



Madison Heights PTO

Executive Board Meeting Minutes

August 5, 2025

Meeting called to order by Tristan Gandolfi at 8:05 p.m.

The following members were present:

Executive Board members: Tristan Gandolfi (President), Myna Wintz (Vice President), Kristi Beaver (Secretary), Tina Jiwatram-Negrón (Co-Treasurer), Claire Todd (Co-Treasurer).

Tristan motions for approval for minutes from the last meeting: unanimously approved.

Discussion of appreciation for super star PTO members this month.

Recap of admin meeting. For aides, inform admin of how many moving forward by Feb. Kristi to discuss aides contract with the district. Going forward, 3rd Thursday of the month at noon for admin meetings; Tristan will take notes and circulate for those that cannot attend. Admin approves of grant plan, teacher of the month, prefers yard signs for super citizens and will follow up with teachers to ensure all students are included. Ask Ashley if we can get another donation to go with signs.

Fun Run: discussion of options between Apex, Booster, and third-party planner. Tristan motions for vote on fun run option. Tristan, Myna, Claire, and Tina vote for third-party. Kristi abstains. Next steps: need another call solely focused on Fun Run to settle on date and platform and get additional information from Brenna.

Budget discussion: we are missing information from certain committees. Tristan will follow-up to obtain info so we can pass budget. Discussion of how to handle funds raised at events. Agreed that funds go back into PTO fund, but can reevaluate community event budget in the new semester in consideration of work done to raise funds at events. No formal vote taken.

Tristan motions for vote on new accounting system and archiving old system in accordance with accountant (Michelle's recommendation). Unanimous approval to build from bottom up. Claire will follow-up re: new system, Quicken, TechSoup, and taxes.

Tina discusses teachers asking for funds exceeding budgeted funds for kickstarter grants. Agreed that teachers should be limited to amount budgeted. She will follow-up and give them options so that they can decide how they want funds allotted.

Spirit Store is up and running. Kristi will get numbers of sales at end of the week. Focus is on Spirit Shirt contest due to quick turn-around time. Tristan went and presented contest to kids today, distributed rules, and hyped them up.

D'Backs: On the backend, the link we provided was getting tickets for the 22nd and not the 24th; 16 tickets got purchased for the wrong day. Link has been updated now and D'Backs are fixing tickets that were incorrect.

Open roles: (1) uniform exchange (2) lost and found (3) art masterpiece, (4) fun run, (5) MEF foundation liaison; (6) eddie the eagle; (7) pizza pickup; consider Costco in lieu of volunteer (8) committee members for staff appreciation and community engagement.

Ask Christine to fill in for Kristi for minutes for first member meeting.

Meeting adjourned at 9:27 p.m.