

**Countryside Homeowners Association
Board Meeting Minutes
Tuesday, January 7, 2014**

Call to Order:

The monthly meeting for January was held at the North Oldham Fire Department and was called to order at 7:07 pm with a quorum present.

Attendees:

Linda Hestand, Dawn Graviss, Chuck Culp, Eric Welenken, and Cathy Miller

Absent: Mike Schafer

Minutes:

December minutes were reviewed. Cathy moved to accept and Eric seconded. The vote was unanimous and the motion passed with one abstention.

President's Comments: Thanks for your time.

Treasurer's Report/Accounts Payable: Eric provided December report. Chuck moved to accept the Treasurer's report for December and Dawn seconded. The vote was unanimous and the motion passed.

Committee Reports:

Special Projects/Garbage – None

Landscape/Beautification – Dawn gave update regarding the stonework. Dawn shared that when the weather gets better (spring) Tim will contact to follow up and get the project started.

Bylaws – Chuck – None

Social Committee – None

Membership/Publicity – None

Traffic/Safety – Cathy received information from Highway 42 Block Watch that some vandalism had taken place around the area. Cathy sent an email to Mike Neff to share with Countryside residents.

Roads/Drainage – None

Arch Control/Land Use Restrictions – None

Unfinished Business:

- Stonework project – update is shared under landscape/beautification.

New Business:

- Countryside had received two phone messages and Linda requested that Eric reply. Linda was going to prepare a general letter that could be shared with any resident inquiring about changes and fees. Linda to share with board so they could send out if needed.
- Board approved for Linda Hestand, Board President to hold two checks in her possession in case of emergency and Treasurer was not available. The check numbers that Linda is currently holding #2765 and #2766.
- Chuck made a motion to pay all holiday bonuses. The bonuses were \$25 for each garbage collector and recycling. A \$50 bonus was approved for Mike Neff (email coordinator). Cathy seconded. The vote was unanimous and the motion passed.
- Linda to get three \$50 gift cards from Kroger for winners of the holiday contest. The winners were:
 - Most Creative – 4012 Hayfield (Scheu – Lot 031)
 - Best Daytime – 3915 Meadowland (Bocking – Lot 124)
 - Meter Spinner – 4007 Meadowland (Crawley – Lot 145)

Accounts Payable:

- 1) Matthew Cornell - \$128.00
- 2) A&M Electric - \$20.09
- 3) Eric Welenken - \$98.66 (Stamps and supplies to fix light at back entrance)
- 4) Chuck Lampkin, Sr - \$25.00 (Garbage – Holiday Bonus)
- 5) Chuck Lampkin, Jr - \$25.00 (Garbage – Holiday Bonus)
- 6) Rob Simms - \$25.00 (Garbage – Holiday Bonus)
- 7) Jeff Maddox - \$25.00 (Garbage – Holiday Bonus)
- 8) Matt Adams - \$25.00 (Recycling – Holiday Bonus)
- 9) Tyler Foreman - \$25.00 (Recycling – Holiday Bonus)
- 10) Linda Hestand - \$150.00 – (Contest Winner Gift Cards)

Chuck moved to pay all outstanding bills presented to the board and Dawn seconded. The vote was unanimous and the motion passed.

The meeting was adjourned at 7:52 pm. The motion was made by Eric and seconded by Cathy.

Respectfully submitted by Dawn Graviss

5:13 PM

01/07/14

Cash Basis

Countryside Homeowners Association

Balance Sheet

As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
PNC BANK	<u>13,803.01</u>
Total Checking/Savings	<u>13,803.01</u>
Accounts Receivable	
Accounts Receivable	<u>-547.00</u>
Total Accounts Receiva...	<u>-547.00</u>
Total Current Assets	<u>13,256.01</u>
TOTAL ASSETS	<u>13,256.01</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	10,880.69
Net Income	<u>2,375.32</u>
Total Equity	<u>13,256.01</u>
TOTAL LIABILITIES & EQUI...	<u>13,256.01</u>

Countryside Homeowners Association

Profit & Loss Prev Month Comparison

December 2013

	Dec 13	Dec 12	\$ Change	% Change
Ordinary Income/Expense				
Income				
Garbage Service	0.00	117.64	-117.64	-100.0%
General Fund	361.85	261.98	99.87	38.1%
Land Use Assessment	30.15	16.38	13.77	84.1%
Total Income	392.00	396.00	-4.00	-1.0%
Other Inc	0.00	5.00	-5.00	-100.0%
Total Income	392.00	401.00	-9.00	-2.2%
Expense				
CHA Expenses				
Administrative				
Copies	16.85	33.92	-17.07	-50.3%
Postal	0.00	90.00	-90.00	-100.0%
Total Administrative	16.85	123.92	-107.07	-86.4%
Landscaping				
Christmas Decorations	45.94	9.52	36.42	382.6%
Mowing	285.00	50.00	235.00	470.0%
Total Landscaping	330.94	59.52	271.42	456.0%
Sanitation Services				
Fuel Sur-Charge	0.00	0.00	0.00	0.0%
Garbage Service	0.00	2,191.00	-2,191.00	-100.0%
Recycling Service	0.00	357.84	-357.84	-100.0%
Total Sanitation Services	0.00	2,548.84	-2,548.84	-100.0%
Special Projects/Repairs/Misc				
Police Patrol	128.00	129.72	-1.72	-1.3%
Total Special Projects/Repairs/...	128.00	129.72	-1.72	-1.3%
Utilities				
Electricity	349.02	358.19	-9.17	-2.6%
Water	17.04	68.35	-51.31	-75.1%
Total Utilities	366.06	426.54	-60.48	-14.2%
Total CHA Expenses	841.85	3,288.54	-2,446.69	-74.4%
GIFTS	0.00	225.00	-225.00	-100.0%
Total Expense	841.85	3,513.54	-2,671.69	-76.0%
Net Ordinary Income	-449.85	-3,112.54	2,662.69	85.6%
Net Income	-449.85	-3,112.54	2,662.69	85.6%

Countryside Homeowners Association

Profit & Loss Prev Year Comparison

January through December 2013

	Jan - Dec 13	Jan - Dec 12	\$ Change	% Change
Ordinary Income/Expense				
Income				
Income				
Garbage Service	871.08	28,261.18	-27,390.10	-96.9%
General Fund	17,629.16	16,431.75	1,197.41	7.3%
Land Use Assessment	1,468.76	1,027.96	440.80	42.9%
Total Income	19,969.00	45,720.89	-25,751.89	-56.3%
Other Inc				
Returned Check Charges	0.00	5.00	-5.00	-100.0%
Other Inc - Other	40.00	416.11	-376.11	-90.4%
Total Other Inc	40.00	421.11	-381.11	-90.5%
Total Income	20,009.00	46,142.00	-26,133.00	-56.6%
Expense				
Advertising				
CHA Expenses				
Administrative				
Bank Fee	6.00	18.00	-12.00	-66.7%
Bonding	0.00	240.70	-240.70	-100.0%
Commercial Insurance	1,264.00	1,264.00	0.00	0.0%
Compilation	600.00	450.00	150.00	33.3%
Copies	130.99	42.40	88.59	208.9%
Incorporation Fee	15.00	15.00	0.00	0.0%
Postal	54.00	529.25	-475.25	-89.8%
Supplies	74.52	255.60	-181.08	-70.9%
Tax Return	0.00	450.00	-450.00	-100.0%
Total Administrative	2,144.51	3,264.95	-1,120.44	-34.3%
CHA Event				
Christmas Contest	100.00	70.00	30.00	42.9%
Special Event	262.32	246.70	15.62	6.3%
CHA Event - Other	0.00	160.00	-160.00	-100.0%
Total CHA Event	362.32	476.70	-114.38	-24.0%
Landscaping				
Christmas Decorations	45.94	9.52	36.42	382.6%
Fertilizer/Lime Application	0.00	18.00	-18.00	-100.0%
Mowing	3,230.00	2,715.00	515.00	19.0%
Mulch & Installation	700.00	200.00	500.00	250.0%
Shrub & Tree Trimming	1,225.00	545.00	680.00	124.8%
Sprinkler Maintenance	407.48	746.12	-338.64	-45.4%
Total Landscaping	5,608.42	4,233.64	1,374.78	32.5%

Countryside Homeowners Association

Profit & Loss Prev Year Comparison

January through December 2013

	Jan - Dec 13	Jan - Dec 12	\$ Change	% Change
Sanitation Services				
Fuel Sur-Charge	0.00	0.00	0.00	0.0%
Garbage Service	2,191.00	26,292.00	-24,101.00	-91.7%
Recycling Service	357.84	4,294.08	-3,936.24	-91.7%
Total Sanitation Services	2,548.84	30,586.08	-28,037.24	-91.7%
Special Projects/Repairs/Misc				
Police Patrol	1,542.46	1,530.94	11.52	0.8%
Repairs				
Lighting Repair	493.46	19.71	473.75	2,403.6%
Total Repairs	493.46	19.71	473.75	2,403.6%
Total Special Projects/Repairs/...	2,035.92	1,550.65	485.27	31.3%
Utilities				
Electricity	3,773.18	4,160.91	-387.73	-9.3%
Water	1,160.49	1,058.45	102.04	9.6%
Total Utilities	4,933.67	5,219.36	-285.69	-5.5%
Total CHA Expenses	17,633.68	45,331.38	-27,697.70	-61.1%
GIFTS	0.00	255.00	-255.00	-100.0%
Total Expense	17,633.68	45,644.38	-28,010.70	-61.4%
Net Ordinary Income	2,375.32	497.62	1,877.70	377.3%
Net Income	2,375.32	497.62	1,877.70	377.3%

Countryside Homeowners Association
A/R Aging Summary
As of January 7, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
118-F-Do Not Use	0.00	0.00	0.00	0.00	5.00	5.00
129-F-ARCHULETA	130.00	0.00	0.00	0.00	0.00	130.00
091-F Balze	130.00	0.00	0.00	0.00	887.00	1,017.00
109-F-Brown	130.00	0.00	0.00	0.00	213.00	343.00
002-F-Miller	130.00	0.00	0.00	0.00	0.00	130.00
004-F-Sheets	130.00	0.00	0.00	0.00	0.00	130.00
005-GLUA-Smith	10.00	0.00	0.00	0.00	0.00	10.00
006-F-Holtzinger	130.00	0.00	0.00	0.00	0.00	130.00
007-F-INGUANTA	130.00	0.00	0.00	0.00	0.00	130.00
008-FR-Schafer	130.00	0.00	0.00	0.00	0.00	130.00
009-F-Seilkop	130.00	0.00	0.00	0.00	0.00	130.00
010-FR-Halaris	130.00	0.00	0.00	0.00	0.00	130.00
011-FR-Alvey	130.00	0.00	0.00	0.00	0.00	130.00
013-F-Rhoades	130.00	0.00	0.00	0.00	0.00	130.00
015-FR-Muenster/Moorefield	130.00	0.00	0.00	0.00	0.00	130.00
017-FR-Henley	130.00	0.00	0.00	0.00	0.00	130.00
020-FR-Hicks	130.00	0.00	0.00	0.00	0.00	130.00
021-F-Current Homeowner	130.00	0.00	0.00	0.00	130.00	260.00
022-F-Gadansky	130.00	0.00	0.00	0.00	0.00	130.00
025-F-schrum	130.00	0.00	0.00	0.00	0.00	130.00
016-FR-Hestand	130.00	0.00	0.00	0.00	0.00	130.00
026-LUA-Hayfield Utilities	10.00	0.00	0.00	0.00	315.00	325.00
028-FR-Pyles	130.00	0.00	0.00	0.00	0.00	130.00
029-F-Lawson	130.00	0.00	0.00	0.00	0.00	130.00
031-F-Scheu	130.00	0.00	0.00	0.00	0.00	130.00
032-F-MURPHY	130.00	0.00	0.00	0.00	0.00	130.00
033-F-Mulders	130.00	0.00	0.00	0.00	0.00	130.00
034-F-Scott	130.00	0.00	0.00	0.00	0.00	130.00
035-LUA-White	10.00	0.00	0.00	0.00	0.00	10.00
036-F-Farley	130.00	0.00	0.00	0.00	0.00	130.00
037-F- FULLER	130.00	0.00	0.00	0.00	0.00	130.00
039-F-Walcott	130.00	0.00	0.00	0.00	0.00	130.00
040-F-Katsampes	130.00	0.00	0.00	0.00	0.00	130.00
042-FR-Pollard	130.00	0.00	0.00	0.00	0.00	130.00
043-F-Oeffinger	130.00	0.00	0.00	0.00	0.00	130.00
045-F-Moore	130.00	0.00	0.00	0.00	0.00	130.00
047-F-Mangum	130.00	0.00	0.00	0.00	0.00	130.00
048-FR-Gerth	130.00	0.00	0.00	0.00	0.00	130.00
049-F-Petitjean	130.00	0.00	0.00	0.00	0.00	130.00
050-LUA-Auberry	10.00	0.00	0.00	0.00	110.00	120.00
052-FR-Smith	130.00	0.00	0.00	0.00	0.00	130.00
054-F-Onkst	130.00	0.00	0.00	0.00	0.00	130.00
057-FR-Johnson	130.00	0.00	0.00	0.00	0.00	130.00
059-FR-Merrick	130.00	0.00	0.00	0.00	0.00	130.00
061-F-Bradley	130.00	0.00	0.00	0.00	0.00	130.00
063-FR-Wheat	130.00	0.00	0.00	0.00	0.00	130.00
064-FR-Burch	130.00	0.00	0.00	0.00	0.00	130.00

Countryside Homeowners Association

A/R Aging Summary

As of January 7, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
065-F-RIEHL	130.00	0.00	0.00	0.00	0.00	130.00
067-FR-Wilkerson	130.00	0.00	0.00	0.00	0.00	130.00
068-F-Woodall	130.00	0.00	0.00	0.00	0.00	130.00
069-F-Cox	130.00	0.00	0.00	0.00	214.00	344.00
070-F-Flynn	130.00	0.00	0.00	0.00	0.00	130.00
071-F-MANNARELLI	130.00	0.00	0.00	0.00	0.00	130.00
072-F-Bradley	130.00	0.00	0.00	0.00	0.00	130.00
073-F-Peck	130.00	0.00	0.00	0.00	0.00	130.00
074-F-Frankenfield	130.00	0.00	0.00	0.00	0.00	130.00
075-FR-McIntosh	130.00	0.00	0.00	0.00	0.00	130.00
077-F-Gatewood	130.00	0.00	0.00	0.00	0.00	130.00
078-FR-Graviss	130.00	0.00	0.00	0.00	0.00	130.00
079-F-Wilson	130.00	0.00	0.00	0.00	0.00	130.00
080-F-Branstein	130.00	0.00	0.00	0.00	0.00	130.00
081-FR-Hale	130.00	0.00	0.00	0.00	0.00	130.00
082-F-Coleman	130.00	0.00	0.00	0.00	130.00	260.00
084-F-Mottram	130.00	0.00	0.00	0.00	0.00	130.00
085-F-De Baila	0.00	0.00	0.00	0.00	-154.00	-154.00
087-FR-Whitlam	130.00	0.00	0.00	0.00	0.00	130.00
089-F-Lewis	130.00	0.00	0.00	0.00	0.00	130.00
091-TERMF-Hamati	0.00	0.00	0.00	0.00	94.00	94.00
095-F-Cheek	130.00	0.00	0.00	0.00	10.00	140.00
096-F-Johnson	130.00	0.00	0.00	0.00	0.00	130.00
097-FR-Burch	130.00	0.00	0.00	0.00	0.00	130.00
098-F-GITCHEL	130.00	0.00	0.00	0.00	0.00	130.00
099-FR-Morris	130.00	0.00	0.00	0.00	0.00	130.00
101-F-Flannery	130.00	0.00	0.00	0.00	0.00	130.00
102-FR-Schardein	130.00	0.00	0.00	0.00	0.00	130.00
104-FR-Chick	130.00	0.00	0.00	0.00	0.00	130.00
106-F-Shemwell	130.00	0.00	0.00	0.00	130.00	260.00
107-MILLER	130.00	0.00	0.00	0.00	0.00	130.00
108-FR-Young	130.00	0.00	0.00	0.00	0.00	130.00
111-F-Kern	130.00	0.00	0.00	0.00	0.00	130.00
112-F-Dickson	130.00	0.00	0.00	0.00	0.00	130.00
113-FR-Rakowski	130.00	0.00	0.00	0.00	0.00	130.00
115-F-Dabeko	130.00	0.00	0.00	0.00	0.00	130.00
116-F-Breeland	130.00	0.00	0.00	0.00	0.00	130.00
117-F-Wirth	130.00	0.00	0.00	0.00	0.00	130.00
118-F-Johnson	130.00	0.00	0.00	0.00	0.00	130.00
119-FR-Culp	130.00	0.00	0.00	0.00	0.00	130.00
120-F-Jamison	130.00	0.00	0.00	0.00	0.00	130.00
121-F-Brown	130.00	0.00	0.00	0.00	0.00	130.00
123-F-Steineker	130.00	0.00	0.00	0.00	0.00	130.00
125-F-Tichenor	-40.00	0.00	0.00	0.00	-38.00	-78.00
126-F-Temple	130.00	0.00	0.00	0.00	0.00	130.00
127-F-Mefford	130.00	0.00	0.00	0.00	0.00	130.00
128-F-Dissell	130.00	0.00	0.00	0.00	0.00	130.00

Countryside Homeowners Association
A/R Aging Summary
As of January 7, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
129-TERMFR-Gunther	0.00	0.00	0.00	0.00	182.67	182.67
130-F-Guidry	130.00	0.00	0.00	0.00	0.00	130.00
131-F-Gray	130.00	0.00	0.00	0.00	0.00	130.00
133-F-Davies	130.00	0.00	0.00	0.00	0.00	130.00
134-F-Ford	130.00	0.00	0.00	0.00	0.00	130.00
135-F-Eastburn	130.00	0.00	0.00	0.00	0.00	130.00
136-F-Winstead	130.00	0.00	0.00	0.00	0.00	130.00
137-F-Will	0.00	0.00	0.00	0.00	-80.00	-80.00
140-F-Capsel	130.00	0.00	0.00	0.00	10.00	140.00
141-FR-Jablonski	130.00	0.00	0.00	0.00	0.00	130.00
142-F-Melendy	130.00	0.00	0.00	0.00	0.00	130.00
144-F-MILLER	128.00	0.00	0.00	0.00	0.00	128.00
145-F-Crawley	130.00	0.00	0.00	0.00	0.00	130.00
146-LUA-Brothers	10.00	0.00	0.00	0.00	0.00	10.00
147-F-Shams	130.00	0.00	0.00	0.00	0.00	130.00
148-F-Parrish	130.00	0.00	0.00	0.00	0.00	130.00
149-LUA-Schaad	10.00	0.00	0.00	0.00	0.00	10.00
150-F-Schaad	130.00	0.00	0.00	0.00	0.00	130.00
151-F-Willis	130.00	0.00	0.00	0.00	0.00	130.00
152-F-Snow	130.00	0.00	0.00	0.00	0.00	130.00
153-F-Cleary	130.00	0.00	0.00	0.00	0.00	130.00
154-FR-Causey	130.00	0.00	0.00	0.00	0.00	130.00
155-FR-Nikolich	130.00	0.00	0.00	0.00	0.00	130.00
156-F-Care	130.00	0.00	0.00	0.00	0.00	130.00
157-GLUA-Ogburn	10.00	0.00	0.00	0.00	0.00	10.00
158-F-White	130.00	0.00	0.00	0.00	0.00	130.00
159-F-Ford	130.00	0.00	0.00	0.00	208.00	338.00
160-Current Homeowner	130.00	0.00	0.00	0.00	130.00	260.00
TOTAL	14,198.00	0.00	0.00	0.00	2,496.67	16,694.67