



Madison Heights PTO

Executive Board Meeting Notes

April 7th, 2026

Tristan Called the meeting to order at 8:00pm

Executive Board Members in attendance

*Tristan Gandolfi-President
Myna Wintz-Vice President
Jesse Backerman- Co-Treasurer
Karen Serrano- Co-Treasurer
Tom Ansel- Secretary*

Meeting Summary

The PTO meeting focused on reviewing recent events and planning upcoming activities. The team discussed the successful hot dog stand event organized by Myna and Tom, which raised approximately \$600, and the popular movie night that brought together students, families, and community members from various schools. They addressed yearbook sales, deciding to maintain the price at \$35 for additional copies beyond the standard 25 extra books ordered.

The group reviewed teacher grant spending and discussed policies around equipment usage, particularly regarding personal vs. classroom use of items like Cricut machines. They also covered upcoming events including Eagles on the Green golf tournament, a community meeting with First Tee, and plans for a May 7th student showcase with a book fair. The conversation ended with discussions about leadership transitions, as Tristan will step down as president with Lindsey Mieson potentially serving as co-president along with her (pending bylaw review). Plans for the May voting meeting where new officers will be elected was discussed as an agenda item.

Financial and Event Updates Meeting

Tristan led a meeting discussing recent events and financial updates. The team successfully organized a hot dog stand event that raised approximately \$600, with Tom purchasing the grill and Myna managing donations and returns. The Movie Night event was deemed a significant success, drawing a diverse community attendance from various schools and organizations. Yearbook sales were reported to have generated around \$340 in revenue from Eddie Grams, with ongoing work on design coordination between Tristan and Jessica.

Yearbook Pricing Decision Meeting

The team discussed pricing for additional yearbooks, with Myna revealing that the price had been increased to \$30 since March 15th without everyone being informed. After debate about whether to keep the price at \$30 or increase it further, the group agreed to set the price at \$35 for additional yearbooks ordered for May distribution. The team also confirmed they would continue ordering one box worth of additional yearbooks (25 units) as historically done.

Teacher Grant Budget Planning Meeting

The team discussed book purchases and pricing, with Karen confirming she had bought a hardback version early on. They agreed to create a new category called "Teacher Fun Run Grant" for budget tracking purposes, which Karen can implement without needing to consult Michelle the accountant. Tristan proposed using Teran's unused Fund Run grant for a classroom makeover, and mentioned speaking with Renteria about potentially submitting additional classroom projects. The conversation ended with a discussion about implementing policies regarding personal use of school-purchased equipment, following previous issues with lost Polaroid cameras.

Cricut Equipment Usage Policy Discussion

The team discussed the use of a Cricut machine and lamination equipment in classrooms, with concerns raised about personal vs. school property usage. Karen suggested adding language to the website defining equipment as school property to prevent personal use, and the group agreed to create a dollar threshold for equipment value to determine what should remain school property when teachers leave.

Staff Transition and Financial Updates

Tristan announced that Ms. O'Connor is leaving and will be replaced, with the art fund remaining at the school and the new teacher being responsible for transitioning the Art Masterpiece program to Kids Creation. The team discussed financial matters, including an aide's leave through the end of the year and a \$2,500 staff appreciation request that needs budget verification. Karen raised concerns about reconciling Zeffy deposits with the spreadsheet, and Jesse explained the deposit process and suggested exploring Zeffy's reporting features to better track individual campaign donations.

Leadership Transition and Events Planning

The meeting focused on leadership transitions and upcoming events. Tristan announced that she would step down as president and co-lead with Lindsey Mieson, while Jesse will step down from treasurer 2 to return to personal life. The group discussed potential bylaw changes to accommodate co-presidency and explored the possibility of adding parent representatives to certain committees. Upcoming events were reviewed, including a student showcase on May 7th with a book fair, Eagles on the Green golf event, and a dance that will feature an arcade setup in the gym. The conversation ended with discussions about election procedures for May and the need to follow up on various administrative tasks.

Meeting called to a close at 8:48pm
