



Madison Heights PTO

Executive Board and Committee

Meeting Notes

October 1, 2024

Meeting called to order at 8:04 a.m.

The following attendees were present:

Executive Board Attendees: Tristan Gandolfi (President), Kristi Beaver (Secretary), Tina Jiwatram-Negrón (Co-Treasurer), Tanya Cushner (Co-Treasurer)

Members at Large: Pam Hacker (teacher appreciation), Rene Larsen (community engagement) Christine Sanchez (communications), Ashley Hornbeak (sponsorship), Lauren Bane (community engagement), Ilsa Manning (Booster and fundraising)

Updates from committees and what everyone has been doing.

Review Mission and Goals, DEIB and Norms

Donation Tracking and Donor Letter – can we track donations so that we have a living document for future years and for tax purposes. Feedback on the form and who will send donation receipt letters. Please put all info into donation tracking form and we will address letters next time.

New Community PTO Meeting Format:

5:30-5:45 pm Super Citizens and Super Teachers awarded, 15 minute transition and 6:00 meeting begins.

PTO meeting: live translation and make slides in Spanish. How else to make more inclusive? Acknowledge in meeting who can translate into Spanish if needed. Handouts in Spanish.

Spirit Shirt Contest Feedback: can we display shirts at back to school night for sizing? How voting is done.

New Business:

Let people know that their workplaces might donate back to us.

Fun Run: order t-shirts by Friday. Working on teacher appreciation lunch.
Parent appreciation event. Fall ball.

Fundraising-Fun Run - 3500 raised, t-shirt update, Race to 100 – prize discussed

Fall ball-kids wear spirit shirts

Meeting adjourned at 9:16 a.m.