

TOWN OF MANCHESTER
1272 County Road #7
Clifton Springs, N.Y. 14432
315-462-6224 or 585-289-3010
FAX # (315) 462-6675
E-mail: sdehond@manchesterny.org

TOWN CLERK – Jill A. Havens
♦ Extension 2

SUPERVISOR
Jeffery L. Gallahan
* Extension 5

HIGHWAY SUPT. – Jason Lannon
♦ Extension 6

ACTING ASSESSOR – Jennifer Fagner
♦ Extension 3

ZONING-BLDG. INSP. – Steven DeHond
♦ Extension 4

PLANNING BOARD APPLICATION

Date _____ Application No. _____

Request for: Special Use Permit Site Plan Approval Other
 Minor Subdivision Approval Major Subdivision Approval

Applicant: _____ Plans Prepared By: _____

Name _____ Name _____
Address _____ Address _____

Phone: () _____ Phone: () _____

Owner (if different from above; If more than one, provide information for each)

Name _____ Fee Amount \$ _____
Address _____ Date Paid _____

Location of Site _____

Tax Map Number _____ Zoning District _____

State and Federal Permits needed _____

Will development be staged? _____

Total site area _____ Construction time _____

Proposed use(s) of site _____

Current land use and condition of site _____

Character of surrounding lands _____

Estimated cost of proposed improvement(s) \$ _____

Describe proposed use, including primary and secondary uses, ground floor area, height and number of stories for each building _____

Pursuant to Chapter 275-14-B-1-B of the Code of the Town of Manchester all maps and plans must be prepared and stamped by a licensed engineer, architect or surveyor. A SEQR form must also be included with this application. Expenses incurred in securing professional assistance in connection with the review of a proposed site plan shall be charged to the applicant.

Signature of Applicant