



Madison Heights PTO

Executive Board Meeting Notes

June 20, 2024

Meeting called to order at 6:17 p.m. (after introductions)

The following attendees were present:

Executive Board Attendees: Tristan Gandolfi (President), Niki Sheppard (Vice President), Kristi Beaver (Secretary), Tina Jiwatram-Negrón (Co-Treasurer), Tanya Cushner (Co-Treasurer)

Members at Large: Myna Wintz (teacher appreciation), Renee Larsen (community engagement) Claire Todd (teacher appreciation), Christine Sanchez (communications), Ashley Hornbeak (sponsorship), Lauren Bane (community engagement)

Intros

Goals as a PTO: This year, the PTO can benefit the students and school in new and different ways. Goals: Community, Culture (Spanish Immersion; cultural aspects); Curriculum (Academics) – 3Cs. When coming up with ideas for the year, ask: do the activities this year support one of these three things?

Website Refresh: Kristi and Heights parent David Negrón are working on it. Goal with website is to make communication accessible in a central location. Working on finding everything you need there, including calendar, minutes, volunteer, links to the outside stores (spirit shirts and spirit wear and yearbooks when available). Create link to sign up for communications on website. Inquire whether parent-owned businesses willing to partner with PTO. On Kindergarten webpage, add info about Powerschool.

Social Media: Start push on social media on supply lists, spirit shirts, and Back to School Night (direct people to website). Niki will get in touch with Angie to see if she wants to stay on social media.

Spirit Shirts: Request made for a more comfortable material. Kristi to find out difference in cost for different material.

Meeting Schedule: First Tuesday of the Month from 8-9 a.m. for Executive Board Meetings. Community Meetings-3rd Tuesday of the month from 6-7 p.m.

PTO Accessibility: Teachers come back to school in July – want to let them know what we have and have them leverage our resources. Teacher appreciation committee will meet with them; Date TBD.

Back to School and Curriculum Night: Nikki will check with possible volunteer to run Back to School Night. Nikki will do it if no one volunteers. Debate about whether PTO should present

at curriculum night or back to school night. We're hoping for a PTO Table, MAC table (although MAC always full), yearbook, spirit shirt, all of the after-school programs, Dad's club, Reduced Lunch table, birthday box. Tristan to invite Booster to do a table? How can we make more engaging? Niki says last year we talked about doing a passport and you can take your filled out passport to a table to get a reward for hitting every location; should include, library, PE, music, child's classroom, and the tables in the cafeteria. DISCUSS FURTHER AT JULY MEETING. One stamp can be signing up for social or signing up for communications on the website.

Items to give to teachers: ideas: small gift cards, contact list for PTO in Stanley cup with Heights Logo, Stanley Cup rejected by board members. Could be contact list wrapped around a gift card. Staff Appreciation Budget for the year discussed; idea that we should perhaps increase the budget or try to get more sponsorship in terms of staff appreciation.

Calendar- Discussion of events and what we've done historically vs. what we want to do this year:

Events that people want: Bilingual Bingo from last year was a big success (older kids to help translate), carnival night with a cakewalk, special person dance, Madison Night at the Zoo or maybe zoolights at the zoo?, raffle night w/ part being silent auction. Another possible activity is a "we are the world event" where parents sign up for a table. Bilingual talent show?

Anytime we are having a community get together, consider an optional fundraising component (like raffle).

PTO Meetings to have a community education component?

August: Meet the teacher back to school event; historically has been a parent social (force communication among new families somehow?); bilingual bingo (sponsor suggested we make it a fundraiser).

Aug 1- meet the teacher

Aug-15- curriculum night

Aug 23- Parent social (Renee and Lauren to plan)

September – keep bingo in September at No. 1 (two dates to check with No. 1- September 20th and 27th -Tristan).

October-Trunk or Treat on 10/25 (Dad's club)-opportunity for cultural immersion (Dia de Los Muertos)-Tristan has done for last two years. We want to make it more thoughtful and have someone in charge of a committee.

Parent Teacher Conference Week- traditionally done meals for teachers this week, survey to teachers last year didn't get a lot of feedback, Niki will share the feedback to the teacher/appreciation committee. Have to talk to teachers door-to-door, have had more success face-to-face.

November- Fun Run- Booster-November 21. Should have messaging about what the money goes to; ppl don't know that. Booster is going to do a trunk at Trunk or Treat. Parents have to opt kids into the platform; can try to capture sign ups for the platform. Invite Booster to back-to-school night for same purpose-Tristan.

January-parent teacher conferences, parent social (moved from December)-1/24 (see notes on March for more about this).

February – glow party (could potentially launch something different like a carnival or special person dance); could have carnival games run by families in the field combined with glow party? (talked about an overnight camping on school grounds). Raffle baskets on this night. February 28.

March- nothing right now except spring break- votes to have movie night in March- move movie night from spring to winter; cold, darker earlier, hot cocoa. 3/21 (discussion about moving this to January and having an event at the Madison with kids watching movie inside and parents in lobby). Possibly trade parents' night out and the movie night (March/January events). For parent night, getting a spring training "box"?

April- Art night

Book fair? Book Exchange? Author to School Event? There are other companies for book fair where majority of proceeds go to school. Buy a book to donate to school library for kid's bday and have kids name in it (instead of birthday box)?

May-special persons dance (5/1), staff appreciation

Last day of school- dad's club grill out?

Schedule a grandparents' lunch?

Next Meeting: July Meeting to Discuss Back to School Night: will be virtual -July 8 (virtual meeting at 6:00 p.m.)

Tristan will propose this events Calendar to Principal Lee to get approved and Kristi will then will add to PTO calendar/website.

Things to consider for next meeting: Start thinking about gift for teacher appreciation, details of first Community Events- back to school night, and bingo. Find potential sponsor for Bingo Night. Classroom helpers and what that position should look like.

Tristan can ask Lee if he'll send something out for PTO directing people to website.

If board members need password resets, ask Niki. The google drive in that email should have documents that are useful for each role.

Renee to start text thread for full board to connect.

Meeting called to order at 7:50 p.m.