

## MANCHESTER TOWN BOARD - Budget Workshop September 23, 2019 - 5 P.M.

A 2020 Budget Workshop Meeting of the Manchester Town Board was held today, September 24th, 2019, at the Manchester Town Hall, beginning at 5:00 P.M. with the following members present:

<b>Jeffery Gallahan</b>	<b>Supervisor</b>
<b>Kevin Blazey (5:10 p.m.)</b>	<b>Councilman</b>
<b>David Phillips</b>	<b>Councilman</b>
<b>Donald Miller, Jr.</b>	<b>Councilman</b>
<b>Jaylene Folkins</b>	<b>Councilwoman</b>

**OTHERS PRESENT:** Jill Havens, Town Clerk; Steve DeHond, Code Enforcement Officer; Jason Lannon, Highway Superintendent; and Willie Murphy, Deputy Highway Superintendent; Jennifer Fagner, Assessor; Katherine Denosky, Town Justice; Janis Catalano, Bookkeeper

**CALL TO ORDER:** **Supervisor Gallahan** called the September 23<sup>rd</sup> budget workshop meeting to order at this time, 5:03 p.m.

**Note:** The budget workshop meeting was posted at the Town Hall.

**Supervisor Gallahan** opened the Budget Workshop meeting and continued with conducting a page by page review of the proposed 2020 tentative budget.

Proposed changes were made to:

- ❖ A1355.4 - Contractual from: \$25,000.00 to \$35,000.00 for attorney fees associated with the upcoming revaluation in the assessment department;
- ❖ A1110.1 – Municipal Court Personal Services from \$80,000.00 to \$86,780.00 for increase in Constable wages.  
Total General Government Support from \$439,114.00 to \$455,894.00
  
- ❖ A3020.1 Public Safety Personal Services from \$0.00 to \$500.00;  
Total Public Safety Expense from \$70,808.00 to \$71,308.00
  
- ❖ A5132.4 - Contractual from: \$92,000.00 to \$82,000.00 for Salt Barn roof replacement;  
Total Transportation Expense from \$164,750.00 to \$154,750.00
  
- ❖ A7510.1 - Historian Personal Services from: \$1,850.00 to \$1,600.00;
- ❖ A7510.2 - Historian Equipment from \$0.00 to \$250.00  
Total Historian Expense from \$1,850.00 to \$1,850.00
  
- ❖ DB5110.1 - Personal Services (Highway) from: \$205,000.00 to \$220,000.00 for 1.5% salary increases for general repairs
- ❖ DB5110.4 - Contractual (Highway) from: \$255,000.00 to \$245,000.00
- ❖ DB5130R - Equipment Reserve from: \$0.00 to \$10,000.00 for reserve fund for future equipment purchase(s)
- ❖ DB5142.1 - Personal Services (Highway) from: \$180,000.00 to \$200,000.00 for 1.5% salary increases snow removal
- ❖ DB5142.4 - Contractual (Highway) from: \$240,000.00 to \$220,000.00 moved to reserve fund for future equipment purchase(s)  
Total Transportation Expense from \$1,307,500.00 to \$1,322,500.00

The Schedule of Salaries of Elected and Appointed Officers & Employees was also reviewed at this time.

The following positions had a range of pay (\$14.00 - \$17.00) added to them:

- ❖ (2) Court Clerk P/T
- ❖ (2) Deputy Town Clerk
- ❖ Deputy Tax Collector P/T
- ❖ Records Management Clerk P/T
- ❖ Assessor's Aide
- ❖ Zoning Typist P/T

September 23, 2019

The following positions had a range of pay (\$12.00 - \$14.00) added to them:

- ❖ Compactor Operator P/T
- ❖ (2) Crossing Guard P/T

Other Changes Made to Pay and Salaries:

- ❖ The (3) Constable P/T was increased to: \$18.00/hr.
- ❖ The Laborer/Assessor P/T Placeholder Photos increased to \$12.00/hr.
- ❖ Code Enforcement Officer Salary was increased to \$40,000.00
- ❖ Public Works Maintenance Assistant increased to \$26.91/hr.

Brief discussion was held regarding the Water Superintendent position and salary, no changes made at this workshop meeting. Changes to Water Superintendent and Deputy Water Superintendent need to be made by Resolution.

- **The health insurance plans were not mentioned at this time**

- **RESOLUTION #129 - APPROVAL TO SET A SECOND BUDGET WORKSHOP**  
**On motion of Councilman Blazey, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:**

**VOTE:**

**AYES - 5**

**NAYS - 0**

**RESOLVED**, to hold a second Budget workshop on Monday, September 30<sup>th</sup>, 2019 at 4:30 p.m. to review the changes preliminarily made at this September 23<sup>rd</sup> meeting.

**ADJOURNMENT:** There was no other business regarding the Budget Workshop before the Board at this time, Supervisor Gallahan moved to adjourn the meeting, 9:11 p.m., seconded by Councilman Miller, unanimously APPROVED.

*Respectfully Submitted,*

*Jill A. Havens, Town Clerk*

**\*\*Next Meeting(s):**

- **2<sup>nd</sup> Budget Workshop: September 30, 2019 - 4:30 P.M.**
- **Regular meeting: October 8, 2019 - 6:00 P.M.**
- **Regular meeting: November 12, 2019 - 6:00 P.M.**
- **Regular meeting: December 10, 2019 - 6:00 P.M.**