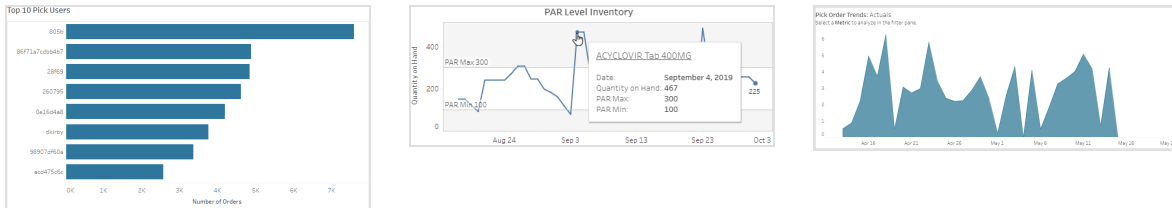


Create an Alert

Create alerts to receive automatic notifications when critical thresholds are crossed. You can set an alert on any chart that includes a continuous numeric x- or y-axis. When an alert condition is met, the assigned recipients are notified via email in accordance with the alert's frequency setting.

Examples of charts that can have alerts added to them include the following:

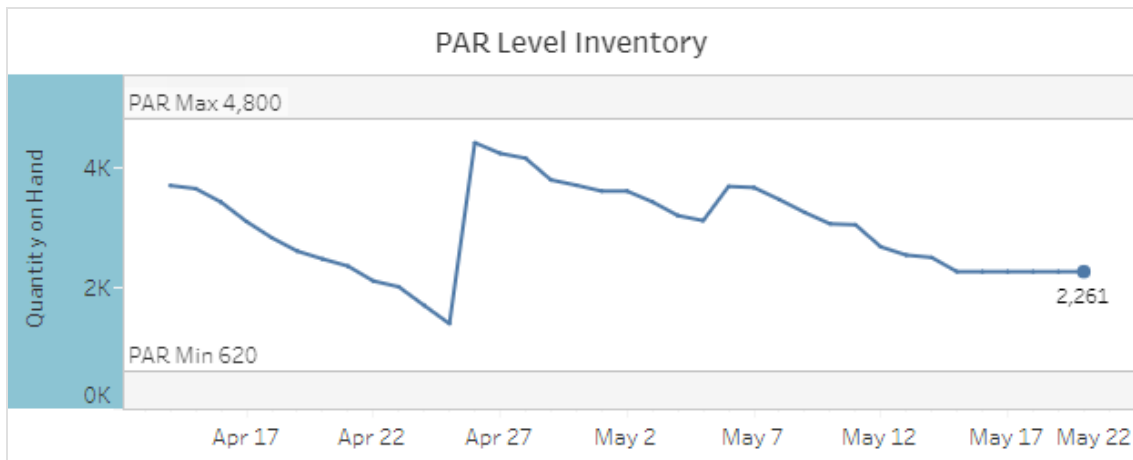


You can create multiple alerts on a chart to cover low and high thresholds. You can also control who receives the alerts and how often alert notifications are sent.

To create an alert:

1. Click to select the numeric axis of the chart.

The selected axis is highlighted in blue.



2. On the bottom dashboard toolbar, click **Alert**.

The Create Alert dialog box appears. By default, your name appears as one of the alert recipients.

Send email if 'Quantity on Hand' is:

Condition Threshold
Above or equal to 3,400
Condition currently true

Subject
Data alert - Summary

When the condition is true, send email:
Daily at most

Recipients
John Doe x
Recipient name or username

Create Alert

3. From the **Condition** drop-down list, select a condition.
4. In the **Threshold** field, provide a numeric value.

The Condition and Threshold area is represented in the graph by a red line and red highlighting. Data values that fall into this area will trigger an alert.



5. In the **Subject** field, provide a brief summary of the alert.



The summary that you provide here populates the subject line of alert emails.

6. From the **When the condition is true, send email** drop-down list, select the frequency for alert notifications.
7. In the **Recipients** field, add alert recipients as needed.

The *Recipient name or username* field includes a typeahead search. As you begin typing a user's name or username, possible matches appear. When the name or username that you're seeking appears, click to add it to the Recipients list. To remove a user, click **X** in the blue tab.

Recipients

John Doe	x	Jane Doe	x
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intel

Internal User



Only individuals with Pharmacy Analytics user accounts can be added to the Recipients list.

8. When you are finished configuring the alert, click **Create Alert**.
If and when the alert condition is met, alert recipients will receive email such as the following:


 Fri 5/31/2019 1:14 PM
 analytics.healthcare.us@swisslog.com
 QoH \geq 3,400
 To  John Doe

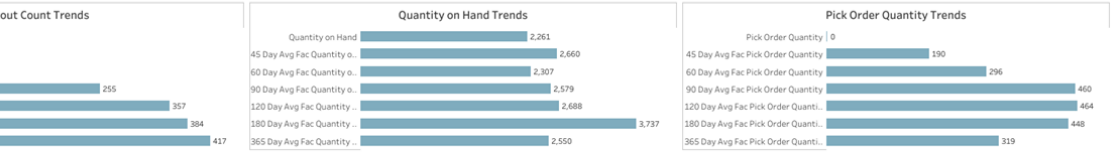
CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
 Quantity on Hand was above or equal to 3,400.

Drug Analysis 

Summary Inventory Usage Cost

IB 325MG Facility Name: George Washington Medical Lookback Period: 45

Inventory Value \$47.93	Quantity on Hand 2,261 <small>vs. 45-Day Avg. of 2,660</small>	Pick Orders 0 <small>vs. 45-Day Avg. of 4</small>	Pick Order Quantity 0 <small>vs. 45-Day Avg. of 190</small>
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[Manage my alerts](#) |
 [Remove me from this alert](#) |
 [Add me to this alert](#) |
 [Edit this alert](#)