

Head of Production / Line Producer – Job Overview

Role Overview

The Head of Production (or Line Producer) oversees all operational aspects of film and commercial projects. They ensure productions run smoothly, on time, and within budget while supporting the creative vision.

Key Responsibilities

- Manage production schedules and logistics
- Create and track budgets
- Hire and coordinate crew
- Handle permits, locations, and production resources
- Oversee call sheets and on-set operations
- Ensure smooth communication between departments

Requirements

- Experience in film, TV, or commercial production
- Strong organizational and leadership skills
- Ability to manage budgets and timelines
- Knowledge of production workflows
- Calm decision-making under pressure