

**TOWN OF MANCHESTER**  
**1272 County Road #7**  
**Clifton Springs, N.Y. 14432**  
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TOWN CLERK – Devon Hayes  
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David W. Phillips  
Ext. 5

HIGHWAY SUPT. – Jason Lannon  
Ext. 6

SOLE ASSESSOR – Jennifer Fagner  
Ext. 3

ZONING – Steve DeHond/Marty Barnett  
Ext. 4

PLANNING BOARD APPLICATION

Date \_\_\_\_\_ Application No. \_\_\_\_\_  
Request for:         Special Use Permit         Site Plan Approval         Other  
                          Minor Subdivision Approval         Major Subdivision Approval

Applicant:

Name \_\_\_\_\_ Name \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Owner (if different from above;        If more than one, provide information for each)  
Name \_\_\_\_\_ Fee Amount \$ \_\_\_\_\_  
Address \_\_\_\_\_ Date Paid \_\_\_\_\_

Location of Site \_\_\_\_\_  
Tax Map Number \_\_\_\_\_ Zoning District \_\_\_\_\_  
State and Federal Permits needed \_\_\_\_\_  
Will development be staged? \_\_\_\_\_  
Total site area \_\_\_\_\_ Construction time \_\_\_\_\_  
Proposed use(s) of site \_\_\_\_\_  
Current land use and condition of site \_\_\_\_\_  
Character of surrounding lands \_\_\_\_\_  
Estimated Cost of proposed improvement(s) \$ \_\_\_\_\_  
Describe proposed use, including primary and secondary uses, ground floor area, height, and  
number of stories for each building \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pursuant to Chapter 275-14-B-1-B of the Code of the Town of Manchester all maps and plans must be prepared and stamped by a licensed engineer, architect or surveyor. A SEQR form must also be included with this application. Expenses incurred in securing professional assistance in connection with the review of a proposed site plan shall be charged to the applicant.

\_\_\_\_\_  
Signature of Applicant