



Madison Heights PTO

Executive Board Meeting Notes

February 11, 2025

Meeting called to order by Tristan Gandolfi at 8:03 p.m.

The following members were present:

Executive Board members: Tristan Gandolfi (President), Kristi Beaver (Secretary), Tina Jiwatram-Negrón (Co-Treasurer), Tanya Cushner (Co-Treasurer)

- Minute approval: unanimous.
- Budget: what needs to be adjusted
- Admin requests t-shirt picture frames b/c they want to move spirit shirt picture frames to hallway.
- Staff appreciation budget-calculating what they asked for vs what has been labeled staff appreciation for budget purposes, but making sure they have what they asked for.
- Teacher appreciation discussion
- Budget discussion
- Tristan suggests:
 - 3000 - staff appreciation
 - 2000 - community events
 - 2000 - mural
 - 2000 Grant & Supplies
- We should be having 2 aides for rest of year
- Staff appreciation has spent 2400 of 6600 (so they need 4200):
- New proposal for increasing budget:
 - 4200 for staff appreciation (add to that 5700)
 - 2000 - community events
 - 3800 – mural
 - 2000 Grant & Supplies

Tina asks if we need more for school operations and we have been using the free version of jotform and it might be good to have the paid version. In terms of communication, do we want to add a little extra cushion for this year? Tristan suggests flagging this for next year or evaluate at the end of the year.

Before we motion for a vote, Tristan wants to double check with staff appreciation and they need to feel good about it. There is still some room in the budget, so this doesn't need to be rushed.

Tanya is taking book fair out of the budget projection.

Dress Down Days: discussion

Successor Planning: discussion

Squishmallow update: Lee and Coughlin have reviewed all of them and picked a winner per grade. Tristan will work on getting Squishmallow will be made. Tristan is going to create a certificate for them. Elevated about 250 to Lee and Coughlin (if followed directions); about 300 didn't follow. Great success 10/10.

No concerns re: teacher grants. Discussion about reminding teacher and want to remind that there is no roll over.

Read Across America: working on theme based on community partner providing something. Tristan will backwards plan everything that goes into it.

Tina brings up scholastic funds from book fair and we talk about those going to library for distribution.

Meeting adjourned by Tristan Gandolfi at 9:02 p.m.