



TUITION AGREEMENT - COVID

Child's Name: _____ Date of Birth _____
Mother's/Guardian's Name: _____ Father's/Guardian's Name _____

Weekly Tuition Amount \$ _____ **Annual Registration Fee \$** _____ **Effective Date:** _____

- Payment for my child's program is due on Monday by 6:30pm of each current week as specified in the current rate schedule. Tuition is payable according to the tuition schedule whether or not my child attends. Parent's Choice Early Child Development Center only accepts payments via Tuition Express (automatic draft). If tuition is not made by 6:30pm on Monday, a late fee of \$10 a day will be automatically applied to the account. If tuition and/or late fees are not paid by Friday, then I understand that my child cannot return to care the following Monday until paid. Any child that does not return due to non-payment will not have their space held. The Parent's Choice Early Child Development Center Parent Handbook can be downloaded from www.parentschoiceofspring.com **(Parent initials)** _____

- In the event of a return via Tuition Express, a \$25 fee will be added to my account. Additional late payment fees may also be added upon receipt of a returned payment. If Parent's Choice Early Child Development Center receives 3 or more returns in a one year period of time, your enrollment may be terminated. **(Parent initials)** _____

- I understand that I will pay a non-refundable registration fee upon enrollment and each August. **(Parent initials)** _____

- I understand that if I enroll in Tuition Express ACH Draft, I will receive a \$5.00 per week discount. **(Parent initials)** _____

- I understand that no absent/vacation credits will be able to be applied during the COVID pandemic. **(Parent initials)** _____

- Our program is open Monday through Friday from 6:30am to 6:30pm. Parent's Choice Early Child Development Center is only licensed by the Texas Department of Health and Human Services to care for children during these specified times. If I am late picking up my child, a penalty of \$25.00 for the first minute and \$1 for each additional minute will be charged to the account per child. Late penalties must be paid to Parent's Choice Early Child Development Center before the child can return to care. Any family that is late picking up two or more times in a 6-month period is subject to disenrollment. **(Parent initials)** _____

- During summer months and holiday times, an activity fee may be charged. Activity fees are for additional activities outside our normal planned curriculum. Parents will be notified 30 days in advance of activity fee options. **(Parent initials)** _____

- Tuition is due whether my child attends or not. The only time I would not pay for full tuition is if my child is out due to a positive COVID test result of themselves or someone else in the household. This will be limited to no more than a two-week credit of full tuition. **(Parent initials)** _____

- In the event I choose to end my relationship with Parent's Choice Early Child Development Center and withdraw my child, a 14 day written notice will be given. I understand that I am responsible for the payment of the full 14 day notice even if my child does not attend the last fourteen days. **(Parent initials)** _____

- **Non-School Age Children:** Regular attendance is imperative to your child's education. I understand that I must notify Parent's Choice Early Child Development Center each day by 9:00am if my child will be arriving late or absent. This is our school safety policy. If I fail to notify Parent's Choice Early Child Development Center, I agree to pay a \$5 no call penalty. **(Parent initials)** _____

- **School Age Children:** Parent's Choice Early Child Development Center has strict policies on before and after school pick up. The safety of your child and the other children is top priority. Because of this, I agree to notify Parent's Choice Early Child Development Center by 2:00pm each day if my child will not be picked up at their elementary school. If I fail to notify Parent's Choice Early Child Development Center, I agree to pay a \$10 no call penalty. **(Parent initials)** _____

I have read all of the above and agree to comply or my relationship with Parent's Choice Early Child Development Center may be ended at the discretion of Parent's Choice Early Child Development Center.

Mother's/Guardian's Signature Date

Father's/Guardian's Signature Date

Director's Signature Date