

Countryside Homeowners Association
Board Meeting Minutes
Monday, June 11, 2012

Call to Order:

The monthly meeting for June was held at the North Oldham Fire Department and was called to order at 7:05 pm with a quorum present.

Attendees:

Linda Hestand, Dawn Graviss, Chuck Culp, Eric Welenken, and Cathy Miller

Absent: Mike Schafer

Minutes:

May minutes were reviewed. Cathy moved to accept and Chuck seconded. The vote was unanimous and the motion passed.

President's Comments: Linda will be on vacation from June 14th – June 24th. Please watch emails and phone messages and respond.

Treasurer's Report/Accounts Payable: Eric provided the May report. Chuck moved to accept the Treasurer's report for May and Dawn seconded. The vote was unanimous and the motion passed.

Committee Reports:

Special Projects/Garbage – Linda shared new contract of Waste Management. She will inquire to Waste Management about taking over the account and charging the \$1 fee later in the year. She suggested that we not extend the contract for 3 years. Can discuss further about 3-year contract but at this time only going to sign a year.

Landscape/Beautification – None

Bylaws – Chuck – None

Social Committee – Steve-O the magician is coming to the picnic on July 14th. He is being contracted out for 45 minutes at \$160. Chuck made a motion to move forward with the magician for the social. Dawn seconded. The vote was unanimous and the motion passed. The social is planned for 5 – 8 p.m. Board is planning to hold a quick meeting at 6:10 pm. Board inquired to Dawn if she could get Zach and Sara to supervise fire truck while the meeting is held. Cathy made a motion for the budget for social to be set at \$300. Chuck seconded. The vote was unanimous and the motion passed. Cathy to prepare a flyer to advertise the social and meeting to be held July 14th.

Membership/Publicity – None

Traffic/Safety – None

Audit - None

Roads/Drainage – None

Arch Control/Land Use Restrictions – Planning to enclose with the quarterly bill.

Unfinished Business: None

New Business:

- 1) Chuck made a motion for Eric to pay LG&E bill as needed. Dawn seconded. The vote was unanimous and the motion passed.
- 2) Chuck to draft a letter to homeowner that is using Industrial Disposal instead of Waste Management.
- 3) Linda sent a letter on May 23, 2012 to homeowners on Hayfield Way that had a complaint of overgrown weeds in the backyard.
- 4) Resident on US 42 has inquired about the requirements of adding a pool to property. Chuck to contact resident for them to provide their plans to the architectural committee to review. Chuck also stated that the resident has to have approval from Oldham County as well.
- 5) Linda emailed Beth Stuber regarding the speed limit signs. Beth stated all speed limits are 25 m.p.h. If want to move forward with a change, would require to go before the fiscal court for approval.

Accounts Payable:

- 1) Waste Management – \$2548.84
- 2) Matthew Cornell - \$120.00
- 3) Oldham County Fiscal Court - \$10.15
- 4) Eric Welenken - \$58 (Advertisement of yard sale for 3 days in courier-journal)
- 5) Lawn Pros - \$370
- 6) Ohio Casualty Insurance - \$160.00 (bonded)
- 7) Linda Hestand - \$87.14 (Stamps and paper)
- 8) Dawn Graviss - \$20.53 (Binders and dividers)

Chuck moved to pay all outstanding bills presented to the board and Dawn seconded. The vote was unanimous and the motion passed.

The meeting was adjourned at 8:17pm. The motion was made by Dawn and seconded by Eric.

Respectfully submitted by Dawn Graviss

1:25 PM

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Cash Basis

Countryside Homeowners Association

Balance Sheet

As of May 31, 2012

	<u>May 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
PNC BANK	13,242.54
Total Checking/Savings	13,242.54
Accounts Receivable	
Accounts Receivable	-999.00
Total Accounts Receivable	-999.00
Total Current Assets	12,243.54
TOTAL ASSETS	<u>12,243.54</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	10,383.07
Net Income	1,860.47
Total Equity	12,243.54
TOTAL LIABILITIES & EQUITY	<u>12,243.54</u>

Countryside Homeowners Association

Profit & Loss YTD Comparison

May 2012

	May 12	May 11	Jan - May 12
Ordinary Income/Expense			
Income			
Income			
Garbage Service	815.93	810.00	12,351.33
General Fund	441.07	450.00	7,209.64
Land Use Assessment	20.00	10.00	982.03
Total Income	1,277.00	1,270.00	20,543.00
Other Inc	35.00	37.00	180.00
Total Income	1,312.00	1,307.00	20,723.00
Expense			
CHA Expenses			
Administrative			
Bank Fee	3.00	0.00	9.00
Commercial Insurance	1,264.00	0.00	1,264.00
Copies	0.00	19.08	8.48
Incorporation Fee	0.00	0.00	15.00
Postal	0.00	9.00	178.00
Supplies	87.09	4.44	213.79
Total Administrative	1,354.09	32.52	1,688.27
CHA Event			
Christmas Contest	0.00	0.00	70.00
Total CHA Event	0.00	0.00	70.00
Landscaping			
Fertilizer/Lime Application	18.00	0.00	18.00
Mowing	460.00	0.00	780.00
Mulch & Installation	0.00	0.00	200.00
Shrub & Tree Trimming	0.00	0.00	545.00
Sprinkler Maintenance	488.12	0.00	617.12
Total Landscaping	966.12	0.00	2,160.12
Sanitation Services			
Fuel Sur-Charge	0.00	662.99	0.00
Garbage Service	2,191.00	2,191.00	10,955.00
Recycling Service	357.84	357.84	1,789.20
Total Sanitation Services	2,548.84	3,211.83	12,744.20
Special Projects/Repairs/Misc			
Police Patrol	130.58	0.00	622.04
Repairs			
Lighting Repair	0.00	0.00	10.81
Total Repairs	0.00	0.00	10.81

Countryside Homeowners Association

Profit & Loss YTD Comparison

May 2012

	May 12	May 11	Jan - May 12
Total Special Projects/Repairs/Misc	130.58	0.00	632.85
Utilities			
Electricity	419.54	643.79	1,470.51
Water	0.00	0.00	66.58
Total Utilities	419.54	643.79	1,537.09
Total CHA Expenses	5,419.17	3,888.14	18,832.53
GIFTS	0.00	40.00	30.00
Total Expense	5,419.17	3,928.14	18,862.53
Net Ordinary Income	-4,107.17	-2,621.14	1,860.47
Net Income	-4,107.17	-2,621.14	1,860.47

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Cash Basis

Countryside Homeowners Association

Profit & Loss Year Comparison

January through May 2012

	Jan - May 12	Jan - May 11	\$ Change	% Change
Ordinary Income/Expense				
Income				
Garbage Service	12,351.33	11,955.99	395.34	3.3%
General Fund	7,209.64	6,905.54	304.10	4.4%
Insurance Settlement	0.00	4.10	-4.10	-100.0%
Land Use Assessment	982.03	914.58	67.45	7.4%
Total Income	20,543.00	19,780.21	762.79	3.9%
Other Inc	180.00	85.89	94.11	109.6%
Total Income	20,723.00	19,866.10	856.90	4.3%
Expense				
CHA Expenses				
Administrative				
Bank Fee	9.00	3.00	6.00	200.0%
Commercial Insurance	1,264.00	793.00	471.00	59.4%
Copies	8.48	69.96	-61.48	-87.9%
Incorporation Fee	15.00	15.00	0.00	0.0%
Postal	178.00	72.80	105.20	144.5%
Supplies	213.79	70.64	143.15	202.7%
Total Administrative	1,688.27	1,024.40	663.87	64.8%
CHA Event				
Christmas Contest	70.00	0.00	70.00	100.0%
Total CHA Event	70.00	0.00	70.00	100.0%
Landscaping				
Fertilizer/Lime Application	18.00	0.00	18.00	100.0%
Mowing	780.00	130.00	650.00	500.0%
Mulch & Installation	200.00	1,275.00	-1,075.00	-84.3%
Shrub & Tree Trimming	545.00	0.00	545.00	100.0%
Sprinkler Maintenance	617.12	385.70	231.42	60.0%
Weed Control	0.00	65.00	-65.00	-100.0%
Total Landscaping	2,160.12	1,855.70	304.42	16.4%
Sanitation Services				
Fuel Sur-Charge	0.00	2,979.86	-2,979.86	-100.0%
Garbage Service	10,955.00	10,955.00	0.00	0.0%
Recycling Service	1,789.20	1,789.20	0.00	0.0%
Total Sanitation Services	12,744.20	15,724.06	-2,979.86	-19.0%
Special Projects/Repairs/Misc				
Police Patrol	622.04	521.46	100.58	19.3%

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Cash Basis

Countryside Homeowners Association

Profit & Loss Prev Year Comparison

January through May 2012

	Jan - May 12	Jan - May 11	\$ Change	% Change
Repairs				
Lighting Repair	10.81	546.77	-535.96	-98.0%
Total Repairs	10.81	546.77	-535.96	-98.0%
Total Special Projects/Repairs/Misc	632.85	1,068.23	-435.38	-40.8%
Utilities				
Electricity	1,470.51	1,830.35	-359.84	-19.7%
Water	66.58	86.94	-20.36	-23.4%
Total Utilities	1,537.09	1,917.29	-380.20	-19.8%
Total CHA Expenses	18,832.53	21,589.68	-2,757.15	-12.8%
GIFTS				
Reconciliation Discrepancies	30.00	40.00	-10.00	-25.0%
Total Expense	0.00	0.00	0.00	0.0%
	18,862.53	21,629.68	-2,767.15	-12.8%
Net Ordinary Income	1,860.47	-1,763.58	3,624.05	205.5%
Net Income	1,860.47	-1,763.58	3,624.05	205.5%