

August 11, 2020

Supervisor Gallahan received and reviewed the following correspondence with the Board at this time (See minute book attachment for all correspondence):

- a. Town Clerk Monthly Report
- b. Supervisor’s Financial Report
- c. Justice Court Fund report
- d. 7/31, Christopher Reeve, DOT, smart planning consultation process
- e. 7/31, Lauren Kelly, Charter Communications, programming changes
- f. 7/16 Constellation, environmental disclosure
- g. 7/13, Lauren Kelly, Charter Communications, programming additions
- h. 7/5, Lauren Kelly, Charter Communications, Price Increase
- i. 7/7, Lori Reals, CSFD, monthly report
- j. 7/27, NYSDEC, lead agency coordination request

➤ **RESOLUTION #66 – APPROVAL OF TOWN OF MANCHESTER’S POLICY AGAINST DISCRIMINATION AND HARASSMENT**

On motion of Councilman Blazey, seconded by Councilman VanBortel, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to approve the 2020 Policy Against Discrimination and Harassment, as presented.

Brief Discussion was held regarding the issuance and need for a credit card for the Town of Manchester for the purchase of miscellaneous budget items for both the Town Hall Offices and the Highway Department. Supervisor Gallahan has a meeting with Community Bank next week to discuss our options and will report back next month.

Brief Discussion was held regarding the Town of Manchester’s COVID-19 procedures. There has only been one complaint and that was at the transfer station and it has been resolved. Otherwise, employees and residents both have been compliant with the new protocol for Coronavirus safety. Sales tax revenue from New York State is down 24% for the second quarter. We adjusted our budget based on a 30% decrease, so we are doing ok at this point. We have received our CHIPS money.

Discussion was held regarding the potential SunEast/Stantec Solar Farm Project on County Road 13. MRB Group, Engineer Pat Nicoletta submitted additional considerations for the Town Board regarding this project including Transportation Costs for Disposal, Administrative Costs, Contingency Costs, Surety Bond, etc. **(See minute book attachment for MRB Group memorandum)**. Pat Nicoletta to forward this information to Town Attorney, Jeff Graff for incorporation in the correspondence to SunEast/Stantec. The decision was made to hold off until the September 15th, 2020 Town Board Meeting to vote to opt in/opt out of the PILOT exemption for renewable energy sources.

➤ **RESOLUTION #67 – APPROVAL FOR DESIGNATION OF LEAD AGENCY STATUS RE: MARCY EXCAVATION SERVICES, LLC – VANOPDORP PIT #2**

On motion of Councilman Phillips, seconded by Councilman VanBortel, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to approve the New York State Department of Environmental Conservation to serve as Lead Agency for the SEQR review of the Marcy Excavation Services, LLC – Van Opdorp Pit #2 and to authorize Supervisor Gallahan to sign the requested paperwork on behalf of the Town of Manchester.

Brief Discussion was held regarding the draft copy of the Site Design & Development Criteria submitted from MRB Group. All department heads agree that it looks good; have no objection to adoption of this.

