

Canyon Pines Homeowners Association

Appendix 1: Architectural Review Application Form

Owner Name(s): _____

Property Address: _____

Mailing Address: _____

Email: _____

Phone(s): _____

General Description of Project:

Please attach a complete detailed description of the proposed project. See *Architectural Guidelines - Application* (Appendix A to the Rules).

Lack of adequate information and detail in the application is one of the most common reasons for an application's denial.

No construction may commence without approval of the Architectural Control Committee.

Signature: _____ Date: _____

Signature: _____ Date: _____

Submit to: Canyon Pines Homeowners Association Architectural Control Committee
c/o HOAMCO
5484 Reno Corporate Drive, Suite 2
Reno NV 89511-2272
Or by email to: bdelisle@hoamco.com

Canyon Pines Homeowners Association

Appendix A: Architectural Guidelines - Applications

The following lists include most of the information required for the approval of Architectural Review Applications. The ACC may require additional information depending on the circumstances.

All supporting documents larger than 8-1/2" x 14" must be submitted in an electronic pdf format.

Exterior Paint

- Areas. For each area to be painted:
 - Main body
 - Garage door
 - Front door
 - Trim
 - Shutters and Accents (specify exactly where color will be used)
- Colors. Specify the following (or 'not being painted' as appropriate):
 - Manufacturer
 - Color name
 - Color number
- Samples. Include manufacturer's samples (or retailer's 'color drawdowns' for custom colors) for each color specified. Pictures of manufacturer's samples or retailer's color drawdowns are not acceptable.

Landscaping

The following should generally be included. **Lack of adequate information and detail in the application is one of the most common reasons for an application's denial.**

- Overall Drawing(s)
 - Dimensions
 - Area of front yard (in square feet) without driveway and concrete walkways
 - Mature size of shrubs and trees
- Drainage
 - Plan for proposed drainage
 - Plot plan (prepared by engineer when home was built) or other detailed drawing showing existing drainage
 - Licensed engineer's report (for any proposed changes to drainage pattern)
- Concrete
 - Dimensions of each area
 - Color
 - Texture - brushed, stamped (with pictures of pattern)
- Pavers
 - Dimensions of each area
 - Brand
 - Product
 - Color
 - Pictures
- Rock Mulch
 - Dimensions of each area
 - Type of rock
 - Color
 - Size of rock
- Rocks / Boulders
 - Location

- Type of rock
 - Size
- Synthetic Turf
 - Manufacturer
 - Product
 - Color
- Shrubs
 - Location
 - Species (common and botanical name)
 - Gallon size at installation
- Trees
 - Location (including distance from fence of at least 4 feet)
 - Species (common and botanical name)
 - Size at installation (caliper for deciduous trees, height for evergreens)
- Statuaries / Decorations
 - Location
 - Dimensions
 - Picture
- Water Features
 - Location
 - Dimensions
 - Detailed construction drawings
 - Colors
 - Pictures

Satellite Dish

The *Satellite Dish Application Form* (Appendix 2) should be submitted.

Shade Structures, Trellis's, Pergolas, Gazebos, and Arbors

- Location (including distances from fences, house, etc.)
- Dimensions (including height)
- Drawings including front, side, and rear elevations
- Materials
- Colors
- Pictures and brochures

Storage Shed

- Location (including distances from fences, house, etc. as sheds must be at least 3 feet from the house and 5 feet from the side and rear property lines)
- Dimensions (including height)
- Drawings including front, side, and rear elevations
- Materials
- Colors

Water Features / Spas / Pools

- Location
- Dimensions
- Detailed construction drawings
- Colors
- Fencing