



Madison Heights PTO

Executive Board Meeting Notes

June 2nd, 2026

Tristan Called the meeting to order at 8:00pm

Executive Board Members in attendance

Lindsey Miesen- Co-President

Tristan Gandolfi- Co President

Myna Wintz- Vice President

Jeremy Sanchez- Co-Treasurer

Karen Serrano- Co-Treasurer

Tom Ansel- Secretary

Summary

The PTO executive committee meeting focused on reviewing the past school year's accomplishments, discussing future initiatives, and planning for the upcoming year. The group celebrated recent successes including Myna's donation of lost and found items to Goodwill and Amanda's securing of shelf-stable food and turkeys for the school pantry. They discussed the book fair results, with Scholastic generating \$5,000 in sales versus Wild Lanes only bringing in \$1,000 this year, leading to a decision to potentially run both book fairs in the future.

The committee reviewed campus improvement projects including library upgrades, mural installations, and window stickers, with approximately \$5,000 available for these initiatives. They also addressed meeting schedule changes for next year, moving the executive meeting to First Wednesdays of month at 7:30 PM and the community meeting to the second Thursday of the month at 6:00pm. The group discussed the transition of treasurer responsibilities from Jesse to Jeremy, and reviewed what upcoming events would be great to keep next year including movie night, Corazon dance, and Trunk or Treat. Finally, they considered budget allocation strategies for the upcoming year, debating whether to invest more in school improvements versus maintaining a larger financial buffer.

School Pantry, Book Fair Update, Yearbook

Tristan led discussion on Myna's donation of lost and found items to Goodwill and Amanda's efforts to secure shelf-stable food and turkeys for the school pantry. The group briefly discussed the book fair, noting that while Scholastic Book Fair previously generated significant revenue but a larger cut went to them, the Wildlings Book Fair

performed poorly compared to expectation this year, raising questions about whether to return to Scholastic or continue with the current approach. Some thoughts on why the lack of participation included timing and parent spending fatigue as well as item options we may want to adjust or communicate with vendor next year.

Tristan also provided an update on the yearbook process, noting that 31 extra books were sold at a higher profit margin (extras we purchase for folks who forgot to preorder), and requested feedback on the yearbook program. It was agreed upon to build a committee to solidify easy transitions on the yearbook for future PTOs.

Financial Planning and Treasurer Transition

The group discussed financial matters including credit card processing charges for PTO activities, with Tristan confirming that historical practice does not require covering these charges. They reviewed an upcoming meeting with Michelle, their accountant, which needed to be rescheduled from 10:30 AM to 2:30 PM to accommodate Jeremyi's schedule. The meeting also covered the transition of treasurer responsibilities from Jesse to Jeremyi, with Karen explaining her role in QuickBooks reconciliation and cash handling oversight.

School Improvement Budget Planning and Meeting Scheduling

The team discussed budget allocations for various school improvement projects, with approximately \$5,000 available for beautification efforts. Key decisions included proceeding with library improvements, kindergarten playground markings, mural or wall sticker in front office, and a 3D printer for behavioral incentives, while postponing the teacher's lounge renovation until after staff reorganization.

Meeting Scheduling and Budget Planning

The group agreed to move their executive meetings from Tuesday evenings to Wednesdays at 7:30 PM to better accommodate schedules, and established that executive meetings remain the most important recurring meeting for all members to attend. They decided to move community meetings to the second Thursday of the month to avoid conflicts with school breaks and district meetings. The admin meetings were shifted to Fridays at noon. For July, they will hold a strategy meeting on the 7th, followed by committee meetings starting August 14th. The group reviewed next year's events calendar, including movie night, Corazon dance, book fair, and Trunk or Treat, while removing concert dates to avoid conflicts.

They also discussed budget planning for next year, with Tom suggesting they consider investing more in school improvements rather than maintaining large reserves, though final budget decisions will depend on upcoming financial information from Karen.

Tristan called the meeting to a close at 9:01pm