



Melanie Scruggs

PROGRAM AND GRANT MANAGER

RELEVANT PROFESSIONAL EXPERIENCE

Loraine Projects, LLC

June 2024-Present

Managing Member/Owner

Co-developer of a \$20M grant application for EPA's Community Change Grants in collaboration with community-based organizations and partners in El Paso, TX. Independently consults small businesses, non-profits, and governments to support grant, financial, fundraising, and program management under short-term contracts.

Pedernales River Farm, LLC

Mar 2023-Present

Co-Director/Vegetable Farmer

Supports farm business operations, including crop planning, planting, harvesting, and managing direct sales at farmer's markets. Co-authored and secured a \$20,000 grant from the Texas Department of Agriculture's Young Farmer Grant.

Environmental Defense Fund, Inc.

Aug 2021-Dec 2023

Program Manager, Global Clean Air

Implemented international air quality initiatives in India, Kenya, Indonesia, and Latin America and the Caribbean. Facilitated cross-functional team collaboration on highly technical scientific research and community engagement, prepared grant reports, and supported donor communication with USAID and private philanthropies.

AREAS OF EXPERTISE

- Small-scale Farming
- Environmental Policy
- Program and Project Management
- Grant Writing and Reporting
- Budget and Financial Operations
- Strategic Planning and Development

ADDITIONAL SKILLS

- Project Management Task and Meeting Applications (Asana, Teams, Zoom)
- Documents and Collaboration (Microsoft, Google Drive, Adobe, Slack, WhatsApp)
- Social Media (Canva, Hootsuite, Instagram)
- Financial Management (MS Excel, Google Sheets, Quickbooks)

Additional Language: Spanish

CERTIFICATIONS AND PROFESSIONAL DEVELOPMENT

- 35 hours of Project Management Professional (PMP) coursework (UT Continuing Education)
- Market Gardener Institute coursework
- Travis County Master Gardener coursework (Texas A&M Extension)
- Media training, strategic planning (Midwest Academy)
- Leadership in teams, anti-racism, and conflict management (LinkedIn Plus and Environmental Defense Fund)
- Held a Secret-level security clearance from the U.S. Department of State during a scholarship-funded graduate school internship in Washington, DC
- Business Foundations Certificate (University of Texas at Austin)

BOARD MEMBER EXPERIENCE

- League of Women Voters of Houston
- Keep Houston Beautiful
- Houston Peace and Justice Center

For a complete list of services and opportunities I am seeking for Loraine Projects LLC, please visit my [website](#)

For a more complete history of my professional and academic experience, please visit my profile on [LinkedIn](#)

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PROFESSIONAL EXPERIENCE CONT.

Texas Commission on Environmental Quality Aug 2018-Aug 2021

Senior Project Manager, Border Affairs

Developed binational air quality research initiatives in El Paso, TX, and Ciudad Juarez, Chihuahua, Mexico. Fostered international collaboration between Texas and Mexican states, managed grant budgets and reporting to the U.S. EPA, and co-created a financing mechanism to fund air quality monitoring along the Mexico border.

Texas Campaign for the Environment Oct- 2012- June 2017

Program Director

Directed a "Zero Waste Houston" coalition, driving grassroots campaigns to expand recycling and composting. Advocated for environmental policies at local, state, and federal levels on climate change, air quality, superfund sites, and corporate accountability. Co-directed a door-to-door canvassing program, fundraising \$350,000 annually. Served as a media and public spokesperson and published op-eds in the Houston Chronicle.

EDUCATION

University of Texas at Austin, LBJ School of Public Affairs | May 2019

Master's Degree, Global Policy Studies

University of Texas at Austin | May 2012

Bachelor of Arts, Plan II Honors