

**BYLAWS
OF THE
GREGORIO ESPARZA ALAMO DESCENDANTS**

ARTICLE I NAME

The name of this organization shall be the GREGORIO ESPARZA ALAMO DESCENDENTS (hereinafter referred to as the Association). The Association is an Unincorporated Non-Profit Organization created under Chapter 252 of the Texas Business Organizations Code.

ARTICLE II PURPOSES

1. To educate the public about the history and contributions of people of Mexican descent to the State of Texas.
2. To promote family unity and continuing fellowship of all GREGORIO ESPARZA descendants and extended family through family events and related activities.
3. To create a supportive atmosphere for members who strive to continue the legacy of the Alamo Defender B Gregorio Esparza and his wife Ana along with their children.
4. To publish and distribute periodic newsletters or other material of interest to the GREGORIO ESPARZA family and to the public.
5. To foster continuing research, documentation, and sharing the history of the GREGORIO ESPARZA families, from early origins in Europe, through migrations, and to the present generations.

ARTICLE III MEMBERSHIP

The Members of the Association shall be the children, grandchildren, lineal descendants, and their spouses, of Gregorio Esparza. An active (current on yearly dues) Membership includes:

1. voting rights; and
2. the right to run for and hold elected positions.

ARTICLE IV ASSOCIATE MEMBERS

Any person approved by the Executive Committee may be an Associate Member of the Association. Associate members do not have voting rights and may not run for or hold any elected position.

ARTICLE V OFFICERS

The officers of the Association shall be a President, a Vice-President, a Secretary, Treasurers, a Historian/Genealogist, and a Communication Director. All officers shall be elected by the Members under Article III, or as set forth in Article IV.

ARTICLE VI ELECTION OF OFFICERS

Election of Officers shall be held tri-annually (every 3 years) during the month of September, or as soon thereafter as practicable, and after the Reunion. Any vacancies in any Officer position shall be filled by appointment by the Executive Committee.

1. Candidates for any of the above stated offices shall be
 - a. Members of the Association
 - b. Must have attained an age of twenty-one (21) years.
 - c. Must be in good standing with the Association (Active member, and working in Good Faith)
2. Candidates for the Offices of President and Vice-President must prove a direct lineage to the GREGORIO ESPARZA family.
3. Services provided as officers of the Association or as members of committees of the Association shall be on a voluntary basis and shall carry out all the duties and responsibilities of their offices.

Terms of Office: No Officer shall serve more than two (2) full consecutive terms.

ARTICLE VII DUTIES OF OFFICERS

SECTION 1: THE PRESIDENT shall preside at all meetings of the Association,

- Give a full annual report of the Executive Committee at the first meeting of the year.
- Appoint chairperson and members of all committees, be a member and the Chair of the Executive Committee
- Shall be the ex-officio member of all other committees and work closely with any event committees.
- S/He shall be the only member with the power to call a meeting of the Executive Committee.

SECTION 2: THE VICE-PRESIDENT shall serve in the absence of the President and shall have all the powers and duties of the President during such service. The Vice-President will also serve as Chair of the Event Planning Committees.

SECTION 3: THE SECRETARY shall keep accurate records of all meetings, conduct all correspondence at the request of the Executive Committee, and shall perform all other

duties common to that office. In addition, the SECRETARY shall make available copies of the minutes from the GREGORIO ESPARZA Association Meetings in email or published to our site.

SECTION 4: THE TREASURER(s) shall keep all financial records, including revenue and expenditures, and asset and liabilities, and submit detailed written reports at each meeting. The Treasurer shall open a bank account for the GREGORIO ESPARZA Alamo Descendants and all receipts shall be therein deposited. The TREASURER shall prepare the above-described reports quarterly, upload them on the Association website. On authorization from the PRESIDENT or the Executive Committee, the TREASURER shall write and mail all checks. Any disbursements over \$500 shall be approved by 2 members Executive Committee.

SECTION 5: Communication Director shall assist to collect, receive, and assemble reports, articles, and information for posting on the Association's Website. S/He shall be responsible, in conjunction with the Executive Committee, with the aesthetics of the Association website.

SECTION 6. Historian/Genealogist shall take on the role of family historian, focused on preserving memories and stories and making them more accessible to the future generations in the family; Shall manage or catalog data or articles collected during reunions and manage family memorabilia; Shall research and maintain family history and provided updates periodically and recommend long-term, ways to preserve the Family records; Shall maintain genealogical records, keep records of the births, death, marriages, divorces and adoptions and be custodian of the Association records of the GREGORIO ESPARZA Family accesses able to the executive committee.

SECTION 7. Bank Account Signature Authority: The President. Vice President, each Treasurer, and Secretary shall have signature authority over all Association Bank Accounts. Each check shall require the signature of two (2) persons with signature authority.

ARTICLE VIII STANDING COMMITTEES

EXECUTIVE COMMITTEE shall consist of the President, Vice-President, Secretary, Treasurer(s), and Communications Director, and shall administer the business affairs of the Association. It shall have power in the interval between general meetings of the Association to act on all administrative matters on behalf of the Association. The

EXECUTIVE COMMITTEE shall have the power to appoint all Committee Chairs, all Committee members, and to fill all vacant Officer positions, as needed.

MEMBERSHIP COMMITTEE -shall be responsible for developing, implementing, and administering a membership plan. The plan shall address membership requirements and benefits in detail and will be implemented with the advice and consent of the Executive Committee.

FUNDRAISING COMMITTEE - Will coordinate fundraising activities (example: auction/silent auction)

EVENT SPECIFIC COMMITTEES

REUNION COMMITTEE – Will oversee all planning and coordination for the Family Reunion event.

LOGISTICS COMMITTEE - Responsible for coordinating with the venue, confirming space layout both to the venue and day of, handle technical needs for meeting rooms (ex: Wi-Fi, PC=s for registration, Scanner/Printers, computer for other multi use, projector, microphone, screen, cables, etc.), coordinate room blocks with area hotels.

REGISTRATION COMMITTEE - Responsible for coordinating registration forms, collecting and managing registration fees. Confirming Volunteers and coordinators the day of.

MEAL COMMITTEE - Responsible for coordinating meals, drinks, desserts, utensils, paper products for event. Including main meals, drinks for the day, desserts, outside water stations etc.

HOSPITALITY COMMITTEE - designing and putting together the programs with agenda; designing, coordinating, and ordering t-shirts and other promotional items; updating websites/social media, providing a list of activities/hotel information for out-of-town guests. Includes coordinating goodie bags, other reunion-based material (posters of the church, medals, and or ribbons) Can also include planning family networking opportunities, to help facilitate families getting to know one another.

DECORATING COMMITTEE - responsible for purchasing decorations, decorating the hall, providing signage in lobby area. Includes table décor and tablecloth, registration table décor, entry décor.

ENTERTAINMENT COMMITTEE - Will coordinate entertainment and activities for the day (example: kid=s activities/games, music/DJ, tournaments, etc.), special speakers. Coordinate activities for age groups

ARTICLE IX AD HOC COMMITTEES

Ad hoc committees will be formed as needed to support the over-all implementation of a an event in any given year. The activities of this committee will be addressed in documents prepared under the supervision and approval of the Executive Committee. Ad hoc committees will be dissolved once their duties are completed. All financial affairs shall be managed by the Treasurer as a member of the Reunion Committee.

1) Nominating Committee shall be responsible for collecting a panel of candidates and conducting the election of new officers; dismissal of incumbent officers; and installation of newly elected officers. The committee shall consist of a Chairperson and such other members as may be determined by the Executive Committee from time to time.

2) By-Laws Committee shall be responsible for establishing, chartering, and implementing the structure by which the Association shall function. The Committee shall amend, recommend changes, and update the By-Laws as the Association grows and evolves. The committee shall consist of a Chairperson and such other members as may be determined by the Executive Committee from time to time.

3) Audit Committee will be selected by the Executive Committee and will conduct an audit at the end of each reunion.

ARTICLE X BOOKS AND RECORDS

All records belonging to the Association held by an Officer or Committee Member shall be turned over to the successor in office or to such other person as may be authorized by the Executive Committee. The books and records of the Association are available to all members of the Executive Committee, and to such other Members as determined by the Executive Committee.

ARTICLE XI B BIENNIAL NEWSLETTER

The Association Biennial Newsletter (hereinafter referred to as the Biennial) shall be the official publication of the Association, will be used to disseminate information to Association members, and serve as a medium for publication of research on GREGORIO ESPARZA Descendants and extended family. The staff of the Biennial shall consist of an Editor, and such other Contributing Editors as necessary from time to time. The Editor shall be elected by the Executive Committee.

ARTICLE XII B ASSOCIATION DUES[COMMENT1][JP2]

Payment of dues are required for membership in the Association during the month of February of the current year.

Failure to maintain current dues will result in the loss of active membership of the Association.

ARTICLE XIII FINANCE

The finances of the Association shall be accounted for under a budget system.

- 1) No officer, committee, committee member or member of the Association shall receive any funds or incur any expense for the Association not provided for in these By-Laws unless authorized in writing by the President; nor shall the Treasurer or other authorized person make any payment except for expenditures which have been so approved ARTICLE VII, Section 4 and 7 above.

- 2) Annual Review or Audit: Financial records shall be reviewed annually by an independent certified public accountant (CPA) if directed by a majority vote of the Board of Directors. Event audits will occur no later than 2 months after the event.
- 3) All funds of the Association are for the general use of the Association; provided, that a Donor may place restrictions on any donation to the Association.

ARTICLE XIV BUSINESS MEETINGS

SECTION 1 - The Executive Committee may hold business meetings at such time and place as needed. These business meetings are open to all members and associate members of the Association in good standing. All other meetings (committee meetings, social events, etc.) do not constitute business meetings.

SECTION 2 - A Quorum of the Executive Committee for a business meeting shall be three (3) members of the Executive Committee. A quorum of any matter which requires the vote of the Members shall be 25% of the Members in good standing. Each adult Member of a family membership shall constitute a Member.

SECTION 3 - Proxy Voting – Any Member in good standing may obtain a Proxy from any other Member(s) in good standing to cast votes on any matter which requires the vote of the Members. Such Proxy shall be in writing and signed by each Member giving the Proxy.

SECTION 4 - Remote Attendance – Any Executive Committee member, and any Member in good standing may request to be allowed to attend a meeting remotely, by speaker phone, or zoom or other video conference media, and such attendance shall be counted as “in person” attendance at such meeting.

ARTICLE XV DISSOLUTION [COMMENT3]

Upon Termination or Dissolution of the GREGORIO ESPARZA ALAMO DESCENDENTS Association, the Executive Committee of this organization, after paying or adequately providing for the debts and obligations of the Board, assets shall be distributed only as allowed by IRS Regulations and Texas law, but preferentially to the Remember the Alamo Foundation, or to Esparza Elementary School in San Antonio Texas, as determined by the Executive Committee.

ARTICLE XV RATIFICATION

These Bylaws are an amendment of the Bylaws originally adopted September 25, 2022, and are effective upon ratification by the GREGORIO ESPARZA ALAMO DESCENDENTS Association.

ARTICLE XVII B AMENDMENTS

These Bylaws may be amended by a majority of Members in good standing present (either in person or by Proxy) and voting at a Meeting called for that purpose.

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Adopted this ____ day of _____, 2026.

President:

Printed Name

Signature

ATTEST - Secretary:

Printed Name

Signature