

SAM.gov Pre-Registration Guide

This guide is aimed to help through the pre-registration process to obtain the required UEI.

Disclaimer: This is for informational purposes only. It is not an official government guide and is in no ways affiliated with or endorsed by the US federal government.

Be Prepared

The process should take less than 30 minutes. To ensure a smooth process, have the following documents available:

- Incorporation Documents
- EIN Filing
- Recent Entity Bank Statements

Step 1: Visit SAM.gov

- Click “Get Started”

The screenshot shows the SAM.gov homepage. At the top, there are navigation links: Home, Search, Data Bank, Data Services, and Help. A 'Sign In' link is located in the top right corner. The main header features the SAM.gov logo and a badge stating 'Official U.S. Government Website 100% Free'. Below the header, there are two main content areas. The left area is titled 'The Official U.S. Government System for:' and lists various services: Contract Opportunities, Contract Data (Reports ONLY from fpls.gov), Wage Determinations, Federal Hierarchy (Departments and Subtiers), Assistance Listings, Entity Information (Entities, Disaster Response Registry, Exclusions, and Responsibility/Qualification (was faplis.gov)), and Entity Reporting (SCR and Bio-Preferred Reporting). There is also a link for 'View FASCSA Orders' with the text 'Are you searching for Federal Acquisition Supply Chain Security Act (FASCSA) orders?'. The right area is titled 'Register Your Entity or Get a Unique Entity ID' and includes instructions: 'Register your entity or get a Unique Entity ID to get started doing business with the federal government.' Below this are three buttons: 'Get Started', 'Renew Entity', and 'Check Entity Status'. At the bottom, there is a search bar with the text 'Already know what you want to find?' and a dropdown menu for 'Select Domain...' with the example 'e.g. 1606N020Q02'. Below the search bar are two boxes: 'Announcements' and 'Have Questions about SAM.gov?'.

Step 2: Get Started

- Click “Get Started” again

The screenshot shows the SAM.gov registration process. At the top, there is a navigation bar with 'Home', 'Search', 'Data Bank', 'Data Services', and 'Help'. Below this is a header for 'Get Started with Registration and the Unique Entity ID' with a sub-header 'Entity Information Home'. A sub-note states: 'Submitting a registration and getting a Unique Entity ID are FREE.' The main content is divided into three sections: 'Before You Get Started', 'Register Your Entity or Get a Unique Entity ID', and 'Already Registered?'. The 'Before You Get Started' section includes a progress indicator with four steps: 1. About Registration, 2. Set up a SAM.gov Account, 3. Prepare Your Data, and 4. Get Started. The 'Register Your Entity or Get a Unique Entity ID' section has three buttons: 'Get Started', 'Renew Entity', and 'Check Entity Status'. The 'Already Registered?' section provides instructions on renewing registration every 365 days and includes three links: 'Go to your Entity Management Workspace to update or renew your registration', 'Check the status of your registration', and 'How do you know if you are already registered?'.

Step 3: Disclaimer

- Accept the terms and conditions

The screenshot shows the SAM.gov registration process with a disclaimer modal open. The background is the same as the previous screenshot, but the 'Get Started' button is highlighted. The disclaimer modal is titled 'SAM.GOV' and contains the following text: 'You must accept the U.S. Government System terms to sign into this website. This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution. This system contains Personally Identifiable Information (PII) and Controlled Unclassified Information (CUI). Individuals entering data into this system must only enter PII and/or CUI when it is specifically requested. Exposure of PII and/or CUI as a result of an individual inadvertently entering PII and/or CUI into a public data field where it is not required is the sole responsibility of the individual entering the data. Failure to follow these instructions may result in your record being deactivated. Individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy. Using another person's email address and password to access SAM.gov is strictly prohibited. GSA may revoke access to your account if you engage in this activity. You may also be subject to further disciplinary action up to and including criminal prosecution.' Below the text is a 'Keep your login information confidential.' notice and two buttons: 'Cancel' and 'Accept'.

Step 4: Login

Note: If you haven't created an account already, you'll need to do so at this point

[Sign in](#) [Create an account](#)

Sign in for existing users

i SAM.gov only recognizes one email address on Login.gov accounts. Adding email addresses to your Login.gov account [may cause your SAM.gov login to fail](#).

Sharing your Login.gov password or using someone else's Login.gov account violates the [rules of use](#).

Email address

Password

Show password

[Sign in](#)

Step 5: Create New Entity

Welcome

You are about to create a new entity record.

We will ask a few short questions to help us recommend the best option for you.

[Create New Entity](#)

Are you trying to update an existing entity record?
Please go to your Workspace and select the "Renew/Update" button for that entity.
[Go to Workspace](#)

Is your entity based outside of the United States?
You must get an NCAGE Code before starting a registration. Go to the [NCAGE Request Tool](#) to submit a request.

Download Your Registration Guide
[Download Guide](#)

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Step 6: Answer Your Goal

What is your goal?

I want to do business... (Select the option most relevant to you)

- Directly with the U.S. federal government.
- With a business or other organization which receives funds directly from the U.S. federal government.
- Other.



Select the answer that best fits your intentions today:

- Bid on a federal procurement opportunity as a prime contractor. ⓘ
- Apply for federal financial assistance. ⓘ
(e.g. grants, loans)
- Follow agency instructions related to a federal credit card transaction made to my entity (not common). ⓘ
- Just browsing. I don't have anything specific in mind today but might be interested in future business directly with the U.S.
- Participate in, or apply for, another type of U.S. federal government program.
Please tell us the program name. ⓘ

Please specify

e.g. Program Name

123 characters allowed

Step 7: Registration Required By

Who required your entity to be in SAM.GOV?

Only select the primary source.

Federal government

Federal Hierarchy (Optional)

Enter Code or Name ▼

U.S. state or territory government or office

▼

Local government office, i.e., of a county or a city

Tribal government or office

A company or business

Hospital system or healthcare organization (for profit or non-profit)

Non-profit organization

University or research facility (for profit or non-profit)

Industry group, professional association, trade publication, etc.

APEX Accelerators (formerly known as PTACs)

I decided on my own

None of the above
Please specify

e.g. Program Name

123 characters allowed

JRE

Step 8: Select Purpose

- Select "Financial Assistance Only"

Choose an Option

It looks like you intend to do business with the U.S. federal government by applying directly for a federal grant or loan (but not for contracts). We recommend you choose **Financial Assistance Awards Only**.

	Recommended		
	Unique Entity ID Only	Financial Assistance	All Awards
What you get:			
Unique Entity ID ⓘ	✓	✓	✓
Entity Available in Search ⓘ	✓	✓	✓
CAGE Code ⓘ	—	✓ (For some entities)	✓
When you need it:			
To receive an award from someone else receiving federal funds ⓘ	✓	✓	✓
To apply directly for federal grants or loans ⓘ	—	✓	✓
To bid on federal contracts (prime) ⓘ	—	—	✓
What you must complete:			
Entity Validation ⓘ	✓	✓	✓
IRS Taxpayer Validation ⓘ	—	✓	✓
CAGE/NCAGE Validation ⓘ	—	✓ (For some entities)	✓
Level of Effort ⓘ	Lowest	Medium to High	Highest
Expiration ⓘ	—	1 Year	1 Year
	Select	Select	Select

Step 9: Government Entity


- Select “No”. If applying for REAP, you cannot be a government entity

1 Get Started **2** Enter Entity Data **3** Start Validation **4** Complete Validation **5** Get Unique Entity ID **6** Continue Registration

Are you registering a government entity?

Select **Yes** if you are registering an official organization, department, or institution of a U.S. state, U.S. local, U.S. tribal, or foreign government.

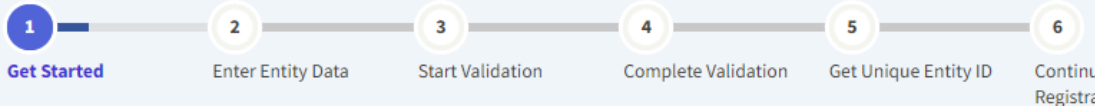
Yes
 No

 If you are unsure whether you are registering a government entity, check with your government authorities to confirm. Each government determines for itself what qualifies as a government entity. Private companies with a public mission generally do not qualify.

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Step 10: Department of Defense Funding

- Select "No"



1 Get Started

2 Enter Entity Data

3 Start Validation

4 Complete Validation

5 Get Unique Entity ID

6 Continue Registration

Are you currently applying for or receiving federal financial assistance from the Department of Defense? (Not common)

If you are applying for or receiving financial assistance from the Department of Defense, select **Yes**. Otherwise, select **No**.

No



Yes

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Step 11: Confirm Registration Entity and Purpose

- 1**
Get Started
- 2
Enter Entity Data
- 3
Start Validation
- 4
Complete Validation
- 5
Get Unique Entity ID
- 6
Continue Registration


You will be registering the following:

 Entity Type:
Business or Organization 

A business or organization is any entity that does not qualify as a government entity (state, local, tribal, or foreign).

 Purpose of Registration:
Financial Assistance Awards 

Apply for grants and loans, as described by [2 CFR 200](#).

 **Download Your Registration Guide**

[Download Guide](#)



[× CANCEL](#) [← PREVIOUS](#) [NEXT →](#)


Step 12: Confirm Supporting Documents are Readily Available

1 **Get Started** | 2 Enter Entity Data | 3 Start Validation | 4 Complete Validation | 5 Get Unique Entity ID | 6 Continue Registration





Prepare Your Data



For registration, you are required to enter a lot of information about your entity. View a comprehensive guide to what you need for registration here before starting.

 Purpose of Registration: **Financial Assistance Awards** 

 **Download Your Registration Guide**
[Download Guide](#)

To register for **Financial Assistance Awards**, complete the following sections.

 ID			
Get a Unique Entity ID	Core Data	Points of Contact	Representations & Certifications

 If you are registering an entity based outside of the United States, you must get an NCAGE Code before starting a registration. [Go to NCAGE Request](#)  Tool to submit a request.

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Step 13: Enter Basic Entity Information

Enter Entity Information

Enter your current, correct legal business name and physical address, then select **Next**.

Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

Doing Business As (Optional)

Doing business as is the commonly used other name, such as a franchise, license name, or acronym. Leave blank if not applicable.

Physical Address

Your physical address is the street address of the primary office or other building where your entity is located. A post office box may not be used as your physical address.

Country

Street Address 1

Street Address 2 (Optional)

ZIP Code

City

State / Territory (i)

Step 14: Confirm Validation

You Are About to Validate Your Entity

What is validation? ⓘ

The information you provide here will be used throughout the federal government. Make sure that your information is current and correct.

Before you get started, make sure you can officially document your entity's

- [Legal business name](#) ⓘ
- [Physical address](#) ⓘ (no P.O. boxes or virtual offices)
- [Start year](#) ⓘ
- [National identifier](#) ⓘ (non-U.S. entities only)
- **Country or state of incorporation, if applicable**

Some entities may need to provide documentation to complete validation, which will take additional time to process.

I can provide **official documentation**, if necessary, to validate my entity.



Download Your Registration Guide

Download Guide

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< PREVIOUS

NEXT >

Step 15: Review Entity Information

- If your entity is shown on the list, select it.
- If not, select "I don't recognize my entity in this list". You will need to provide additional information.

Review Entity Information

Review the legal entity list and select whether or not you clearly recognize an entity as yours.



Select an Option

I recognize my entity in the legal entities list.

If some details are not correct, you can update them.

I don't recognize my entity in this list.

Select Next to continue.

LEGAL ENTITIES LIST	WHERE DO THESE RESULTS COME FROM?
Showing Top Results	
SOUTHEAST KANSAS INDEPENDENT LIVING RESOURCE CENTER, INC 1801 MAIN ST PARSONS, KS 67357-3367 USA	Health Care and Social Assistance Ultimate Parent
COMMERCIAL BANK 1901 MAIN ST PARSONS, KS 67357-3336 USA	Finance and Insurance Ultimate Parent
LABETTE COMMUNITY COLLEGE 1401 MAIN ST PARSONS, KS 67357-3330 USA	Educational Services
RESIDENTIAL TREATMENT SERVICE OF SE KS LLC 4919 MAIN ST PARSONS, KS 67357-8821 USA	Professional, Scientific, and Technical Services Ultimate Parent
Show More	

Step 16: Enter Incorporation Information

Enter Incorporation Information

Start Year

State of Incorporation

Start Year could be

- your year of incorporation
- your "established date"
- the year you legally began doing business
- the year you received your employer identification number (EIN)

State of incorporation could be where

- you incorporated your organization
- you filed your certificate or articles of formation
- your organization is located, if not incorporated

X CANCEL

< PREVIOUS

NEXT >

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Step 17: Add Supporting Documents (as required)

- Note make sure that all required information is provided within documents and that the identifiers correspond with the proper documents

Document Your Entity Details

1 Review Requirements

⚠ View this list of acceptable documents to understand the requirements.

YOU ARE DOCUMENTING

Cleaner Greener Future L.L.C.	Year of Incorporation 2022
1800 Main St Parsons, KS 67357 UNITED STATES	State of Incorporation Delaware

2 Attach Documents



You must attach one or more official documents that prove each of the items listed. A check here confirms you have provided proof for the required item.

- ✓ Legal business name and physical address in the same document
- ✓ Legal business name and U.S. state of incorporation in the same document
- ✓ Legal business name and start year in the same document

The documents you provide may additionally include:

- Legal business name and doing business as name in the same document

Showing 1 to 2 of 2

 Document CGF Bank Statement.PDF 3.713 KB	Document Type Bank statements	<input type="button" value="Update"/> <input type="button" value="Delete"/>
Includes: <ul style="list-style-type: none">• Legal business name and physical address in the same document		
 Document Cleaner Greener Future L.L.C.-DE Filing Evidence.pdf 358.868 KB	Document Type Certificate of formation/ organization	<input type="button" value="Update"/> <input type="button" value="Delete"/>
Includes: <ul style="list-style-type: none">• Legal business name and start year in the same document• Legal business name and U.S. state of incorporation in the same document		

3 Provide Details (Optional)


Please provide additional context for your specific situation, if necessary.

500 characters allowed

Step 18: Entity Validation

- If the system requires your documentation to be reviewed, you will get this notification. In this case it's important to monitor emails.
- If the system does not require additional verification, you will be asked to complete your validation and receive your UEI (unique entity identification) number

1 Get Started 2 Enter Entity Data 3 **Start Validation** 4 Complete Validation 5 Get Unique Entity ID 6 Continue Registration



Documentation Successfully Submitted

Reference Number INC-GSAFSD10252186	We should review your documents in 1.5-3.5 business days.*
------------------------------------------------------	----------------------------------------------------------------------

After we look at your documents, we will tell you how to complete your validation.

*This is an estimate of how many business days it will take us to respond. Business days do not include weekends or U.S. federal holidays.

Close

Other Notes:

- Follow your email closely after submitting your information
- Once you receive your UEI #, the rest of the registration may be completed
- If you have issues, contact the FSD.gov
 - This will require another account to be created
 - You will want to create and incident or open a live chat which can be found at the bottom of the page

Still have a question?

If you are unable to find an answer to your question using search knowledge base or help topics, you can select **Create an Incident** to login and submit a ticket or you can select **Live Chat** to login and chat with the FSD Service Desk.

Create an Incident

Live Chat

Prepare for Entity Registration in SAM.gov



SAM.gov is an official website of the United States government. SAM.gov is FREE to use. There is no charge to get a Unique Entity ID, register your entity, and maintain your entity registration at SAM.gov.

What can you do with this guide?

The questionnaires and checklists here will help you gather the information you need and prepare to answer the questions in your entity registration.



All Awards registration allows you to bid on contracts and other procurements, as well as apply for financial assistance. Look for the icon on the left to submit an All Awards registration.

[Jump to All Awards entity registration questionnaires and checklists](#)



Financial Assistance Awards Only registration allows you to apply for financial assistance, or grants and loans, only. Look for the icon on the left to submit a Financial Assistance Only registration.

[Jump to Financial Assistance Awards Only entity registration questionnaires and checklists](#)

For All Awards registrations , prepare these sections:	For Financial Assistance Awards Only registrations , prepare these sections:
<ul style="list-style-type: none"> • Unique Entity ID • Core Data • Assertions • Reps & Certs • Architect and Engineering Responses • Defense FAR Supplement (DFARS) questionnaire (if applicable) • Points of Contact (POCs) • SBA supplemental page (If you are a small business) 	<ul style="list-style-type: none"> • Unique Entity ID • Core Data • Reps & Certs • Points of Contact (POCs)



Financial Assistance Awards Only Registration Questionnaires and Checklists

You need to enter the following information for a Financial Assistance Awards Only entity registration:

ID Unique Entity ID

After you select your purpose of the registration (All Awards) and your entity type, you will enter the following information to get a Unique Entity ID:

- Legal Business Name
- Physical Address (A post office box may not be used as your physical address)
- Date of Incorporation **Make sure this date matches your incorporation files**
- State of Incorporation (U.S. entities only)

Your entity name and address will be [validated by SAM.gov](#). If SAM.gov cannot validate your entity, you can [create a help ticket](#) with the Federal Service Desk from the page. Once you receive your Unique Entity ID, you can continue the registration.

You will also select whether you want your entity to be visible in public search results:

Note: Publicly viewable entity records display your record status, legal business name, and physical address on SAM.gov. You can restrict the public viewing of your record by deselecting the checkbox. If you restrict your information, it will not be visible to other non-federal entities or state and local governments who may wish to do business with you. However, your non-sensitive entity information remains available to federal government users and those who download the SAM public data file.

ii Core Data

Core data includes the following information:

Business Information

- Organization start date
- Date on which your company's fiscal year ends
- Organization's division name and number (optional)
- Organization's website URL (optional)
- Marketing Partner Identification Number (MPIN) (You will create this when you register.)
- Physical address (auto-filled from Unique Entity ID section)
- Mailing address (You can copy your physical address or enter a different address.)
- Taxpayer Identification Number (TIN) (U.S. entities only)

IRS Consent

- IRS Consent Form (taxpayer name and address) (U.S. entities only)



CAGE or NCAGE Code

- CAGE Code (U.S. entities only) (If you do not have a CAGE code, select “No” and one will be assigned to your entity after you submit your registration.)
- NCAGE Code (Non-U.S. entities) (If your entity is based outside of the U.S., you must go to the [NCAGE Request Tool](#) and request an NCAGE code before starting a SAM.gov registration.)

General Information

- Country of Incorporation
- State of Incorporation (U.S. entities only)
- Company Security Clearance (optional)
- Highest Employee Security Clearance Level (optional)
- Institution Type (e.g., foundation, hospital, educational, if applicable)
- Disadvantaged Business Enterprise (must be certified by a federal agency)
- Native American Entity Type (if applicable)
- Organization Factors (e.g., S corporation, LLC, foreign-owned)
- Entity Structure (e.g., Corporate Entity-Not Tax Exempt, Corporate Entity-Tax Exempt, Sole Proprietorship)
- Profit Structure (e.g., for-profit, non-profit)
- Socio-economic Categories (e.g., veteran-owned, minority-owned)

Financial Information

- Accept credit cards as a method of payment (yes or no)
- Electronic Funds Transfer (optional for non-U.S. entities)
 - Account type
 - Routing number
 - Account number
- Automated Clearing House
 - U.S. phone number
- Remittance Address
 - Name and address

Executive Compensation Questions

- Answer yes if in the last fiscal year:
 - 80% or more of your organization’s revenue come from federal sources (e.g., contracts, grants, loans, etc.);
 - your total revenue from federal sources exceeded \$25 million.
- Does the public have access to information about the compensation of the senior executives in your business or organization? (yes or no)
 - If yes to the first two questions and no to the third question:



- Provide names, titles, and total compensation values of your top five executive compensated employees

Proceedings Questions

- Is your organization responding to a federal procurement opportunity that contains the provision at [FAR 52.209-7](#)? Typically "No"
- Is your organization subject to the clause in [FAR 52.209-9](#) in any current federal contracts? Typically "No"
- Is your organization applying for a federal grant opportunity that contains the award term and condition described in [C.F.R. 200 Appendix XII](#)? Yes
 - If yes to all of the previous questions, answer the following questions:
 - Does your organization have current federal contracts or grants with a total value (including any exercised or unexercised options) greater than \$10 million?
 - Within the last five years, has the organization or any of its principals, in connection with the award to or performance by the business or organization of a federal contract or grant, been subject of a federal or state:
 - Criminal proceeding resulting in a conviction or other acknowledgment of fault
 - Civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault, and/or
 - Administrative proceedings resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment or fault?
 - If you answer yes to all three above questions, you must provide the following detailed information about each current proceeding against your entity:
 - Instrument
 - State
 - Instrument Number
 - Type of Proceeding
 - Disposition
- Description of the Proceeding



Representations and Certifications

Representations and Certifications include the following information:



Financial Assistance Response

- Does your entity wish to apply for federal financial assistance project or program or is your entity currently a recipient of funding under a federal financial assistance project or program? (yes or no) **Yes**
 - If yes, the financial assistance representations and certifications will display. You must read and certify your entity attests to the accuracy of the representations and certifications listed. [Go to Appendix I to review the financial assistance representations and certifications.](#)



Points of Contact (POCs)

POCs include the following information:

Mandatory POCs

Enter the first and last name, email, phone number, and address (if applicable) for these mandatory POCs:

- Accounts Receivable POC
- Electronic Business POC
- Government Business POC

Optional POCs

Enter the first and last name, email, phone number, and address (if applicable) for these optional POCs:

- Past Performance POC
- Past Performance Alternate POC
- Electronic Business Alternate POC
- Government Business Alternate POC
- Additional Optional POCs as Needed

This concludes the information for a Financial Assistance Awards Only registration.



Appendix I

Financial Assistance General Certifications and Representations

If you are completing a Financial Assistance Awards Only registration or completing an All Awards registration and wish to also apply for federal financial assistance projects or programs, you must certify your entity attests to the accuracy of the following:

1. Has the legal authority to apply for federal assistance and the institutional, managerial and financial capability to ensure proper planning, management, and completion of any financial assistance project covered by this Certifications and Representations document (See [2 C.F.R. §200.113](#) Mandatory disclosures, [2 C.F.R. §200.214](#) Suspension and debarment, [OMB Guidance A- 129](#), "Policies for Federal Credit Programs and Non-Tax Receivables ");
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives (See [2 C.F.R. §200.302](#) Financial Management and [2 C.F.R. §200.303](#) Internal controls);
3. Will disclose in writing any potential conflict of interest to the federal awarding agency or pass through entity in accordance with applicable federal awarding agency policy (See [2 C.F.R. §200.112](#) Conflict of interest);
4. Will comply with all limitations imposed by annual appropriation acts;
5. Will comply with the U.S. Constitution, all federal laws, and relevant Executive guidance in promoting the freedom of speech and religious liberty in the administration of federally-funded programs (See [2 C.F.R. §200.300](#) Statutory and national policy requirements and [2 C.F.R. §200.303](#) Internal controls);
6. Will comply with all applicable requirements of all other federal laws, executive orders, regulations, and public policies governing financial assistance awards and any federal financial assistance project covered by this certification document, including but not limited to:
 1. Trafficking Victims Protection Act (TVPA) of 2000, as amended, [22 U.S.C. §7104\(g\)](#);
 2. Drug Free Workplace, [41 U.S.C. §8103](#);
 3. Protection from Retaliation of Disclosure of Certain Information, [41 U.S.C. §4712](#);
 4. National Environmental Policy Act of 1969, as amended, [42 U.S.C. §4321 et seq](#);
 5. Universal Identifier and System for Award Management, [2 C.F.R. part 2](#);
 6. Reporting Subaward and Executive Compensation Information, [2 C.F.R. part 170](#);

7. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), [2 C.F.R. part 180](#);
8. Civil Actions for False Claims Act, [31 U.S.C. §3730](#);
9. False Claims Act, [31 U.S.C. §3729](#), [18 U.S.C. §§287](#) and [1001](#);
10. Program Fraud and Civil Remedies Act, [31 U.S.C. §3801 et seq](#);
11. Lobbying Disclosure Act of 1995, [2 U.S.C. §1601 et seq](#);
12. Title VI of the Civil Rights Act of 1964, [42 U.S.C. §2000d et seq](#);
13. Title VIII of the Civil Rights Act of 1968, [42 U.S.C. § 3601 et seq](#);
14. Title IX of the Education Amendments of 1972, as amended; [20 U.S.C. §1681 et seq](#)
15. Section 504 of the Rehabilitation Act of 1973, as amended; [29 U.S.C. §794](#); and
16. Age Discrimination Act of 1975, as amended, [42 U. S.C. §6101 et seq](#).

Appendix II

What is an entity?

The term “entity” refers to prime contractors, organizations or individuals applying for assistance awards, those receiving loans, sole proprietors, corporations, partnerships, and any U.S. federal government agencies desiring to do business with the government. “Entity” can also refer to a party that has been suspended or debarred, is covered by a prohibition or restriction, or is otherwise excluded from doing business with the government.

What is entity registration?

An entity registration allows you to bid on government contracts and apply for federal assistance. We will assign you a Unique Entity ID as part of entity registration.

Comprehensive and current entity information is essential for the federal award process. It is important to prepare your information and allow sufficient time to understand and accurately complete your registration. You only need to complete and manage it here to remain eligible for federal awards. You must renew your registration every 365 days for it to remain active.

When will my registration become active?

Allow at least **ten business days** after you submit your registration for it to become active in SAM.gov. If your entity fails TIN or CAGE code validation, you will receive an email with instructions on updating your information and resubmitting your registration. Please check your spam or junk mail for messages during this time; messages will be sent to the Government Business POC. You may need to work with the IRS or CAGE to update your information before resubmitting your registration.

How do I check the status of my entity registration?

If you have a role with an entity and are signed in to your SAM.gov account, you can check your entity registration status. You can also check the status of an entity’s registration as a federal user. If none of these is the case, you cannot check an entity’s registration status.

1. Sign in to SAM.gov. You must be signed in to check your registration status.
2. From the home page, select the “Check Registration Status” button. The page is also linked in the footer of all pages on SAM.gov.
3. Enter a Unique Entity ID or CAGE Code and select “Search.” The entity’s registration status will display below.