

MANCHESTER TOWN BOARD – REGULAR MEETING
August 11, 2026 - 6 P.M.

A public hearing and regular monthly meeting of the Manchester Town Board was held August 11, 2026, at 6:00 p.m. at the Manchester Town Hall with the following members present:

Tate Colburn	Supervisor
Kevin Blazey	Deputy Supervisor/Council Member
Jaylene Folkins	Council Member
Scott DeCook	Council Member
Martha Doody	Council Member

OTHERS PRESENT: Devon Hayes, Town Clerk; Jason Lannon, Highway Superintendent; Marty Barnett, Code Enforcement Officer; Rich Vienna, Water Superintendent

ALSO PRESENT: Town of Manchester residents: Matt Schaertl

NECCISARRILY ABSENT: Scott DeCook, Council Member; Willie Murphy, Deputy Highway Superintendent; Thomas Gabriel, Sole Assessor

The Pledge of Allegiance was said.

CALL TO ORDER: Supervisor Colburn called the Town Board meeting to order at 6:00 PM

➤ **RESOLUTION #81- APPROVAL OF TOWN BOARD MINUTES, REGULAR MEETING
July 14, 2026**

On motion of Council Member Folkins, seconded by Council Member Doody, the following resolution was unanimously **ADOPTED**:

VOTE: AYES - 4 NAYS - 0

RESOLVED, to approve the minutes from the regular Town Board Meeting held on July 14, 2026

➤ **RESOLUTION #82 - APPROVAL OF SUPERVISOR'S MONTHLY FINANCIAL
STATEMENT**

On motion of Council Member Blazey, seconded by Council Member Folkins, the following resolution was unanimously **ADOPTED**:

VOTE: AYES - 4 NAYS - 0

RESOLVED, to approve the Supervisor's Monthly Report as submitted. See Minute Book Attachment for report.

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➤ **RESOLUTION #83 - APPROVAL OF TOWN CLERK'S MONTHLY REPORT**

On motion of Council Member Blazey, seconded by Council Member Folkins, the following resolution was unanimously ADOPTED:

VOTE:

AYES - 4

NAYS - 0

RESOLVED, to accept the Town Clerk's report as follows:

-- CNB Interest	\$	.13
-- Transfer Coupons	\$	8,152.30
-- Zoning Fees	\$	1,887.00
-- Bingo License	\$	172.50
-- Bingo Proceeds	\$	4.02
-- Marriage Certified Copies	\$	10.00
-- Marriage License	\$	35.00
-- One Day Officiants License	\$	25.00
-- Death Certified Copies	\$	50.00
-- Conservation	\$	15.59
-- Dog Licensing	\$	2,443.00
-- Late Fees	\$	140.00

TOTAL LOCAL SHARES COLLECTED	\$ 12,934.54
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PAID TO NYS AG & MARKETS	\$	158.00
PAID TO ENVIRONMENTAL CONSERVATION	\$	609.41
PAID TO NYS DEPARTMENT OF HEALTH	\$	45.00
PAID TO STATE COMPTROLLER	\$	258.75
PAID TO SUPERVISOR (TOWN)	\$	1,071.16

RESOLVED, to approve the Town Clerk's monthly report for July 2026.

Supervisor Colburn received and reviewed the following correspondence with the Board at this time (See minute book attachment for all correspondence):

- a. NYSEG/RG&E letter
- b. NYS Comptroller NYS Retirement newsletter
- c. Williamson LB software fee letter
- d. OC Human Society Director's report
- e. Doyle Security customer activity report
- f. Letter of Thank You from Village of Victor re: Highway Department
- g. M&T Bank month end collateral statements
- h. Clifton Springs Fire Department July 2026 report
- i. Manchester Fire Department July 2026 report
- j. Vendor Catskill Castings historical markers/ plaques manufacturer

**RESOLUTION #84- ACCEPTING THE RESIGNATION OF KEVIN BLAIR FROM THE
TRANSFER STATION EFFECTIVE AUGUST 5, 2026**

On motion of Council Member Blazey, seconded by Council Member Doody, the following resolution was unanimously ADOPTED:

VOTE:

AYES -4

NAYS - 0

RESOLVED, approval to accept the resignation of Kevin Blair from the transfer station effective August 5, 2026

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➤ **RESOLUTION #85- APPROVAL IN SUPPORT OF THE TOWN BILL OF RIGHTS**

On motion of Council Member Folkins, seconded by Council Member Doody, the following resolution was unanimously ADOPTED:

VOTE: AYES – 4 NAYS - 0

RESOLVED, approval in support of the Town Bill of Rights

Department Reports:

a. HIGHWAY SUPERINTENDENT, Jason Lannon, reported the following:

- Gutter on Pioneer Road is complete.
- Trucks are getting rust proofed on Thursday.
- Getting the grader and roller ready for wedging
- Salt contract has been a bit difficult. More information on pricing is needed to determine what type of salt to buy and where to buy it.
- Shoulders on Wilber will be done in September.
- Will be getting a fuel monitor quote.

b. CODE ENFORCEMENT OFFICER, Marty Barnett, detailed a report stating the following:

- 3 Fire safety inspections in the town and villages
- 14 Permits were issued in the Town of Manchester.
- \$1,512.00 collected in fees.
- Estimated construction costs are \$441,880.00.
- The Village of Manchester planning and zoning boards have started the approval process for the new library project. The County planning board will look at the project in their September meeting.
- The Town Planning Board will look at Idlewood Manor Park expansion on Route 21, during their August 18th meeting. The project is a 23-lot home expansion along with site improvements to the water and septic systems. If the board is okay with this, it will be sent to the County Planning Board for their September meeting with the possibility of the Town Board giving approval at the October Planning Board meeting.
- Code Enforcement closed Dollar General in Manchester. There are a lot of leaks in the roof. There were three fire calls within a week. The building owner is working on the repairs.

c. ASSESSOR, Thomas Gabriel, stated the following: No update

d. TOWN CLERK, Devon Hayes, reported the following:

- The Clerk's office has been busy with Decals/Hunting Licenses
- Fifteen new members joined the Transfer Station in July. Two of them were out of Town users.

e. WATER SUPERINTENDENT, Rich Vienna, reported the following:

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- Monthly Bac-T samples have been negative.
- Hydrant maintenance is half complete
- Flushing has been busy.
- Thompson Road water project with Wayne County is complete.
- New service install was put in on Field Street.
- Plenty of UFPO's.
- TTHM sample was conducted this morning.
- Shortsville water to be returned to the village starting September 30th.
- There was a water break on Outlet Road on July 4th.
- There was a leak in an old line in Port Gibson a week and a half ago.

ADDENDUM ITEMS –

- Transfer Station accepting fluorescent tubes.
- GTC Study approved Colliers Engineering

BOARD MEMBER ITEMS:

- Council Member Folkins
- Council Member DeCook:
- Council Member Doody:
- Council Member Blazey:
- Supervisor Colburn:
 - The Genesee Transportation Council held a meeting a couple of weeks ago regarding the pathway plan. They will be hiring Collier's Engineering to do the study. The County is leading this.
 - Information and pricing information for ADA compliant front doors for the Town Hall is being researched.
 - A position with the transfer station has been posted with the County. Four people have applied. Supervisor Colburn with work with Council Member Folkins and Council Member Doody to schedule and conduct interviews.
 - The Transfer Station sent fluorescent tubes for recycling for the first time. There was a \$48 fee for recycling. The question should the Town pass the recycling charge to people who bring in the bulbs? A consensus was reached that no additional charge will be put into place. The Town will continue to monitor future charges.

➤ **RESOLUTION #86 – MOTION TO APPROVE JULY 2026 VOUCHERS**

On motion of Council Member Folkins seconded by Council Member Blazey, the following resolution was unanimously ADOPTED:

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VOTE:

AYES - 4

NAYS - 0

RESOLVED, to approve July 2026 vouchers.

ADJOURNMENT: There was no other business before the Board at this time; Council Member Folkins moved to adjourn the meeting, 6:43 PM, seconded by Council Member Blazey, unanimously APPROVED.

Respectfully Submitted,

Devon R Hayes, Town Clerk

****Next Meetings:**

- *Regular meeting:* *September 8, 2026 - 6:00 P.M.*
- *Regular meeting:* *October 13, 2026 - 6:00 P.M.*
- *Regular meeting:* *November 10, 2026 -6:00 P.M.*
- *Regular meeting:* *December 8, 2026 - 6:00 P.M.*

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**RESOLUTION # 85-2026
TOWN OF MANCHESTER, NEW YORK**

**A RESOLUTION IN SUPPORT OF THE NEW YORK ASSOCIATION OF TOWNS
BILL OF RIGHTS**

WHEREAS, town government provides services essential to the vitality of New York State, including but not limited to maintaining and repairing roads, protecting neighborhoods and businesses, guiding economic development, and serving as the first line of defense, communication, and safety for residents every day of the year; and

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WHEREAS, the 933 towns of New York State are home to more than 9.1 million New Yorkers and are diverse in population, geography, and demographics, such that decisions affecting daily life are best made at the local level by the government that best understands each community's character, challenges, and needs; and

WHEREAS, the towns of New York are partners in shaping the State's future, and a true partnership between the State and its local governments will propel the New York State forward to the benefits of all the New Yorkers; and

WHEREAS, the New York Association of Towns has adopted a *Bill of Rights* articulating the core principles that should govern the relationship between the State and its towns; and

WHEREAS, the Town of Manchester shares and affirms those principles, namely:

1. **Protection and defense of municipal home rule**, recognizing that towns, as the level of government closest to the people, are best positioned to balance competing interests and make decisions that shape daily life;
2. **Local control of land use and zoning**, free from statewide zoning rules that override the voice of resident taxpayers and the officials they elect;
3. **Freedom from unfunded mandates**, so that local taxpayers are not made to bear the cost of orders imposed by State and federal authorities without the resources to carry them out;
4. **Modernized transparency, accessibility, and engagement**, including reform of outdated public-notice requirements that consume scarce municipal dollars on print notices often missed by the public; and
5. **A meaningful voice in State decisions** affecting the hometowns that towns govern, so that town government is treated as a true partner rather than an afterthought or a hurdle to clear; now, therefore, be it

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NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Manchester hereby endorses and adopts the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein; and be it further

RESOLVED, that the Town Board calls upon the Governor and the New York State Legislature to respect and uphold these principles in the enactment of legislation and the administration of State programs affecting towns; and be it further

RESOLVED, that the Town Clerk is hereby directed to transmit certified copies of this resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, The State Senator(s) and Member(s) of the Assembly representing the Town of Manchester, and the New York Association of Towns.

I, Devon Hayes, Town Clerk of the Town of Manchester, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Manchester on August 11th, 2026, by the following vote:

	Aye	Nay
Tate Colburn, Supervisor	<u> X </u>	___
Kevin Blazey, Council Member	<u> X </u>	___
Martha Doody, Council Member	<u> X </u>	___
Jaylene Folkins, Council Member	<u> X </u>	___
Scott DeCook, Council Member	Absent	

Dated: August 11th, 2026

Devon Hayes
Manchester Town Clerk