



# HENDRY SWINTON MCKENZIE

INSURANCE SERVICES INC.

830 Pandora Avenue, Victoria, BC V8W 1P4 • Tel: (250)-388-5555 Fax: (250)-388-5959

**NEWFOUNDLAND & LABRADOR KNIGHTS OF COLUMBUS  
and All of its Councils, Assemblies, Officers & Members**

Please use this form if *proof of insurance* is required for any function your council is hosting.  
complete and fax to attention of VINCE KNIGHT at 250-388-5959 or  
e: [vknight@hsmininsurance.com](mailto:vknight@hsmininsurance.com)

Council # \_\_\_\_\_ Contact name: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Description of Function:  
\_\_\_\_\_  
\_\_\_\_\_

Location of Function: (Please give full name and address including postal code)  
\_\_\_\_\_  
\_\_\_\_\_

Dates: From: \_\_\_\_\_ To: \_\_\_\_\_

Times: From: \_\_\_\_\_ To: \_\_\_\_\_

ADDITIONAL INSURED, if required: (Please give full name and address)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hendry, Swinton, McKenzie can fax a copy of the Certificate of Insurance direct to the  
ADDITIONAL INSURED on your behalf. Please provide:

Contact name for ADDITIONAL INSURED: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

e: \_\_\_\_\_