

CPES PTO General Meeting Agenda
Tuesday April, 7th, 2026

Call to Order: 10:05am

Attendees: Amber Hall, Amanda Kussad, Jessica Paradise, Jodi Wolf, Jennifer Napier, Taylor Jessee, Ondra Suffolk, Kristen Cross, Roxy Alvarado, Anyleis Mesa, Hannah Lavigne, Jamie Napier, Cassidy Johns, Indira Bean (Zoom)

Shout Outs:

- Jennifer Napier and crew for allowing me to go on vacation.
- Yearbook team for all of your hard work and organization to get yearbook ready
- Spirit Night for successful events
- Jessica Paradise and team for organizing Bingo Night
- Socials for doing all the things
- Hospitality for being awesome

President (Cassidy Johns):

- Proposals for budget allocations: Final Vote in May
 - AV systems: \$17K: \$10K for the cafeteria upgrades, \$7K for the gym
 - Question: What can the campus facilities budget cover
 - Canyon Gate donation?
 - Educational adventures
 - \$10K for all grades
 - Agreeable to pay as we go for each grade \$2500-\$3500 per grade
 - Question: We would like to sponsor off campus field trips for grades 2-4. In house for preK-1
 - 3rd/4th grade recess upgrades
 - Balls, Soccer Nets, Tether Balls
 - Approximately \$500
 - Marquee upgrades
 - This is a 2 year project to upgrade to a digital marquee
 - Approximately \$27K
 - Will need school board approval
 - Operating Budget for remainder of Spring 2026
 - \$6K
 - Main Event Remaining Balance: \$2k
 - Bus Driver Appreciation: \$400
 - STAAR Luncheon: \$750
 - Teacher Appreciation: \$1100
 - Kinder Round-up: \$150
 - Kinder Grad pictures: \$400
 - Hospitality Misc: \$450

- Operating Budget Fall 2026
 - \$10K
 - Main Event: \$2000
 - Fun Run \$1000 (closer to \$2500)
 - Paw Prints: \$250
 - Open House: \$700
 - Office Staff: \$250-\$400
 - Hospitality: \$3000
 - Flyers: \$900
 - Trunk or Treat: \$500
 - PTO Misc (taxes, insurance, etc) \$600
- PTO Elections
 - President: Jennifer Napier
 - Vice Presidents: Amber Hall, Cassidy Johns
 - Secretary: Amanda Kussad
 - Treasurer: Jodi Wolf
 - Family Events:
 - Bulletin Board: Laura Aguirre
 - Website/Graphic Design:
 - Yearbook:
 - Fall/Spring Fundraiser: Indira Bean
 - Hospitality: Taylor Jessee, Kristen Cross
 - Homeroom Coordinator: Hannah Lavigne, Roxy Alvarado
 - Spirit Night: Jamie Napier
 - Spirit Wear: Anyleis Mesa, Isabel Ortega
 - Social Media: Ondra Suffolk
 - Marquee: Jamie Napier, Jodi Wolf, Cassidy Johns
 - Paw Print Committee: Jessica Paradise, Jani Gomez, Ondra Suffolk, Indira Bean, Lauren Shafer, Jodi Wolf

Treasurer (Jodi Wolf):

- Standing budget: \$17K after sunshades and remaining Spring Budget
 - \$7K to vote for allocation in May
 - See above for current proposals
- Estimated Fall budget: \$10K (see above)

Committee Details & Updates:

- **Spring Fundraiser- Bingo Night April 16th 6-8pm**
 - Volunteers for making Bingo packets
 - Volunteers: Send to NHS, Key Club
 - Update needs and push on socials
 - Need volunteers

- House rules packets printing
- **Hospitality (McKenna Olson/Maria Vasquez/Kristen Cross)**
 - April 22nd: bus driver appreciation- breakfast and coffee (Cafe Ninda)
 - April 28th: STAAR lunch (\$725)
 - BOBO Garden: 1 white rice, 1 fried rice, 1 orange chicken, 1 Beef and Broccoli, 1 General Tso's, Egg Rolls
 - May 6th: Teacher Appreciation Salad Bar
 - May 8th: Trail Mix bar
 - Small cups to help conserve trail mix
 - Bundt cakes from April- July birthdays (28)
 - Sunshine cart needs??
- **Homeroom Parent Coordinator (Tatyana Sinks/Cassidy Johns)**
 - April HRP email goes out today
 - Kinder Round-up: May 14th from 5-6:30pm
 - Need background (Jamie Napier?), table
 - Need certificate and large pencil
 - Kinder Grad Pictures
 - Make schedule for classes May 11-15
 - PTO to purchase 4 blue cap and gown
 - Sign up will go out once schedule is approved
 - \$30 per hour for photographer
 - Includes Pre-K, K, SLL
- **Spirit Night (Jamie Napier)**
 - 3/3: \$150
 - 3/25: \$166.34

April

 - 9th: Willies Icehouse Spirit Night
 - 29th: Smoothie King Spirit Night

May

 - 6th: Marcos Pizza (PreK, Kinder, SLL decorating boxes)
 - 19th: Gringos, all day
- **Spirit Wear (Roxy Alvarado/Isabel Ortega)**
 - Updates
- **Yearbook (Tatyana Sinks)**
 - 112 Sold=\$790 profit
 - 5- 4th grade brags sold
 - Updated the outside sign and will push to socials the Spanish clarification
 - 8 cover finalist will be voted on by teachers this week
 - April 8th is the last day to upload pictures
 - April 13th: Last day for custom pages and purchases
- **Bulletin Board (Laura Aguirre)**

- **After Bingo: Update Showcase with a tribute to the 4th grade class**
- **Website Content/Design (Lauren Shafer)**
- **Volunteer Coordinator (Marva Butler)**
- **Social Media (Ondra Suffolk)**
- **Paw Print Flyer:Marketing plan**
 - When do we want to send it home?
 - **Go out the last week of April to 3rd graders**
 - Need updates for install in order to schedule power washing
 - **Estimate 4 days for install**
 - What supplies need to be purchased
 - **Cricuit machine**
 - **Stencils**
 - **Limit to 120 paw prints**
 - **Order on Zeffy: Pre-sale is \$40 until August 1**
 - **\$50 August 1-August 30th**
 - **No more sales after August 30th**
- **ROAR Cart**
 - **Change May date? Concern is that they will not have time to be office assistant, etc.**
 - **Need to update Sign-up: 2 carts, 4 volunteers**
 - **Email will go out 1 week prior and the day before, day of with proposed time slots**

Calendar Review/Important Dates:

April

- 3rd: Staff and Students No School
- 7th: PTO Meeting @ 10am in PTO portable
- 9th: Willies Icehouse Spirit Night
- 9th: RLA STAAR
- 17th: First grade program
- 28th: Math STAAR
- 29th:Smoothie King Spirit Night

May

- 5th: PTO Meeting @ 10am in PTO portable
- 6th: Marco's Pizza Spirit Night (Pre-K/Kinder)
- 21st: Last Day of School

Administrative:

- Please sign-in on PTO volunteer sign-in sheet when volunteering at the school

- Please wear your nametag and provide photo ID
- The TISD volunteer application must be completed and approved before volunteering on campus

Meeting Adjourned:

If you have questions or would like to volunteer please email us at:
canyonpointept@gmail.com