

Countryside Homeowners Association
Board Meeting Minutes
Tuesday, December 4, 2012

Call to Order:

The monthly meeting for December was held at the North Oldham Fire Department and was called to order at 7:09 pm with a quorum present.

Attendees:

Linda Hestand, Dawn Graviss, Eric Welenken, Mike Schafer, and Cathy Miller

Absent: Chuck Culp and Christi Leonard

Minutes:

November minutes were not reviewed due to being lost. Minutes for November are being regenerated and will be reviewed in January 2013.

President's Comments: None

Treasurer's Report/Accounts Payable: Eric provided November report. Mike moved to accept the Treasurer's report for November and Dawn seconded. The vote was unanimous and the motion passed.

Committee Reports:

Special Projects/Garbage – None

Landscape/Beautification – Mike inquired if Josh had provided an estimate regarding the stones being replaced at 329 entrances. Linda stated we had heard anything at this time.

Bylaws – Chuck – None

Social Committee – None

Membership/Publicity – None

Traffic/Safety – None

Roads/Drainage – None

Arch Control/Land Use Restrictions – None

Unfinished Business:

- 1) Dawn reported that directory was still being worked on.
- 2) Invoices – Linda shared that the board should continue to send quarterly statements because we cannot request that the full amount to be paid in such short notice. Eric stated we should send one invoice and give options of paying in one large sum or contact the board to discuss options. Eric to work on draft of new invoice to share with the board.

New Business:

1) Cathy made a motion to award \$50 to first place, \$30 to second place and \$20 to third place for the decorating contest. The judging will happen around the 19th of December. Mike seconded. The vote was unanimous and the motion passed.

Accounts Payable:

- 1) Waste Management – \$2548.84
- 2) Matthew Cornell - \$120.00
- 3) Oldham County Fiscal Court –\$9.72
- 4) Lawn Pros - \$50 Christmas Bonus
- 5) Chuck Lampkin, Sr (Waste Management - Garbage) - \$50 Christmas Bonus
- 6) Chuck Lampkins, Jr (Waste Management - Garbage) - \$50 Christmas Bonus
- 7) Mike Lewis (Waste Management – Recycling) - \$25 Christmas Bonus
- 8) Mike Neff (Web/Email Coordinator) - \$50 Christmas Bonus

Mike moved to pay all outstanding bills presented to the board and Cathy seconded. The vote was unanimous and the motion passed.

The meeting was adjourned at 7:42 pm. The motion was made by Dawn and seconded by Cathy.

Respectfully submitted by Dawn Graviss

Countryside Homeowners Association
Balance Sheet

As of November 30, 2012

Cash Basis

	<u>Nov 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
PNC BANK	14,593.76
Total Checking/Savings	14,593.76
Accounts Receivable	
Accounts Receivable	-861.00
Total Accounts Receivable	-861.00
Total Current Assets	13,732.76
TOTAL ASSETS	<u>13,732.76</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	10,383.07
Net Income	3,349.69
Total Equity	13,732.76
TOTAL LIABILITIES & EQUITY	<u>13,732.76</u>

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12/04/12

Cash Basis

Countryside Homeowners Association Profit & Loss Prev Month Comparison November 2012

	Nov 12	Nov 11	\$ Change	% Change
Ordinary Income/Expense				
Income				
Income				
Garbage Service	702.00	1,145.58	-443.58	-38.7%
General Fund	390.00	219.42	170.58	77.7%
Land Use Assessment	0.00	40.00	-40.00	-100.0%
Total Income	1,092.00	1,405.00	-313.00	-22.3%
Other Inc				
Returned Check Charges	5.00	0.00	5.00	100.0%
Other Inc - Other	35.00	165.00	-130.00	-78.8%
Total Other Inc	40.00	165.00	-125.00	-75.8%
Total Income	1,132.00	1,570.00	-438.00	-27.9%
Expense				
CHA Expenses				
Administrative				
Bonding	79.00	0.00	79.00	100.0%
Copies	0.00	33.92	-33.92	-100.0%
Postal	92.25	37.09	55.16	148.7%
Supplies	6.14	0.00	6.14	100.0%
Total Administrative	177.39	71.01	106.38	149.8%
Landscaping				
Mowing	445.00	0.00	445.00	100.0%
Sprinkler Maintenance	129.00	150.00	-21.00	-14.0%
Total Landscaping	574.00	150.00	424.00	282.7%
Sanitation Services				
Fuel Sur-Charge	0.00	0.00	0.00	0.0%
Garbage Service	2,191.00	2,191.00	0.00	0.0%
Recycling Service	357.84	357.84	0.00	0.0%
Total Sanitation Services	2,548.84	2,548.84	0.00	0.0%
Special Projects/Repairs/Misc				
Police Patrol	129.29	130.58	-1.29	-1.0%
Repairs				
Lighting Repair	8.90	115.45	-106.55	-92.3%
Total Repairs	8.90	115.45	-106.55	-92.3%
Total Special Projects/Repairs/Misc	138.19	246.03	-107.84	-43.8%

Countryside Homeowners Association
Profit & Loss Prev Month Comparison
November 2012

	Nov 12	Nov 11	\$ Change	% Change
Utilities				
Electricity	348.78	676.04	-327.26	-48.4%
Total Utilities	348.78	676.04	-327.26	-48.4%
Total CHA Expenses	3,787.20	3,691.92	95.28	2.6%
Total Expense	3,787.20	3,691.92	95.28	2.6%
Net Ordinary Income	-2,655.20	-2,121.92	-533.28	-25.1%
Net Income	-2,655.20	-2,121.92	-533.28	-25.1%

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12/04/12

Cash Basis

Countryside Homeowners Association

Profit & Loss Prev Year Comparison

January through November 2012

	Jan - Nov 12	Jan - Nov 11	\$ Change	% Change
Ordinary Income/Expense				
Income				
Garbage Service	28,143.54	27,717.75	425.79	1.5%
General Fund	16,169.77	16,057.81	111.96	0.7%
Insurance Settlement	0.00	4.10	-4.10	-100.0%
Land Use Assessment	1,011.58	984.58	27.00	2.7%
Income - Other	0.00	0.00	0.00	0.0%
Total Income	45,324.89	44,764.24	560.65	1.3%
Other Inc				
Returned Check Charges	5.00	0.00	5.00	100.0%
Other Inc - Other	411.11	382.86	28.25	7.4%
Total Other Inc	416.11	382.86	33.25	8.7%
Total Income	45,741.00	45,147.10	593.90	1.3%
Expense				
Advertising				
CHA Expenses	58.00	0.00	58.00	100.0%
Administrative				
Bank Fee	6.00	3.00	3.00	100.0%
Bonding	240.70	161.25	79.45	49.3%
Commercial Insurance	1,264.00	1,264.00	0.00	0.0%
Compilation	450.00	450.00	0.00	0.0%
Copies	8.48	142.82	-134.34	-94.1%
Incorporation Fee	15.00	15.00	0.00	0.0%
Postal	439.25	151.89	287.36	189.2%
Returned Check	0.00	6.00	-6.00	-100.0%
Supplies	255.60	211.49	44.11	20.9%
Tax Return	450.00	450.00	0.00	0.0%
Total Administrative	3,129.03	2,855.45	273.58	9.6%
CHA Event				
Christmas Contest	70.00	0.00	70.00	100.0%
Special Event	246.70	245.73	0.97	0.4%
CHA Event - Other	160.00	0.00	160.00	100.0%
Total CHA Event	476.70	245.73	230.97	94.0%

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12/04/12

Cash Basis

Countryside Homeowners Association Profit & Loss Prev Year Comparison January through November 2012

	Jan - Nov 12	Jan - Nov 11	\$ Change	% Change
Landscaping				
Fertilizer/Lime Application	18.00	0.00	18.00	100.0%
Hand Weeding/Maintenance	0.00	120.00	-120.00	-100.0%
Mowing	2,665.00	1,570.00	1,095.00	69.8%
Mulch & Installation	200.00	1,275.00	-1,075.00	-84.3%
Shrub & Tree Trimming	545.00	550.00	-5.00	-0.9%
Sprinkler Maintenance	746.12	535.70	210.42	39.3%
Weed Control	0.00	205.00	-205.00	-100.0%
Total Landscaping	4,174.12	4,255.70	-81.58	-1.9%
Sanitation Services				
Fuel Sur-Charge	0.00	3,645.86	-3,645.86	-100.0%
Garbage Service	24,101.00	24,101.00	0.00	0.0%
Recycling Service	3,936.24	3,936.24	0.00	0.0%
Total Sanitation Services	28,037.24	31,683.10	-3,645.86	-11.5%
Special Projects/Repairs/Misc				
Police Patrol	1,401.22	1,435.52	-34.30	-2.4%
Repairs	19.71	903.90	-884.19	-97.8%
Lighting Repair	19.71	903.90	-884.19	-97.8%
Total Repairs	19.71	903.90	-884.19	-97.8%
Total Special Projects/Repairs/Misc	1,420.93	2,339.42	-918.49	-39.3%
Utilities				
Electricity	4,075.19	3,844.66	230.53	6.0%
Water	990.10	1,050.52	-60.42	-5.8%
Total Utilities	5,065.29	4,895.18	170.11	3.5%
Total CHA Expenses	42,303.31	46,274.58	-3,971.27	-8.6%
GIFTS	30.00	40.00	-10.00	-25.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	42,391.31	46,314.58	-3,923.27	-8.5%
Net Ordinary Income	3,349.69	-1,167.48	4,517.17	386.9%
Net Income	3,349.69	-1,167.48	4,517.17	386.9%

Countryside Homeowners Association
A/R Aging Summary
As of December 4, 2012

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
118-F-JAGGERS	0.00	0.00	84.00	0.00	89.00	173.00
091-F Baize	0.00	0.00	84.00	0.00	673.00	757.00
109-F-Brown	0.00	0.00	83.00	0.00	0.00	83.00
026-LUA-Hayfield Utilities	0.00	0.00	0.00	0.00	185.00	185.00
045-F-Moore	0.00	0.00	-84.00	0.00	0.00	-84.00
050-LUA-Auberry	0.00	0.00	0.00	0.00	100.00	100.00
054-F-Onkst	0.00	0.00	70.00	0.00	0.00	70.00
061-F-Bradley	0.00	0.00	84.00	0.00	89.00	173.00
065-F-RIEHL	0.00	0.00	24.00	0.00	0.00	24.00
069-F-Cox	0.00	0.00	84.00	0.00	0.00	84.00
072-F-Bradley	0.00	0.00	0.00	0.00	-20.00	-20.00
076-FR-Probos	0.00	0.00	0.00	-4.00	0.00	-4.00
085-F-De Baila	0.00	0.00	84.00	0.00	0.00	84.00
091-TERMF-Hamati	0.00	0.00	0.00	0.00	94.00	94.00
095-F-Cheek	0.00	0.00	84.00	0.00	15.00	99.00
116-F-Breeland	0.00	0.00	84.00	0.00	0.00	84.00
118-F-SINGERMAN-OWNER	0.00	0.00	0.00	84.00	178.00	262.00
125-F-Tichenor	0.00	0.00	0.00	-84.00	-84.00	-168.00
127-F-Mefford	0.00	0.00	84.00	0.00	89.00	173.00
129-TERMFR-Gunther	0.00	0.00	0.00	0.00	182.67	182.67
131-F-Gray	0.00	-10.00	0.00	0.00	0.00	-10.00
133-F-Davies	0.00	0.00	0.00	-84.00	-5.00	-89.00
134-F-Ford	0.00	0.00	84.00	0.00	0.00	84.00
137-F-Will	0.00	0.00	84.00	0.00	-144.00	-60.00
144-F-MILLER	0.00	0.00	-6.00	0.00	0.00	-6.00
152-F-Snow	0.00	0.00	0.00	0.00	20.00	20.00
155-FR-Nikolich	0.00	0.00	0.00	0.00	-84.00	-84.00
156-F-Care	0.00	0.00	-84.00	0.00	0.00	-84.00
159-F-Ford	0.00	0.00	84.00	0.00	94.00	178.00
TOTAL	0.00	-10.00	927.00	-88.00	1,471.67	2,300.67