



**August 2022**

## **Call to Annual Meeting**

The annual meeting of the Saybrook Manor Association will be held on Sunday, September 11, 2022 at the SMA Clubhouse. Coffee and pastry will be available at 9:30 a.m., and the meeting will begin promptly at 10:00 a.m.

Below you will find a copy of the meeting agenda as well as the proposed budget for the 2023-2024 fiscal year. Please review as we will be voting to accept this budget after any discussion or adjustments.

During the meeting, we will vote on the three Board positions that are up for reelection as we do every year. Please notify the nominating committee if you would like to sit on the Board for the next three year term or if you have a nomination. The nominating committee members are Rich Marino (860.559.3363) and Rosario Savastra (860.982.7572). For members not able to attend the meeting, there is a proxy included with this letter, as well as a direct link to the document below:

<https://drive.google.com/file/d/1t7tucsQ253LGrvW8Npr8fT1JutautG/view>

We hope to see you on September 11.

Respectfully submitted,

Jeff Brodersen  
SMA Chairman

Our email address is: [saybrookmanorassociation@gmail.com](mailto:saybrookmanorassociation@gmail.com)

Our website is: <https://sites.google.com/view/SMAweb>

**SMA Annual Meeting Agenda: September 11, 2022, 10:00 a.m.**

- 1.) Call for opening of the annual meeting
- 2.) Reading of minutes from last annual meeting
- 3.) Committee Reports:
  - a.) Beach: Rosario Savastra
  - b.) Clubhouse: Dave D'Anna
  - c.) Treasurer: Kathy Bennetto
  - d.) Tax Collector: Denny Duryea
- 4.) Present and vote on 2023-2024 budget
- 5.) Election: terms are expiring for the following BoG members: David Pettinicchi, Nancy Wilson, Jeff Brodersen
- 6.) Nominating Committee: Rich Marino and Rosario Savastra  
Nominations from the floor  
Vote
- 7.) Thank you to members who have helped make this year a success!
- 8.) Adjournment

**SMA proposed budget for July 1, 2023 - June 30, 2024**

<b>Item</b>	<b>Proposed Budget</b>
Beaches	\$10,000
Clubhouse	\$ 3,500
Utilities - water & electric	\$ 1,500
Contingency Fund	\$ 7,500
Insurance	\$ 7,500
Legal / Professional	\$ 700
Printing & Postage (includes P.O. Box)	\$ 1,500
Recreation	\$ 1,500
Safety Deposit Box	\$ 101
Tax Collector	\$ 1,250
Trash	\$ 16,000
Chairman	\$ 200
Clerk	\$ 200
Treasurer	\$ 200
<b>Total Proposed Budget</b>	<b>\$51,651</b>

PROXY

I, the undersigned, hereby authorize \_\_\_\_\_  
Name of agent(s)

to vote and act on my behalf at the meeting of the Saybrook Manor Association on

\_\_\_\_\_.  
Date of meeting

\_\_\_\_\_  
Printed member name

\_\_\_\_\_  
Printed member address

\_\_\_\_\_  
Signature of member

\_\_\_\_\_  
Date signed