THE SMART FIRM'S GUIDE TO OUTSOURCING ARCHITECTURAL WORK

HOW MODERN ARCHITECTURE, ENGINEERING, CONSTRUCTION, REAL ESTATE, AND MANUFACTURING FIRMS SCALE EFFICIENTLY WITHOUT SACRIFICING QUALITY

ELG SOLUTIONS

By ELG Solutions - Your Partner in Tailored Outsourcing Services   https://elgsolutions.com.ph/

WHY SMART FIRMS OUTSOURCE

In today's fast-paced design and construction industry, **time, precision, and cost-efficiency** are everything. Leading firms around the world have discovered a secret advantage: **strategic outsourcing**.

Outsourcing isn't about cutting corners. It's about **working smarter**, tapping into skilled professionals who can handle estimation, drafting, detailing, and documentation at a cheaper cost, so your in-house team can focus on design excellence and client satisfaction.

At **ELG Solutions**, we help architecture, engineering, construction, real estate, and manufacturing firms deliver high-quality projects faster, while maintaining control, quality, and profitability.

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WHEN TO OUTSOURCE ARCHITECTURAL WORK

Outsourcing makes sense when your firm experiences:

- Project backlogs or delayed submissions
- Increased project bids but limited in-house capacity
- Tight deadlines and overloaded technical staff
- The need for specialized support (e.g., millwork detailing or glazing drawings)
- A desire to expand service offerings without expanding headcount

Quick Checklist:

- ✅ Your team spends more time on admin work than design.
- ✅ You've declined projects due to capacity limits.
- ✅ You're hiring short-term staff for seasonal work.

If any of these sound familiar — it's time to explore outsourcing.

WHAT ARCHITECTURAL FIRMS COMMONLY OUTSOURCE

1 QUANTITY SURVEYING

Smart firms outsource estimation tasks to ensure precision and save costs.
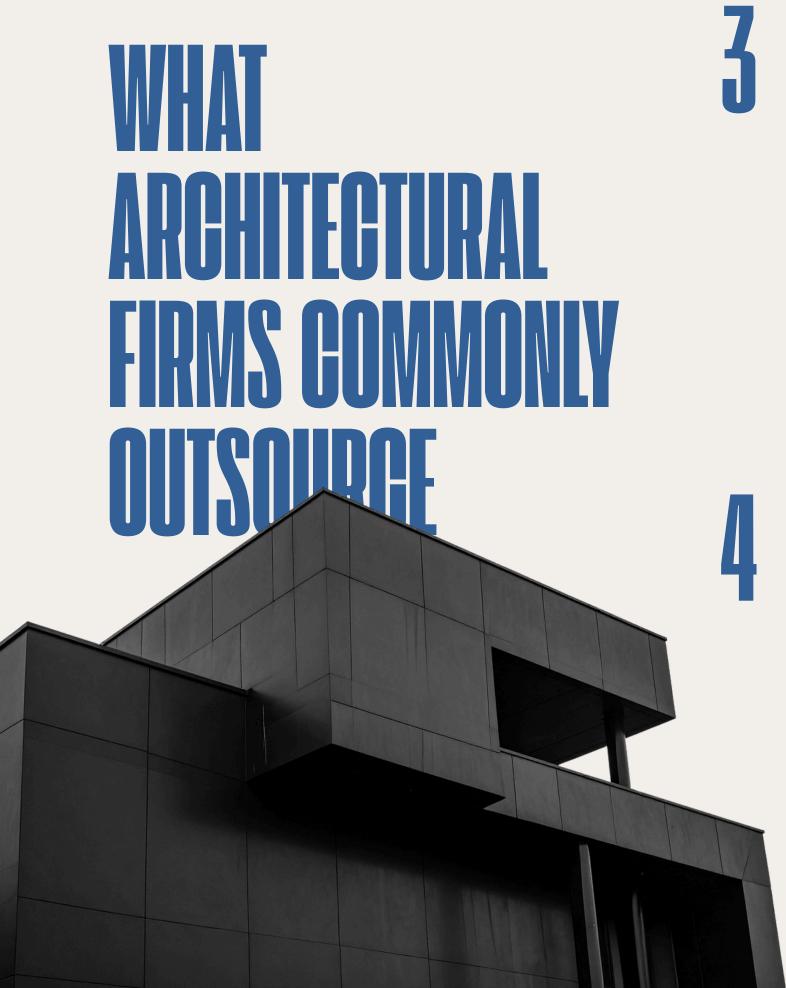
We handle:

- Estimation (BOQ, BOM for residential, commercial, retail, and millwork projects)
- Documentation (contracts, reports, supplier/subcontractor agreements)
- Contract Administration (aligning project sign-offs with awarded contracts)
- Cost Control (tracking project expenditures, risks, and variations)

💡 *Benefit: Improve bidding accuracy and eliminate cost overruns.*

2 PROJECT COORDINATION & DOCUMENTATION MANAGEMENT

Outsourced project coordinators streamline communication and ensure documentation stays on track.

We handle:

- Team and stakeholder coordination
- Timeline and task monitoring
- Report preparation and documentation
- Resource planning and allocation

💡 *Benefit: Keep your projects aligned, on schedule, and well-documented.*

WHAT ARCHITECTURAL FIRMS COMMONLY OUTSOURCE

3 DRAFTING AND DETAILING

Detailing can make or break a project. Outsourcing drafting work allows you to meet deadlines without compromising quality.
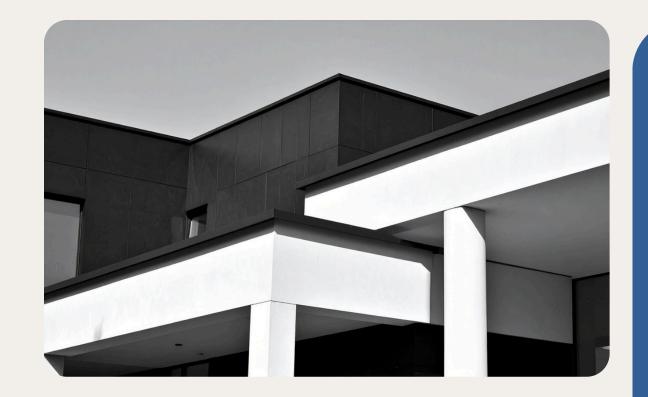
We handle:

- Millwork and Joinery Details
- Glazing / Facade / Wall Cladding
- Fabrication / Shop Drawings
- 2D & 3D Visualization and Walkthroughs

💡 *Benefit: Enhance productivity with flexible drafting capacity.*

4 ARCHITECTURAL CONSTRUCTION DRAWINGS

Outsourcing technical drawings gives your team more time to focus on design creativity and client management.

We handle:

- As-built / Construction Plans (ADU, residential, commercial, retail)
- Architectural Design & Interior Design
- Landscape Design

💡 *Benefit: Deliver comprehensive drawings faster while ensuring accuracy.*

HOW TO ENSURE QUALITY WHEN OUTSOURCING

The smartest firms treat outsourcing as an extension of their own workflow, not a separate entity.
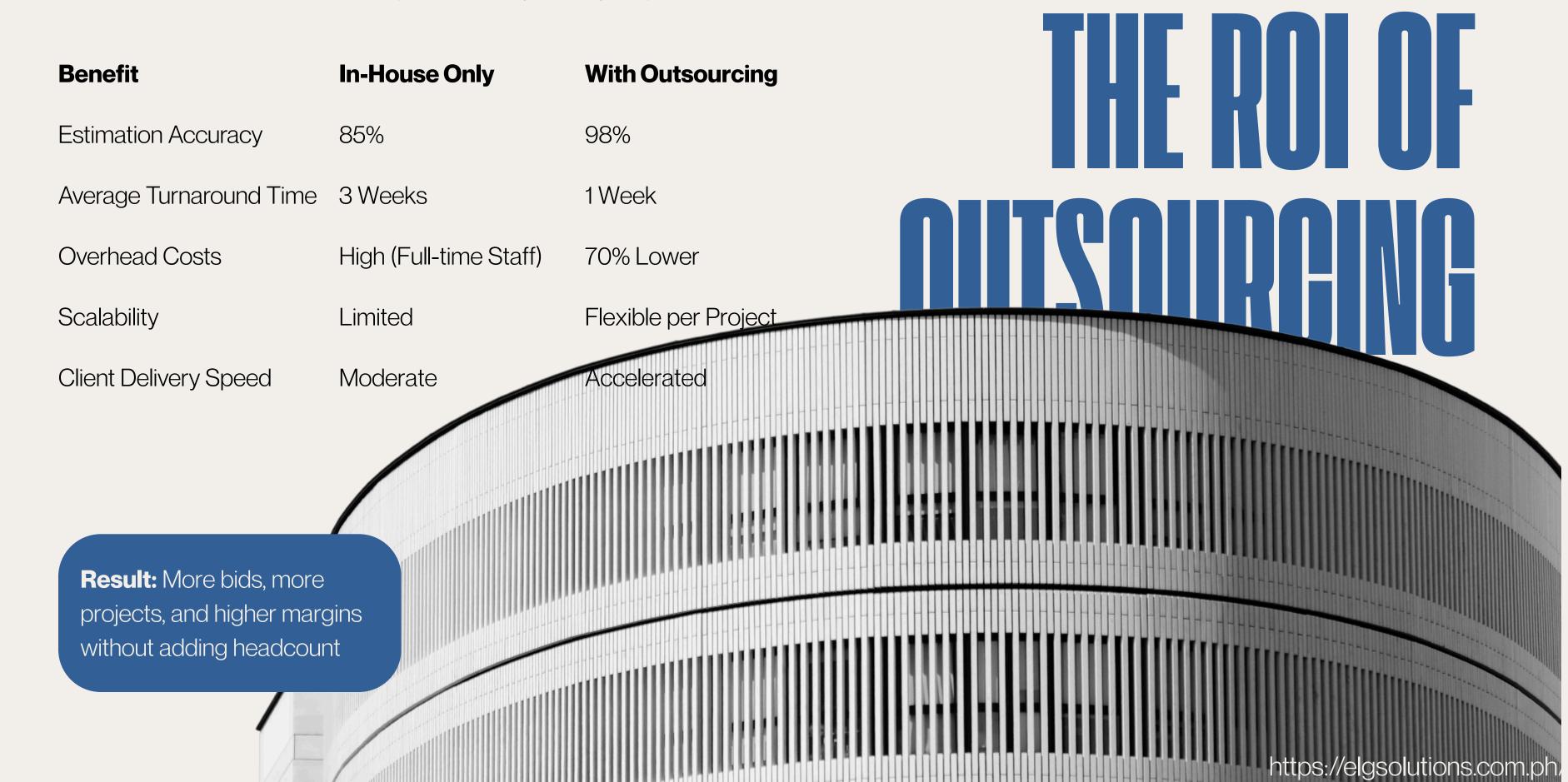
Here's how to maintain quality and alignment:

1. **Define Clear Deliverables** – specify output format, scale, and standards (e.g., Revit, AutoCAD).
2. **Use Project Management Tools** – integrate remote teams into your workflow (Asana, Trello, BIM 360).
3. **Schedule Regular Check-ins** – keep communication open for revisions and progress updates.
4. **Work with Trusted Partners** – choose a team that understands architectural standards and confidentiality.

At ELG Solutions, we assign dedicated project managers to ensure every deliverable aligns with your expectations.

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Here's what smart firms achieve by outsourcing strategically:

Benefit	In-House Only	With Outsourcing
Estimation Accuracy	85%	98%
Average Turnaround Time	3 Weeks	1 Week
Overhead Costs	High (Full-time Staff)	70% Lower
Scalability	Limited	Flexible per Project
Client Delivery Speed	Moderate	Accelerated

THE ROI OF OUTSOURCING

Result: More bids, more projects, and higher margins without adding headcount

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HOW TO GET STARTED
WITH ELG SOLUTIONS

BOOK A DISCOVERY CALL

1. **Schedule a Discovery Call** – We'll discuss your firm's workflow and project needs.

2. **Start a Free Trial Project** – Experience our process with zero commitment.

3. **Scale at Your Own Pace** – Choose from flexible plans as your project load grows.

"We make outsourcing feel in-house."
— ELG Solutions Architectural Services Team

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We provide **tailored outsourcing solutions** for architecture, engineering, and real estate firms worldwide.

Our goal is simple: to help you **build more, design more, and achieve more** with less stress.

Our Edge:

✅ Skilled Architectural and Technical Professionals

✅ Transparent Pricing and Communication

✅ Quality Assurance and Confidentiality

✅ Free Trial to Get You Started

WHY
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