

Registration Fee: \$50 Donation to WHAS Crusade for Children per space (Includes 1 Lunch)

\$10 Fee for one electrical outlet (limited spaces available)

Booth Space: per 10' x 10'

FEE IS DUE ONCE ACCEPTANCE LETTER IS SENT

Complete and sign the application and email it to heather@shelbycofire.com. Vendor applications must have 3 photos attached of items you plan to sell **NO LATER THAN 12/6/26**

***No payment will be due until you have been accepted. You will receive payment information when you receive your acceptance email.**

My application and payment represent my agreement to the attached terms and conditions for my participation in the 2026 Shelby County Fire Department Craft Bazaar sponsored by the Shelby County Fire Auxiliary.

BUSINESS NAME:

Contact Person:

Address:

Email:

Phone:

ALL APPLICANTS

LIST ALL products or services that will be on display in your booth. Please do not add items once you have filled out this form.

Electrical Needed: Yes No (limited spaces available)

Number of booth spaces needed:

Signature:

Date:

Shelby County Fire Department is located at: 200 Alpine Drive, Shelbyville, KY 40065

2026 CRAFTER/VENDOR APPLICATION, HOLD HARMLESS & SIGNED CONTRACT

Agreement

You are invited to participate in the Shelby County Fire Craft Bazaar. Complete and sign the application with a **DETAILED DESCRIPTION** of your art/craft. **Once you receive an acceptance letter, we will email payment options.**

Vendors must attend the full day of the event, from 10 AM to 3 PM, SATURDAY December 12, 2026.

We will try our best, but there is no guarantee that there will be volunteers available to assist you in carrying your items in and out of the building. We will be selling food from our concession stand. We will open the doors on Saturday, December 12, 2026 at 7:00 AM. Set up must be completed by 9:55 AM. **Vendors must stay set up until 3 PM.**

Your crafts and items must exhibit good taste. We reserve the right to determine whether items are inappropriate and need to be removed should they have markings, wording or other symbols that would be offensive to individuals.

VENDORS MUST SUPPLY OWN TABLES & CHAIRS!!!

Please note that we do our best to ensure that you are not placed next to a vendor with a like product, but there is no guarantee.

Once vendors have signed and agreed to the terms presented on this contract, you will be obligated to follow all guidelines and rules outlined on this form. If there is a need for the vendor to cancel, there will be **NO REFUNDS** to said vendor. Booth fees will be considered a donation to the Crusade for Children. The Shelby County Fire Department/Auxiliary is not responsible for the success of your booth for the day. We do our part to promote this event, but it's asked that vendors help with promotion by telling friends and family, and posting on social media.

Also, by signing this contract, you agree to have your picture or likeness used in any and all media, including social media - Facebook, Facebook Live, Instagram, X, Snapchat - or any other form. Vendors who apply for the right to display and market their goods **shall hold harmless** the Shelby County Fire Department and their Auxiliary for any damage to their products during the transporting of said products as well as during the opening setup, during the show, or closing and takedown of the show. Shelby County Fire Department will NOT be responsible for any slips, trips or falls of any kind on the department property, nor be responsible for damage to personal vehicular transportation while on department property. It is advised to lock all personal belongings in your car or trunk or carry them with you while on department property. The Shelby County Fire Department and Auxiliary are not responsible for lost or stolen items with regard to your vehicle or inside the show. This agreement pertains to all personnel working with you on the day of the event.

QUESTIONS: Shelby County Fire Department 502-633-6648 or heather@shelbycofire.com