

**MANCHESTER TOWN BOARD - REGULAR MEETING - January 8, 2019 - 6 P.M.**

The Regular Monthly Meeting of the Manchester Town Board was held tonight, January 8, 2019, 6:00 p.m. at the Manchester Town Hall with the following members present:

<b>Jeffery Gallahan</b>	<b>Supervisor</b>
<b>David Phillips</b>	<b>Councilman</b>
<b>Donald Miller, Jr.</b>	<b>Councilman</b>
<b>Kevin Blazey</b>	<b>Councilman</b>
<b>Jaylene Folkins</b>	<b>Councilwoman</b>

**OTHERS PRESENT:** Jill Havens, Town Clerk; Steve DeHond, Code Enforcement Officer; Jason Lannon, Highway Superintendent; Willie Murphy, Deputy Superintendent; Highway Employee, Kevin Lyke and Resident Matt Schaertl.

**CALL TO ORDER:** Supervisor Gallahan called the January 8th Regular Board meeting to order at this time, 6:00 p.m.

**RESOLUTION #13 - APPROVAL OF MINUTES, REGULAR MEETING DECEMBER 11th, 2018 AS SUBMITTED.**

On motion of Councilman Phillips, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:

**VOTE:                    AYES-5        NAYS-0**

**RESOLVED**, to approve the minutes from the Regular Meeting held on December 11, 2018, as submitted.

**RESOLUTION #14 - APPROVAL OF MINUTES, ORGANIZATIONAL MEETING, JANUARY 2nd, 2019, AS SUBMITTED.**

On motion of Councilman Phillips, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:

**VOTE:                    AYES-5        NAYS-0**

**RESOLVED**, to approve the minutes from the Organizational Meeting held on January 2, 2019, as submitted.

**RESOLUTION #15 – APPROVAL OF SUPERVISOR’S MONTHLY FINANCIAL STATEMENT**

On motion of Councilman Phillips, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:

**VOTE:                    AYES-5        NAYS-0**

**RESOLVED**, to approve the Supervisor’s Monthly Report as submitted. See minute book attachment for report.

**RESOLUTION #16–APPROVAL OF TOWN CLERK’S MONTHLY REPORT**

On motion of Councilman Phillips, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:

**VOTE:                    AYES-5                    NAYS-0**

**RESOLVED**, to accept the Town Clerk’s report as follows:

-- 93 - Dog Licenses (93 N & R; 1- PB; 1-Exempt; 1-Tag)	\$	1,776.00
-- State Surcharge Fees		119.00
-- Late Fees (Dog Lic.)		260.00
-- Transfer Station		3056.68
-- Zoning Fees		82.00
-- DEC Licenses		20.00
-- 14 - Certified Copy (3-M & 11-D)		140.00
-- Bingo Fees		29.67
-- Photocopies		1.50

**MANCHESTER TOWN BOARD - REGULAR MEETING - JANUARY 8th ,2018 - (CONT.)**

-- Games of Chance License (2- Bell Jar)	50.00
-- Bingo License (1)	487.50
TOTAL COLLECTED-----	\$ 6759.35
PAID TO NYSDEC-----	\$ 18.88
PAID TO STATE-----	\$ 119.00
PAID TO SUPERVISOR (TOWN)-----	\$ 6298.97
PAID TO NYS COMPTROLLER-----	\$ 30.00
PAID TO NYS RACING & WAGERING-----	\$ 292.50

**Supervisor Gallahan received and reviewed the following correspondence with the Board at this time (See minute book attachment for all correspondence):**

- a. 1/2, Town Clerk's Monthly Report, December 2018.
- b. 1/2, Supervisors Monthly Report, 11/30/18 to 12/31/18.
- c. 11/2018, Justice Court Fund report.
- d. 11/26, Kendall Larson, NYS Dept. of Health, sample Results
- e. 12/17, Patricia Famiglietti, NYS Dept. of Ag & Markets, Municipal Shelter Inspection Report
- f. 12/10, Lori Reals, CSFD, September, October, & November Reports
- g. 12/10, MFD, November report
- h. 12/19, Fred Mink, Village of Shortsville, salt storage questions
- i. 12/6, Judge Denosky, audit records review request
- j. 12/10, Vincent Fischer, letter of resignation
- k. Quarterly Investment Report

**RESOLUTION #17 – APPROVAL OF THE INVESTMENT POLICY FOR THE TOWN OF MANCHESTER, with no changes**  
**On motion of Councilman Phillips, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:**

**VOTE:                                    AYES-5                                    NAYS-0**

**RESOLVED**, to approve the Investment Policy for the Town of Manchester for the year 2019 with no changes from the prior policy.

**RESOLUTION #18- RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING**  
**On motion of Councilman Phillips, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:**

**VOTE:                                    AYES-5                                    NAYS-0**

**WHEREAS**, the Town Board of the Town of Manchester, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

**WHEREAS**, the Town Board of the Town of Manchester has reviewed the draft of the aforementioned proposed Local Law attached hereto as \*Exhibit "1" and deems it in the best interests of the Town of Manchester to proceed in accordance with the Code of the Town of Manchester and the Laws of the State of New York in adopting said Local Law,







**MANCHESTER TOWN BOARD - REGULAR MEETING - JANUARY 8th ,2018 - (CONT.)**

**RESOLVED, to approve to pay the 2019 bills as follows:**

- **GENERAL FUND**, in the amount of \$105,047.85 as set forth on the Abstract #1 dated 01/08/2019;
- **ZONING FUND**, in the amount of \$15,372.88 as set forth on the Abstract #1 dated 01/08/2019;
- **REFUSE & GARBAGE FUND**, in the amount of \$0.00 as set forth on the Abstract #1 dated 01/08/2019;
- **HIGHWAY FUND**, in the amount of \$137,522.96 as set forth on the Abstract #1 dated 01/08/2019;
- **WATER FUND**, in the amount of \$60,754.41 as set forth on the Abstract #1 dated 01/08/2019;
- **TRUST & AGENCY FUND**, in the amount of \$6,566.69 as set forth on the Abstract #1 dated 01/08/2019.

**JUSTICE REPORT:** The monthly report from Justice Denosky for the month of December 2018, monthly report from Justice Gosper for the months of November & December 2018 were submitted and reviewed by the Board at this time.

**--ADJOURNMENT:** There was no other business before the Board at this time. Supervisor Gallahan moved to adjourn the meeting, 7:23 p.m., seconded by Councilman Phillips, unanimously APPROVED.

***Respectfully Submitted,***

***Jill A. Havens, Town Clerk***

**\*\*Next Meeting:**

***Regular meeting: February 12, 2019 - 6:00 P.M. includes***

Public Hearings: Tax Cap Override, 2020 Budget - 6:00 p.m.