

MANCHESTER TOWN BOARD – PUBLIC HEARING AND REGULAR MEETING

February 10, 2026 - 6 P.M.

A public hearing and regular monthly meeting of the Manchester Town Board was held February 10, 2026, at 6:00 p.m. at the Manchester Town Hall with the following members present:

Tate Colburn	Supervisor
Jaylene Folkins	Council Member
Scott DeCook	Council Member
Martha Doody	Council Member

OTHERS PRESENT: Devon Hayes, Town Clerk; Jason Lannon, Highway Superintendent; Marty Barnett, Code Enforcement Officer; Rich Vienna, Water Superintendent; Amy Birch, Bookkeeper;

ALSO PRESENT: Town of Manchester residents: Brad Hixson, Kirby Waite

ABSENT: Kevin Blazey, Deputy Supervisor/Council Member; Willie Murphy, Deputy Highway Superintendent; Heather Robson, Assessor

CALL TO ORDER: PUBLIC HEARING REGARDING THE 2027 TAX CAP OVERRIDE

Supervisor Colburn called the February 10, 2026, Public Hearing regarding the 2027 Tax Cap to order at 6:00 PM. Supervisor Colburn read the published Public Hearing Notice twice. Twice, Supervisor Colburn asked if anyone wanted to speak regarding the 2027 Tax Cap. No one requested to speak. Supervisor Colburn asked if anyone on the Town Board wished to speak on the proposed law. None of the Council Members wished to speak.

PUBLIC HEARING ENDED AT 6:03 PM

The regular Manchester Town Board monthly meeting began at 6:03 p.m. at the Manchester Town Hall.

The Pledge of Allegiance was said.

➤ **RESOLUTION #14- APPROVAL OF MINUTES, REGULAR MEETING JANUARY 9, 2026**

On motion of Council Member Folkins, seconded by Council Member DeCook, the following resolution was unanimously **ADOPTED**:

VOTE: AYES - 4 NAYS - 0

RESOLVED, to approve the minutes from the regular Town Board Meeting held on January 9, 2026

➤ **RESOLUTION #15 - APPROVAL OF SUPERVISOR'S MONTHLY FINANCIAL**

February 10, 2026

➤ RESOLUTION #17– RESOLUTION TO OVERRIDE TAX CAP FOR FISCAL YEAR 2027

RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF MANCHESTER OF LOCAL LAW NO. 1 OF 2026

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Manchester for a public hearing to be held by said Town Board on February 10, 2026, at 6:00 p.m. at the Manchester Town Hall, 1272 County Road 7, Town of Manchester, New York, to hear all interested parties on a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Manchester, on February 3, 2026, and all other notices required by law to be given were properly served, posted, or given; and

WHEREAS, said public hearing was duly held on February 10, 2026, at 6:00 p.m. at the Manchester Town Hall, 1272 County Road 7, Town of Manchester, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of Manchester, after due deliberation, finds it in the best interest of the Town of Manchester to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Manchester hereby adopts said Local Law No. 1 of 2026, entitled, “A local law to override the tax levy limit established in General Municipal Law §3-c”, a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Manchester, and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Devon Hayes, Town Clerk of the Town of Manchester, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Manchester on February 10, 2026, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Tate Colburn	X	
Kevin Blazey		Absent
Jaylene Folkins	X	
Martha Doody	X	
Scott DeCook	X	

Dated: February 10, 2026

Devon Hayes, Town Clerk

SEAL

February 10, 2026

➤ **RESOLUTION #18– RESOLUTION TO APPROVE THE APPLICATION FOR KIRBY’S KOMPOUND TO HOLD MUD RUNS IN 2026. (May 2nd and September 12th)**

On motion of Council Member Folkins, seconded by Council Member Doody, the following resolution was unanimously ADOPTED:

VOTE: AYES - 4 NAYS - 0

RESOLVED, to approve of Kirby Waite (Kirby’s Kompond) application to hold the two mud runs (May 2nd and September 12th)

➤ **RESOLUTION #19– RESOLUTION TO APPROVE OF WAIVING THE 2026 BOND REQUIREMENT FOR KIRBY’S KOMPOUND**

On motion of Council Member Folkins, seconded by Council Member DeCook, the following resolution was unanimously ADOPTED:

VOTE: AYES – 4 NAYS - 0

RESOLVED, to approve the waiving of the bond requirement for Kirby Waite (Kirby’s Kompond), due to the expense of obtaining this; and due to the compliance Mr. Waite has demonstrated in the past and will commit to continuing with.

➤ **RESOLUTION #20- APPROVAL TO CEASE ANNUAL SUBSCRIPTION TO THE DAILY MESSENGER NEWSPAPER**

On motion of Council Member Folkins, seconded by Council Member Doody, the following resolution was unanimously ADOPTED:

VOTE: AYES –4 NAYS - 0

RESOLVED, to approve the non-renewal of the Daily Messenger newspaper annual subscription.

➤ **RESOLUTION #21- APPROVAL TO PAY THE VILLAGE OF MANCHESTER RECREATION AND PARKS AGREEMENT**

On motion of Council Member Folkins, seconded by Council Member DeCook, the following resolution was unanimously ADOPTED:

VOTE: AYES –4 NAYS - 0

RESOLVED, to approve payment to the Village of Manchester for the amount budgeted for the village recreation and parks agreement.

~ Discussion – Lowe’s credit card – It has been requested to have a Lowe’s card for the Town Hall’s use. The Town Board approved with the provision that purchases over \$200 have prior authorization and the total line of credit be relatively low.

➤ **RESOLUTION #22- APPROVAL TO OPEN A LOWE’S CREDIT CARD FOR THE TOWN HALL**

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On motion of Council Member Folkins, seconded by Council Member Doody, the following resolution was unanimously ADOPTED:

VOTE: AYES –4 NAYS - 0

RESOLVED, to approve the non-renewal of the Daily Messenger newspaper annual subscription.

Department Reports:

a. **HIGHWAY SUPERINTENDENT, Jason Lannon reported the following:**

- Superintendent Lannon gave updated “Town of Manchester Proposed Equipment Replacement Plan” to the Town Board members. It now reflects the price increase of the 2028 truck, and he will be asking for approval for that purchase in June.
- The 2026 purchase of a dump truck will be due in June or July.
- The sidewalk that the Town will be putting in on Water Street will be ready in June, July, or August. Superintendent Lannon felt that it might be late in the year to get that project completed. June would be the latest the vendor used for that work would be available.
- Salt is hard to get. There is a two to three week waiting period for an order. The last order was for 500 tons and 23 tons were delivered.
- They have been pushing back blow spots with the excavator. That helps for a short while.
- No large repairs on trucks have been needed. The equipment is holding up well.
- There is a safety meeting in March for UDig. Willie, Richie, Hunter, and Kevin will be attending.

b. **CODE ENFORCEMENT OFFICER, Marty Barnett, reported the following:**

- 19 Fire and safety inspections in the Town and Villages
- 5 Permits were issued in the Town of Manchester
- \$115.00 collected in fees.
- Estimated construction costs are \$41,363.00.
- Twisted Rail and Twisted Cannabis owner came in today for permits. They are hoping to open sometime in April.
- Cab Ave has been given their temporary Certificate of Occupancy. They will be hosting a grand opening with food trucks and a band in April or May.
- Will-O-Crest is building a 513,000 square foot barn. It is estimated the completion will be by June of 2027.

c. **ASSESSOR, Heather Robson, reported the following:**

- 19 transfers/sales and 7 splits & merges
- Exemption Season is in full swing, and they are coming in quickly despite the cold weather.
- The Assessor is in full communication with her Aid, Lon Rogers, and she has been working on the 2026 Roll.

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d. TOWN CLERK, Devon Hayes, reported the following:

- The tax collection warrant is \$5.1 million. The Clerk's Office has collected almost \$4.2 million. There are outstanding taxes of \$660,000 and outstanding utilities of \$300,000.
- Certificates of Deposits have been taken out for \$2.8 million dollars.

e. WATER SUPERINTENDENT, Rich Vienna, detailed a report stating the following:

- Monthly Bac-T samples are negative.
- Lead and copper inventory has been completed and approved by the EPA.
- Water valve on Outlet and Rt. 21 was repaired on January 6th.
- Service line break on January 10th on Armington Road.
- There have been several frozen meters.
- There was a house fire on Route 21 and there were no problems with the hydrants.
- Superintendent Vienna suggested an Emergency Intermunicipal Agreement with the Town of Farmington be created. This would provide manpower should a big water event happen during times when the Highway Department needs to be plowing roads.
- Big addition on Bill Young's farm. The water that will be needed to support the new building will be anywhere from 300,000 to 350,000 additional gallons of water a day.
- This summer, the Town of Arcadia water will be connecting with us on Thompson Road as an emergency service for them.
- Water sample for TTHM's was turned in this morning.

f. BOOKKEEPER, Amy Birch, stated the following financial summary:

- Sales Tax increased 32% over last year.

ADDENDUM ITEMS –

- Clifton Springs FD report
- Lowes Pro card for Town Hall building

BOARD MEMBER ITEMS:

- Council Member Folkins
1.)
- Council Member DeCook
1.)
- Council Member Doody:
1.)
- Council Member Blazey:
1.)
- Supervisor Colburn:
1.)

MANCHESTER TOWN BOARD - REGULAR MEETING (CONT.)

February 10, 2026

- ***Regular meeting:*** ***August 11, 2026 - 6:00 P.M.***
- ***Regular meeting:*** ***September 8, 2026 - 6:00 P.M.***
- ***Regular meeting:*** ***October 13, 2026 - 6:00 P.M.***
- ***Regular meeting:*** ***November 10, 2026 -6:00 P.M.***
- ***Regular meeting:*** ***December 8, 2026 - 6:00 P.M.***