

October 13, 2020

Supervisor Gallahan received and reviewed the following correspondence with the Board at this time (See minute book attachment for all correspondence):

- a. Town Clerk Monthly Report
- b. Supervisor’s Financial Report
- c. Quarterly Investment Report
- d. 9/21, US Bankruptcy Court, Windstream Holdings, programming changes
- e. 9/22, Office of the State Comptroller, AIM payment
- f. 9/15, MFD monthly report
- g. 9/1, Justice Court System, Court Receipts

➤ **RESOLUTION #86 – RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF MANCHESTER OF LOCAL LAW 2 OF 2020**

On motion of Councilman Phillips, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Manchester for a public hearing to be held by said Town Board on October 13th, 2020, at 7:00 p.m. at Manchester Town Hall, 1272 County Road 7, Town of Manchester, New York, to hear all interested parties on a proposed Local Law entitled “A Local Law To Provide That Exemptions Pursuant To Real Property Tax Law Section 487 Shall Not Be Applicable Within The Town of Manchester”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Manchester, on October 13th, 2020 and all other notices required by law to be given were properly served, posted or given; and

WHEREAS, said public hearing was duly held on September 21st, 2020, at 4:30 p.m. at the Manchester Town Hall, 1272 County Road 7, Town of Manchester, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of Manchester, after due deliberation, finds it in the best interest of the Town of Manchester to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Manchester hereby adopts said **Local Law No. 2 of 2020**, entitled, “A Local Law To Provide That Exemptions Pursuant To Real Property Tax Law Section 487 Shall Not Be Applicable Within The Town of Manchester”, a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Manchester, and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Jill Havens, Town Clerk of the Town of Manchester do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Manchester on October 13th, 2020, by the following vote:

	Aye	Nay
Jeffery L. Gallahan	_X_	___
David Phillips	_X_	___
Isaac VanBortel	_X_	___
Kevin Blazey	_X_	___
Jaylene Folkins	_X_	___

Dated: October 13th, 2020

Jill Havens, Town Clerk

SEAL

October 13, 2020

- b. **WATER SUPERINTENDENT, Willie Murphy reported:**
 - **Executive Order by Governor Cuomo has declared that no water services can be shut off to Town residents**
 - Shut-off fees cannot be charged.
 - Payment plans have to be offered for water bills
 - No proof required that financial hardship is COVID-19 related.

Councilwoman Folkins and Councilman Phillips to make up the committee to determine possible water payment plan options for the Town of Manchester and report back to the Town Board next month.

- c. **CODE ENFORCEMENT OFFICER, Steve DeHond, reported the following:**
 - **Twenty (20) building permits in September.**
 - **Collected \$3,096.00 in fees.**
 - **Estimated Construction Costs \$389,803.00.**
 - **Fifty-five (55) fire inspections were done last month, still catching up from the COVID-19 shutdown last spring.**
 - **Another new house going in on Bird Road.**
 - This is number 11 for the year and another record for the Town in one year!

- d. **ASSESSOR, Jennifer Fagner, reported the following:**
 - **I have been currently working on the Reevaluation for the Town of Manchester**
 - Supervisor Gallahan commended the Manchester Town Board for making the decision to delay the institution of the Revaluation this year, as not to add any further hardships to the Town of Manchester Residents.
 - **Lon has been handling walk-ins, phone calls, filing and some computer entry.**
 - **We have been boxing and indexing old Assessor’s files**
 - Moving the Mobile Home Park files to another cabinet to make room in the large cabinets. I have purchased 2 new filing cabinets, as there were a couple that the drawers were almost completely broken, we just completed transferring the files to the new cabinets,
 - **The call volume has increased**
 - We also have been consistent in transfers sent from the County, noting not much change in the sales market.

- e. **TOWN CLERK, Jill Havens, reported the following:**
 - **DECALS – still unable to process any hunting or fishing licenses**
 - Finally heard back from the DEC regarding our DECALS computer, they informed me that there are over 400 vendors who had a vendor in charge change this year and they are making the updates as quickly as possible.
 - **NYS Thruway – Cashless Toll Booths**
 - Supervisor Gallahan has requested that my office inquire about the ability to sell NYS EZPass – more information to come.

➤ **RESOLUTION #89 – APPROVAL OF TRANSFERS**
On motion of Councilman Phillips, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to approve the following Transfers:

From:	Amount:	To:
General Fund – A Fund	\$35,000.00	Highway Fund- DB Fund
Reason: This amount to be reimbursed back to the General Fund from the Highway Fund before the end of the 2020 Fiscal Year.		

➤ **RESOLUTION #90 - APPROVAL ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING LEGAL MATTERS**
On motion of Councilwoman Folkins, seconded by Councilman Phillips, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to enter into executive session for the purpose of discussing employment issues, 6:58 p.m., in attendance were: Town Board Members and Town Clerk.

