

Tomas Tkac

Citizen of **Slovakia**
Right to work in EU
Holder of **EU Driver's Licence**

email: tomas.tkac@gmail.com
skype: t.tkac
cell: +421-949-340-183

Education

Master's Degree at Faculty of Management, Comenius University, Slovakia
Sep 2004 – Jun 2006

- Majored in Management (A), Information Systems (A)

Bachelor's Degree at Faculty of Management, Comenius University, Slovakia
Sep 2001 – Jun 2004

- Majored in Business Administration (A)
- Coursework in Business English

Cambridge **CELTA Certificate** at ECC, Thailand
Feb 2009 – Mar 2009

- Passed among **top 25 %** overall
- Teaching English to Young Learners (TEYL) certificate

Academic Workshop *Inquiry-Based Writing* by Professor Dr. Jim Keller, Director
Bard College Learning Commons, NY, USA
Nov 2014

Workshop *Integrating skills and activities to motivate secondary students*
Oxford University Press, ELT division, Thailand
Jul 2009

Professional development program for English teachers
American University Alumni language center, Bangkok
Aug 2009

English Teacher at International House, Riga, Latvia (2022)

- Led Zoom classes for **highest ability groups** (C1)
- Helped significantly improve certificate scores for individual test-takers of **LanguageCert International ESOL B1**
- Provided regular pro-bono **conversation sessions** for disadvantaged children of refugees from Ukraine

English Teacher & Tutor at Shane Songshan, Taipei, Republic of China (2019 – 2021)

English Teacher at Giraffe Bade, Taoyuan, Republic of China (2019 – 2020)

- Conducted intensive 1-on-1 **Cambridge test preparation** (A2 KET, B1 PET)
- Devised summer camp workshops for children developing **creative writing**

English Teacher at Speak&Go, Kamianets-Podilskyi & ASAP, Chernivtsi, Ukraine (2018)

- Organized **summer language camps** for children & teenagers
- **Drafted, developed, and led** an in-house course for ASAP's employees and trainees
- **Hosted a workshop** on *Creative Teaching Techniques & Assignments*
- Concentrated on **academic test preparation** (IELTS, TOEFL, FCE)
 - ✓ **Helped increase** client's IELTS reading score **from band 6 to band 8** within 6 sessions.

English Teacher at MLingua & Language House, Belgrade, Serbia (2016)

- Provided **Cambridge FCE** preparation
- **Designed** and delivered a **Business English** course for adults

English Instructor at Academia Language School, Bishkek, Kyrgyzstan (2014 – 2016)

- Specialized in academic test preparation (**IELTS, TOEFL**)
- Provided **intensive** courses for **multiple-ability** classes
- Led *pro bono* **Movie Night** and **Talking Club discussions** using own material

Assistant Professor at New Generation Academy preparatory program
American University of Central Asia, Bishkek, Kyrgyzstan (2014 – 2015)

- Taught **TOEFL** preparation and **EAP** to high-school graduates
- **Devised syllabus** for a new course **Developing Academic Research & Presentation Skills** for the most talented students and conducted it
- Engaged in interdisciplinary coursework by administering **Mathematics** preparatory course in English

English Teacher at International School of English, Aoba-ku, Yokohama, Japan (2014)

- Taught mostly **1-on-1** or **small groups**
- Provided **TOEFL** preparation for a select group of students
- Selected **methodology** and **approach** based on **students' needs**
- Employed a wealth of resources and used a wide variety of coursebooks

Professional development

„Tomas was particularly good at presenting language and was skilled in getting the students to speak and practise the language“

Stuart Gale
Director of teacher training
ECC, Thailand

Relevant experience

Over the past decade that I have been teaching in the USA, Europe, and in Asia, Mr. Tomas Tkac definitely does rank in the top 10 percentile of professionals whom I have worked with.

Dr. Elisabeta Zelinka
Director of NGA program
AUCA, Kyrgyzstan

„[Tomas] was able to present creative approach, new ideas and methods“

Gia Mamulashvili
Director of TLG

It was truly a pleasure working with Tomas [...] He was an experienced, professional, and conscientious teacher.

Sandra Ruei King
CEO of Phoenix Group Asia

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Teaching highlights

- **Patient** with students, always **willing to help**, and very good at **eliciting**
- Staunch advocate of **equal participation** approach to **every student**
- Endeavoring to implement **cross-curricular** topics together with the development of **critical thinking** and **reasoning** skills
- **Strong grammar knowledge** with systematic teaching methods
- Language presentation in a **logical, concise** and **easy-to-understand** manner, while challenging students to **acquire** the language **by discovery**
- Eager to **devise** new **materials and games** to involve **all** students

Languages

- **Slovak** – native (C2)
- **English** – native-like competence with neutral accent (C2)
- **Czech** – native-like competence (C2)
- **Russian** – conversational (reading/speaking/listening : C1, writing: B1)
- **French** – intermediate (reading/writing: B2, listening/speaking: B1)
- **German** – intermediate (reading/writing : B2, listening/speaking: B1)
- **Chinese** – elementary (A2)

IT Literacy

„Tomas was a very keen energetic teacher [...] He put 100% into his teaching. We would welcome him back any time.“

Fenella Halliday
Supervisor of foreign teachers at Woranari

Excellent knowledge:

- MS Windows
- MS Office Suite
- Internet
- Hardware infrastructure

Experience in:

- Webdesign: HTML, CSS, basics of PHP
- Operating systems: Mac OS X
- Elementary database systems
- Graphics: Corel Draw, Corel Photopaint
- Programming: Visual Basic, VBA, basics of Delphi
- Networking

Typing: 55 wpm

References

„[Tomas'] input into our EFL teaching was tremendous. [He's] an exceptionally dedicated and knowledgeable teacher.“

Anzhelika Dziubko
Managing director
ASAP language school

Betti Sewell, Director of Studies, International House (Satva), Riga, Latvia

- E-mail: *upon request*
- Phone: *upon request*

Sandra King, CEO, Phoenix Group Asia, Taoyuan, Republic of China

- E-mail: *upon request*
- Phone: *upon request*

Cindy Ke, owner, Shane Xinyi branch, Taipei, Republic of China

- Phone: *upon request*

Anzhelika Dziubko, managing director, ASAP language school, Chernivtsi, Ukraine

- E-mail: *upon request*
- Phone: *upon request*

Yulia Shvydka, proprietor (franchise operator), Speak&Go language school, Kamianets-Podilskyi, Ukraine

- E-mail: *upon request*
- Phone: *upon request*

Snježana Micić, owner & director, Mlingua language school, Belgrade, Serbia

- E-mail: *upon request*

Dr. Elisabeta Zelinka, Director of NGA Program, American University of Central Asia

- E-mail: *upon request*
- Skype: *upon request*

Alya Babkina, managing director, Academia Development Center, Kyrgyzstan

- E-mail: *upon request*
- Phone: *upon request*

Tim Lee, school director, ISE, Japan

- E-mail: *upon request*
- Phone: *upon request*

Fenella Halliday, foreign teacher supervisor, Woranari Chaloeam, Thailand

- E-mail: *upon request*
- Phone: *upon request*

„Tomas has a wonderful rapport with people of all ages. His ability to connect with his students and his talent at teaching simple concepts, as well as more advanced topics, are [...] truly excellent.“

Irisna Shpakova
Global Studio
Language School