



Madison Heights PTO

Executive Board Meeting Minutes

September 2, 2025

Meeting called to order by Tristan Gandolfi at 8:04 p.m.

The following members were present:

Executive Board members: Tristan Gandolfi (President), Myna Wintz (Vice President), Kristi Beaver (Secretary), Tina Jiwatram-Negrón (Co-Treasurer), Claire Todd (Co-Treasurer).

Tristan motions for approval for minutes from the last meeting: unanimously approved.

Communications: discussion about exec board approvals and when to communicate and clarification around fund run budget.

Celebrate: raised more money in sponsorships at this point in the school year than we ever have. Great volunteer energy.

Teacher of the Month: Ms. Aguilar awarded Sept. teacher of the month; went well. Discussion on voting for teacher of the month: unanimous vote that admin makes decision. Discussion of parking space award.

Transportation pilot: Sign up if interested in bus.

Electric Light Parade update: in talks with Sun Cyclery to have Heights kids on his float; the owner of Sun Cyclery is applying and if we get accepted, we can put a sign up together for kids to sign up and participate.

Read A Thon: possibly after fun run. Cecilia may have interest in running.

Exec oversight of a committee updates: discussion of each committee's needs and ways to further communicate.

Committee budget approvals: Cecilia's budget unanimously approved. Communications budget unanimously approved.

Staff appreciation budget of \$8550 tentatively approved pending line item breakdown by 9/16.

Follow up or more work on: community events budget, fundraising budget, admin budget, accounting budget, meetings budget, flex fund. .

Kristi will order spirit shirts for teachers for staff appreciation. Also, will order extra inventory for those wanting shirts that missed communications on sales.

Ashley Hornbeak joins meeting to discuss fun run. Goes over plan, budget, timeline, resources, and next steps.

Next week: reconvene to approve budget and agenda. Monday, September 8.

Meeting adjourned at 10:37 p.m.