

Vela's Exceptional Care & Services LLC Employment Application

Vela's Exceptional Care & Services Application including Duties & Responsibilities

We are currently accepting applications for Home Health Aides (HHAs) Certified Nursing Assistants (CNAs) and Registered Nurses (RN) at Vela's Exceptional Care & Services. Full-time positions available, including 12hr shifts, overnights and weekends.

A Registered Nurse's duties include:

The #1 Priority of this position is...

To coordinate clinical care, provide administrative guidance to staff and supervise nursing personnel. Deliver nursing care to ensure resident's needs are met in accordance with professional standards of Vela's exceptional care & services, physician orders & procedures and state, federal and local guidelines.

Essential Duties & Responsibilities

- Supervise, assign & evaluate the effectiveness of nursing intervention on resident outcome.
- Participate in hiring, directing & assigning nursing staff
- Counsel & evaluate nursing personnel performance using quality assurance standards and established policies & procedures.
- Assess residents' care needs, strengths & potential and plan interventions to maximize residents' abilities to optimal level of function through the use of a comprehensive assessment database.
- Administer prescribed medications & treatments in accordance with approved nursing protocols.
- Supervise & maintain accurate and informative records for each resident.
- Conduct resident rounds and initiate corrective action under the direction of the Director of Nursing.

Qualifications

- 1 year of nursing management experience preferred.
- Previous experience in long-term care was preferred.
- Must be currently licensed as a Florida RN or a LPN.
- Must possess excellent communication skills, both verbal & written in English. Spanish is preferred.
- Basic math skills required.
- Valid CPR certification from the American Red Cross or American Heart Association.
- 2 Employment References as Registered Nurse or LPN

- First Aide (Required)
- Must be familiar with AHCA Regulations, State and Federal Laws.
- Current Training/In Services (CPR/BLS, Alzheimer's 4 hours, HIPAA, Domestic Violence, OSHA-HIV/AIDS, OSHA-Infection Control, Universal Precautions, Assisting with Self-Administering Medication Patients or Clients)
- Must have one-year experience working in a medical, psychiatric, nursing home, child-care setting, or have worked with individuals who have a developmental disability. Note: College/Vocational/Technical training that equals at least 30 semester hours or 45 quarter hours may substitute for the required experience.
- Physical with TB test (Dated less than 12 months old) stating that the person is free from communicable diseases
- Infection Control (within last 2 years)
- Minimum of 2 hours Alzheimer's Training
- Minimum of 2 hours Self-Administered Medication Administration (Preferred)
- Covid 19 Vaccine (Preferred but not required depending on case sensitivity)
- TB Test (Required. Within a year and redone annually)
- Health Statement (Required)
- Current and Valid Drivers License (If transporting clients DL must be without speeding or moving violations in the past 3 years)
- Level II Background Screening (Required)
- Social Security Card (or valid green card. Required)
- High School Diploma or equivalent
- Able to operate equipment, such as wheelchairs, walkers & pendants, etc.
- Reliable transportation (Required)
- Must be at least 18 years old (Required)
- Ability to read, write, speak and follow written and verbal instructions in English and or Spanish.
- Have good personal hygiene and maintain a professional appearance while working.
- Being punctual is extremely important.
- Must be patient when communicating with individuals in the program.
- Must be physically able to climb stairs, stand, stoop, and bend for at least 12 hours per day shift
- Must be able to work weekends and possible overnight hours, if needed.

I acknowledge that I have read and understood the above policies and procedures in its entirety and agree to abide by them.

Signature: _____ Date: _____