**Present:** Scott VanAken, John Boeckmann, Lee Sanders, Steve Buerman, Julie Vanderwall, Jefferey Flower, Board members. Stuart Gwilt, Chairman, Steve DeHond, Code Enforcement Officer

**Absent:** Stuart Gwilt, Chairman and Nichole Ruggles Recording Secretary

**Also, present:** Representative for LDS Church and Jaylen Folkins

**Preliminary Site Plan Approval #4625-22**: LDS Church who is requesting 2- directional signs 4.66 square ft. each when the code states no bigger than 2

 square ft. on property located at 603 State Route 21, tax map #11.00-1-17.100 in an a(n) Inst. District pursuant to Chapter 325-40-D-8, 325-40-D-4.

Scott VanAken, Board Member: Opened the meeting by reading the public meeting notice.

Representative for LDS Church spoke by reviewing the proposal and application of request for the sign. They are requesting a 4.66 square ft. sign for visibility to the public.

The Board members reviewed the proposal in relation to the town code rules.

John Boeckmann, board member: Can you get the sign any smaller?

LDS Church representative: No because if we decrease the letters, it would be less visible to the public.

Board discussion on the code rules: No sign shall be located, erected, or maintained within the front setback requirement of any district less than 30 feet or 1.25 times its height from the public rite- of -way or other rite of way; the greater distance shall prevail. The requested sign by the LDS Church is ll Foot setback when the code requires it to be no less than 30 Foot.

Steve DeHond Code Enforcement Officer: Due to the number of signs on the property and the size of the signs, it needs to go to the ZBA for review and approval.

Due to low volume of the recorder, it was difficult to hear discussions between the board members, Steve DeHond and the LDS church representative.

Scott VanAken, Board Member: I move to close the public meeting and wait for the county comments to come back and move to the ZBA for further review.

A motion was made by JulieVanderwall to deny until the county comments are available and ZBA Board reviews the application. Motion was seconded by Lee Sanders. All voted “Aye.” Motion carried.

**Site Plan Approval #4624-22**: Tim Crowley who is requesting a use variance Approval#4624-22 to operate a sawmill and sell finished lumber and furniture from an existing building on property located at 3808 State Route 96, tax map #32.00-2-16.100 in an R-1 district pursuant to Chapter 325 Section 325-12-A-D, 325-75.

Motion to adjourn until next meeting for Approval # 4624-22 Tim Crowley as there was no attendance from applicant. The board at this time reviewed Mr. Crowley’s application and discussed that there were some confusion from the county comments and will need further review.

**Previous Minutes:**

A motion was made by Lee Sanders to approve the minutes from the meeting which took place on November 16, 2021. Motion was seconded by Steve Buerman. All voted “Aye.” Motion carried.

The Planning Board discussed with Jayleen Folkins and David Phillips in regard to the solar energy systems.

At this time the meeting was stopped at 7:50pm.

Respectfully submitted,

Stuart Gwilt Nichole Ruggles

Planning Board Chairman Recording Secretary