

PCS Checklist: What to Do When Orders Drop

Serving Military Families Relocating to the Mississippi Gulf Coast

As Soon as Orders Are Received

- ■ Review official PCS orders for accuracy
- ■ Confirm dependent authorization
- ■ Start HHG (Household Goods) or PPM (Personally Procured Move) paperwork
- ■ Create a PCS folder (digital + physical)
- ■ Research your next duty station and surrounding area

60–30 Days Before the Move

- ■ Schedule movers or lock in move dates
- ■ Compare on-base vs. off-base housing options
- ■ Speak with a VA-approved lender to understand buying power
- ■ Request school records and transcripts
- ■ Transfer medical and dental records

30 Days Before the Move

- ■ Confirm final move dates and delivery windows
- ■ Set aside PCS essentials (do not pack these)
- ■ Forward mail with USPS
- ■ Arrange temporary housing if needed

Arrival at New Duty Station

- ■ Register vehicles (state requirements vary)
- ■ Update TRICARE and DEERS
- ■ Enroll children in school
- ■ Finalize housing (rental or home closing)
- ■ Update driver's license if required

Final Note: PCS moves don't have to feel overwhelming. Planning early gives you control, clarity, and options—especially when it comes to housing decisions at your next duty station.

Shawna Marin | Military Relocation Specialist
Mississippi & Louisiana Licensed Realtor®
■ 985-514-9360 | ■ MilitaryRentals228.com