

**Countryside Homeowners Association
Board Meeting Minutes
Tuesday, March 4, 2014**

Call to Order:

The monthly meeting for March was held at the North Oldham Fire Department and was called to order at 7:04 pm with a quorum present.

Attendees:

Linda Hestand, Dawn Graviss, Chuck Culp, Eric Welenken, and Cathy Miller

Absent: Mike Schafer

Minutes:

January minutes were reviewed. Cathy moved to accept and Eric seconded. The vote was unanimous and the motion passed. The board did not meet in February for a meeting.

President's Comments: Thank you for coming.

Treasurer's Report/Accounts Payable: Eric provided January/February report. Chuck moved to accept the Treasurer's report for January/February and Dawn seconded. The vote was unanimous and the motion passed.

Committee Reports:

Special Projects/Garbage – Linda spoke with our representative at Waste Management, Tim McNally. Mr. McNally shared with Linda that some garbage/recycling pick-ups were delayed due to weather.

Landscape/Beautification – Linda spoke with Josh regarding the weed issue last year and asked for a new proposal.

Bylaws – Chuck – None

Social Committee – The board scheduled a tentative date of July 19, 2014 for the annual social.

Membership/Publicity – None

Traffic/Safety – Cathy shared that she attended the Highway 42 Block watch meeting. Several representatives from the Oldham County attended including Oldham County Sheriff, police, and animal control, John Black. She shared that Countryside does a good job letting our residents know compared to other subdivisions. They all shared about their areas but nothing new came up.

Audit - None

Roads/Drainage – Cathy shared that on her property (Tattersall side) that the street drops off and water is running in her yard. Linda stated she would share this information with her contact with the roads department.

Arch Control/Land Use Restrictions – None

Unfinished Business:

- Discussion of a new Directory for Countryside. Margie Neff (resident) as volunteered to use her email address to gather information. Dawn recommended sending out email to residents to respond by a certain date or respond to our PO Box by a certain date. Cathy is going to work with Margie on this project.
- Tim Graviss should be sharing with the board very soon about the rebuilding/replacing of rock curbing at back entrance shortly.

New Business:

- The board discussed about changing our monthly meetings to quarterly. Chuck recommended that wait until after the general meeting to share with the residents and to change the by-laws.
- The board discussed about the board members being bonded and currently only 2 (president, treasurer) are bonded. Would need to amend by-laws to bond all board members equally.
- Steven Parrish (Countryside Insurance Agent) attended our meeting to explain our benefits/policy. Information attached with minutes. He shared about a "ghost" policy to cover people who work in our subdivision (workers compensation for subcontractors). This would not cover volunteers. Linda to check with Josh to see if he has workers compensation policy. No homeowners association around Countryside currently carries. Chuck made a motion to give Steven Parrish approval to write a stand-alone Crime policy in the amount of \$193. Dawn seconded. The vote was unanimous and the motion passed.
- Linda shared that Chief Tyler (Harrods Creek Fire Department) were planning to offer CPR courses and we should share this information in our communicator.

Accounts Payable:

1. Kentucky State Treasurer - \$15.00 (filing fee)

Chuck made a motion to include Kentucky State Treasurer (yearly) and Oldham County Police (monthly) to be paid by the treasurer of Countryside when due. Dawn seconded. The vote was unanimous and the motion passed.

The meeting was adjourned at 8.25 pm. The motion was made by Chuck and seconded by Eric.

Respectfully submitted by Dawn Graviss

9:20 PM

03/03/14

Cash Basis

Countryside Homeowners Association

Balance Sheet

As of February 28, 2014

	<u>Feb 28, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
PNC BANK	25,731.52
Total Checking/Savings	25,731.52
Accounts Receivable	
Accounts Receivable	-587.00
Total Accounts Receivable	-587.00
Total Current Assets	25,144.52
TOTAL ASSETS	<u>25,144.52</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	13,256.01
Net Income	11,888.51
Total Equity	25,144.52
TOTAL LIABILITIES & EQUITY	<u>25,144.52</u>

Countryside Homeowners Association

Profit & Loss Prev Month Comparison

February 2014

	Feb 14	Feb 13	\$ Change	% Change
Ordinary Income/Expense				
Income				
General Fund	5,316.92	4,095.23	1,221.69	29.8%
Land Use Assessment	443.08	341.27	101.81	29.8%
Total Income	5,760.00	4,436.50	1,323.50	29.8%
Other Inc	5.00	0.00	5.00	100.0%
Total Income	5,765.00	4,436.50	1,328.50	29.9%
Expense				
CHA Expenses				
Administrative				
Bank Fee	0.00	6.00	-6.00	-100.0%
Copies	0.00	12.38	-12.38	-100.0%
Incorporation Fee	0.00	15.00	-15.00	-100.0%
Supplies	0.00	12.16	-12.16	-100.0%
Total Administrative	0.00	45.54	-45.54	-100.0%
Landscaping				
Mowing	0.00	100.00	-100.00	-100.0%
Total Landscaping	0.00	100.00	-100.00	-100.0%
Special Projects/Repairs/Misc				
Police Patrol	128.00	9.72	118.28	1,216.9%
Total Special Projects/Repairs/Misc	128.00	9.72	118.28	1,216.9%
Utilities				
Electricity	358.81	350.63	8.18	2.3%
Water	17.76	30.42	-12.66	-41.6%
Total Utilities	376.57	381.05	-4.48	-1.2%
Total CHA Expenses	504.57	536.31	-31.74	-5.9%
Total Expense	504.57	536.31	-31.74	-5.9%
Net Ordinary Income	5,260.43	3,900.19	1,360.24	34.9%
Net Income	5,260.43	3,900.19	1,360.24	34.9%

9:19 PM

03/03/14

Cash Basis

Countryside Homeowners Association

Profit & Loss Prev Year Comparison

January through February 2014

	Jan - Feb 14	Jan - Feb 13	\$ Change	% Change
Ordinary Income/Expense				
Income				
Garbage Service	0.00	297.64	-297.64	-100.0%
General Fund	12,281.53	13,867.98	-1,586.45	-11.4%
Land Use Assessment	1,073.47	1,171.88	-98.41	-8.4%
Total Income	13,355.00	15,337.50	-1,982.50	-12.9%
Other Inc	5.00	5.00	0.00	0.0%
Total Income	13,360.00	15,342.50	-1,982.50	-12.9%
Expense				
CHA Expenses				
Administrative				
Bank Fee	0.00	6.00	-6.00	-100.0%
Copies	0.00	12.38	-12.38	-100.0%
Incorporation Fee	0.00	15.00	-15.00	-100.0%
Postal	92.00	0.00	92.00	100.0%
Supplies	0.00	12.16	-12.16	-100.0%
Total Administrative	92.00	45.54	46.46	102.0%
CHA Event				
Christmas Contest	0.00	100.00	-100.00	-100.0%
Total CHA Event	0.00	100.00	-100.00	-100.0%
Landscaping				
Mowing	0.00	100.00	-100.00	-100.0%
Total Landscaping	0.00	100.00	-100.00	-100.0%
Sanitation Services				
Fuel Sur-Charge	0.00	0.00	0.00	0.0%
Garbage Service	0.00	2,191.00	-2,191.00	-100.0%
Recycling Service	0.00	357.84	-357.84	-100.0%
Total Sanitation Services	0.00	2,548.84	-2,548.84	-100.0%
Special Projects/Repairs/Misc				
Police Patrol	256.00	139.44	116.56	83.6%
Repairs				
Lighting Repair	26.75	0.00	26.75	100.0%
Total Repairs	26.75	0.00	26.75	100.0%
Total Special Projects/Repairs/Misc	282.75	139.44	143.31	102.8%

Countryside Homeowners Association Profit & Loss Prev Year Comparison January through February 2014

	Jan - Feb 14	Jan - Feb 13	\$ Change	% Change
Utilities				
Electricity	710.12	350.63	359.49	102.5%
Water	36.62	30.42	6.20	20.4%
Total Utilities	746.74	381.05	365.69	96.0%
Total CHA Expenses	1,121.49	3,314.87	-2,193.38	-66.2%
GIFTS	350.00	0.00	350.00	100.0%
Total Expense	1,471.49	3,314.87	-1,843.38	-55.6%
Net Ordinary Income	11,888.51	12,027.63	-139.12	-1.2%
Net Income	11,888.51	12,027.63	-139.12	-1.2%

Countryside Homeowners Association A/R Aging Summary As of March 5, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
118-F-Do Not Use	0.00	0.00	0.00	0.00	5.00	5.00
129-F-ARCHULETA	0.00	130.00	0.00	0.00	0.00	130.00
091-F Baize	0.00	130.00	0.00	0.00	887.00	1,017.00
109-F-Brown	0.00	130.00	0.00	0.00	213.00	343.00
006-F-Holtzinger	0.00	130.00	0.00	0.00	0.00	130.00
009-F-Seilkop	0.00	130.00	0.00	0.00	0.00	130.00
021-F-Current Homeowner	0.00	130.00	0.00	0.00	130.00	260.00
026-LUA-Hayfield Utilities	0.00	10.00	0.00	0.00	305.00	315.00
028-FR-Pyles	0.00	130.00	0.00	0.00	0.00	130.00
033-F-Mulders	0.00	130.00	0.00	0.00	0.00	130.00
035-LUA-White	0.00	10.00	0.00	0.00	0.00	10.00
045-F-Moore	0.00	65.00	0.00	0.00	0.00	65.00
048-FR-Gerth	0.00	130.00	0.00	0.00	0.00	130.00
049-F-Petitjean	0.00	130.00	0.00	0.00	0.00	130.00
050-LUA-Auberry	0.00	10.00	0.00	0.00	110.00	120.00
054-F-Onkst	0.00	130.00	0.00	0.00	0.00	130.00
057-FR-Johnson	0.00	130.00	0.00	0.00	0.00	130.00
061-F-Bradley	0.00	130.00	0.00	0.00	0.00	130.00
065-F-RIEHL	0.00	130.00	0.00	0.00	0.00	130.00
069-F-Cox	0.00	130.00	0.00	0.00	214.00	344.00
072-F-Bradley	0.00	130.00	0.00	0.00	0.00	130.00
081-FR-Hale	0.00	130.00	0.00	0.00	0.00	130.00
082-F-Coleman	0.00	130.00	0.00	0.00	130.00	260.00
085-F-De Baila	0.00	0.00	0.00	0.00	-154.00	-154.00
091-TERMF-Hamati	0.00	0.00	0.00	0.00	94.00	94.00
095-F-Cheek	0.00	130.00	0.00	0.00	10.00	140.00
096-F-Johnson	0.00	90.00	0.00	0.00	0.00	90.00
097-FR-Burch	0.00	130.00	0.00	0.00	0.00	130.00
099-FR-Morris	0.00	130.00	0.00	0.00	0.00	130.00
106-F-Shemwell	0.00	130.00	0.00	0.00	130.00	260.00
111-F-Kern	0.00	90.00	0.00	0.00	0.00	90.00
112-F-Dickson	0.00	130.00	0.00	0.00	0.00	130.00
116-F-Breeland	0.00	130.00	0.00	0.00	0.00	130.00
120-F-Jamison	0.00	130.00	0.00	0.00	0.00	130.00
121-F-Sutton	0.00	130.00	0.00	0.00	0.00	130.00
125-F-Tichenor	0.00	0.00	-40.00	0.00	-38.00	-78.00
126-F-Temple	0.00	130.00	0.00	0.00	0.00	130.00
127-F-Mefford	0.00	130.00	0.00	0.00	0.00	130.00
128-F-Dissell	0.00	130.00	0.00	0.00	0.00	130.00
129-TERMF-Gunther	0.00	0.00	0.00	0.00	182.67	182.67
133-F-Davies	0.00	130.00	0.00	0.00	0.00	130.00
134-F-Ford	0.00	130.00	0.00	0.00	0.00	130.00
135-F-Eastburn	0.00	130.00	0.00	0.00	0.00	130.00
137-F-Will	0.00	0.00	0.00	0.00	-80.00	-80.00
140-F-Capsel	0.00	130.00	0.00	0.00	10.00	140.00
144-F-MILLER	0.00	128.00	0.00	0.00	0.00	128.00
146-LUA-Brothers	0.00	10.00	0.00	0.00	0.00	10.00

Countryside Homeowners Association
A/R Aging Summary
As of March 5, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
152-F-Snow	0.00	130.00	0.00	0.00	0.00	130.00
155-FR-Nikolich	0.00	130.00	0.00	0.00	0.00	130.00
157-GLUA-Ogburn	0.00	10.00	0.00	0.00	0.00	10.00
159-F-Ford	0.00	130.00	0.00	0.00	208.00	338.00
160-Current Homeowner	0.00	130.00	0.00	0.00	130.00	260.00
TOTAL	0.00	5,233.00	-40.00	0.00	2,486.67	7,679.67