th.

### **Homeroom Parent Coordinators (Hannah Lavigne, Roxy Alvarado)**

- Update on homeroom parents
- Remind volunteers to fill out volunteer form before arriving to campus
- Fill out a donation form for HEB for class parties and paper bags (1st grade)
- Count out white bags to see how many more we need to order
- Hannah and Roxy will compile a list of grade level specific volunteer opportunities.

### **Spirit Night (Jami Echols)**

1. Jeremiah's Ice recap- Still waiting on check. Connie Walker is meeting with the owners to discuss and update on proceeds from spirit night. Followed up with an email for Trunk or Treat

2. Upcoming Spirit Nights

- September 30th (Wed.)- Spring Creek - follow up with contact
- October 22nd (Thur.) Portillo's
- November 16th (Mon.)- Gringo's
- December 3rd (Thur.)- Texas Roadhouse
- January 7th (Thur.)- Marco's Pizza (whole school not decorating boxes)
- February 9th (Tue.)- Chick fil a
- March 3rd- (Wed.) McDonald's McTeacher Spirit Night \*McDonalds will donate 15% of proceeds between 4:30-7:30.
- April 20th(Tue.)- Chick fil A
- May- (open) Potential Smalls or Chipotle

Smalls Burgers reached out and wanted to work with CPES.

Cypress Academy/Ninja Academy-wants to host a parent night and donate 20% back to the school. This would be a Friday night from 6pm- 10pm. Tickets would be \$25 in advance, \$30 at the door. Ninja Academy does have a limit on how many kids they can host.

Discussion about potentially hosting one parent night in December and a second one in the spring.

Smallcakes requested to be added for a spirit night.

### **● Spirit Wear (Roxy Alvarado/Isabel Ortega/Anyelis Mesa)**

- Deliveries: Currently being shipped to school on Mondays and sorted and delivered on Tuesday

### **● Yearbook (Cassidy Johns)**

○ Promotion Details- Sept 15- Oct 16th at 11:59 pm Coupon code- YBEARLYBIRD

Discount- 10% of the yearbook purchase price, shipping and taxes not included in discount, Coupon must be applied during checkout and cannot be added to previous purchases.

Keri Ruchti requested an extra yearbook be purchased to be kept in the library.

### **● Bulletin Board (Laura Aguirre)**

- Areas to decorate- Hallway mural, PTO Board, Decorate Case in Rotunda: with our calendars and generic

information

- Dates to decorate bulletin boards- **Nov. 5th & 6th:** Boosterthon (Wild cat Fun Run), Winter Bingo: **Nov. 30th**, Valentine's Dance: **Jan.11th**

- **Website/Graphic Design (Betsy Moorehead)**

- Betsy will be available to create any images or qr codes if you give her 1 week notice.  
Email- [cpesptocommunications@gmail.com](mailto:cpesptocommunications@gmail.com)
- PTBoard to start transitioning for next year. Maybe create this in Feb for a smooth transition.
- Monthly newsletter will be sent out after the PTO meeting on Fridays to homeroom parents

- **Social Media**

- Report on posts with most traction and questions  
**Suggestion to add monthly PTO newsletter to school s'more.**

- **Marquee** (Jodi Wolf, Jamie Napier)- See Calendar provided for updates on when it needs to be changed.

**Administrative:**

- Please sign-in on PTO volunteer sign-in sheet when volunteering at the school
- Please wear your nametag and provide photo ID
- Please exit the building and checkout with office staff when you leave without walking around the school
- The TISD volunteer application must be completed and approved before volunteering on campus

**Meeting Adjourned:**

If you have questions or would like to volunteer, please email us at: [canyonpointeptopresident@gmail.com](mailto:canyonpointeptopresident@gmail.com)

**PTO Events Calendar (Subject to Change)**

**(Rev: 2026-08-31)**

**October**

- Thursday, October 1st - PTO Meeting 10am
- Friday, October 2nd - Custodial Appreciation Day
- Wednesday, October 7th- School Picture Day
- October 8th - 12th - NO SCHOOL
- Thursday, October 22nd - Portillo's Spirit Night
- Monday, October 26th- Boosterthon Fun Run Opens online
- Wednesday, October 28th - 4th Grade On Campus STEAM
- Thursday, October 29th - Trunk or Treat (Time: 5:30 PM to 7)
- Friday, October 30th- Teacher tailgate lunch
- Friday, October 30th - Patriotic Game (CPES Choir performing national

anthem) **November**

- **Monday November 2 & Tuesday November 3- Student Holiday**

- Thursday, November 5th- PTO Meeting 10 am

- Monday, November 9th - Thursday, November 12th - Book Fair ● Tuesday, November 10th - Literacy Night (Book Fair Extended Time) \*PJ day ● Friday, November 13th - 3<sup>rd</sup> Grade Veterans Program

- Monday, November 16th- Gringo's Spirit Night
- Friday, November 20th - Boosterthon (Wildcat Fun Run)
- **\*Need to check with PE teachers about Kid's Heart Challenge\***
- **\*Field Day will be a separate event\***

## **December**

- Thursday, December 3rd- PTO Meeting 10 am
- Thursday, December 3<sup>rd</sup>- Texas Roadhouse Spirit Night
- Friday, December 4<sup>th</sup> – 4<sup>th</sup> Grade Musical
- Friday, December 11<sup>th</sup> – Winter Bingo (Time: TBD)
- **\*Will replace Winter Wonderland\***
- Thursday, December 17<sup>th</sup> – Class Christmas Parties (Time: TBD)
- Friday, December 18th- Early Release Date

## **January**

- Tuesday January 5th- 1st day back to school
- Thursday, January 7th- PTO Meeting 10 am
- Thursday, January 7th - Marco's Pizza
- Monday, January 18th- School Holiday

## **February**

- Tuesday, February 2nd - Math and Science Night (Time: TBD)
- Thursday, February 4th- PTO Meeting 10 am
- February 1st - February 5th - Counselor Week
- Tuesday, February 9th - Chick-fil-A Spirit Night
- Thursday, February 11th - Valentines Dance (Time: TBD)
- Monday, February 15th - SRO Day (Student Holiday)
- Friday, February 26<sup>th</sup> – 2<sup>nd</sup> Grade Musical (Time: TBD)

## **March**

- Wednesday, March 3rd- McDonald's Spirit Night
- Thursday March 4th- PTO Meeting 10 am

Date TBD – Field Day (Time: TBD)

- ***Tentative Date of Tuesday, March 11<sup>th</sup> – Once TELPAS testing calendar is finalized this date will be confirmed***

- Friday March 12th- Student Holiday
- Monday March 15th-19th- Spring Break
- Friday, March 26th- Student Holiday (Good Friday)
- Wednesday March 31st- Spring Bingo

## April

- Thursday April 1st- PTO Meeting 10 am
- Friday, April 2<sup>nd</sup> – 1<sup>st</sup> Grade Musical (Time: TBD)
- April 5th - April 9th - AP Appreciation Week
- Friday, April 16th - Librarian Day
- Tuesday, April 20th - Chick-fil-A Spirit Night
- Friday, April 30<sup>th</sup> – Kindergarten Musical (Time: TBD)

## May

- May 3rd - May 7th - Teacher Appreciation Week
- Thursday, May 6th– 4<sup>th</sup> Grade Main Event Trip  
    **\*STAAR testing must be completed\***
- Friday, May 7th - School Lunch Hero Day (Cafeteria)
- Friday, May 7th - School Nurse Day
- Tuesday, May 11th- Last PTO Meeting of the Year 10 am
- Thursday, May 13<sup>th</sup>- Kindergarten Round Up