CONSTITUTION AND BY-LAWS OF THE MOTHER LODE GUN CLUB, INC

ARTICLE I NAME

The name of the Organization is the Mother Lode Gun Club, a nonprofit corporation.

ARTICLE II OBJECTIVES

- A. The encouragement of organized shooting among the residents of the community.
- B. Assist members and interested residents of the community to acquire knowledge about and/or training in:
 - 1. Safe handling and proper care of firearms.
 - 2. Safe handling and proper care of archery equipment.
 - 3. Improved marksmanship.
 - 4. Other firearm or archery training and/or activities as deemed appropriate at a regular monthly meeting of the membership.
- C. Promote patriotism and sportsmanship by helping members and interested members of the community develop the characteristics of:
 - 1. Honesty
 - 2. Good fellowship
 - 3. Self-discipline
 - 4. Team play
 - 5. Self-reliance

ARTICLE III MEMBERSHIP

- A. Applicants for full/regular membership in the Organization:
 - 1. Must be at least eighteen (18) years of age.
 - 2. Must submit the required application per the instructions on the application form.
 - 3. Must pay all the required fees and sign the Consent and Waiver Form and all the other required forms at the regular monthly membership meeting when admitted to membership.
 - a. The full amount of the yearly dues (100%) must be paid by those joining January 1 to June 30.
 - b. Half of the required yearly dues (50%) must be paid by those joining July 1 to December 31.
 - c. Initiation fee must be paid.
 - 4. Must read the Constitution and By-Laws of the Organization.

- 5. Must be a paid-up member of the National Rifle Association or provide proof that membership is pending.
- 6. Must comply with all requirements listed on the application form.
- 7. Must attend the regular monthly membership meeting of the Mother Lode Gun Club when the vote is taken approving his/her application for membership in the Organization.
- 8. Must be approved for membership by two-thirds (2/3) majority vote of the members in attendance at the regular monthly membership meeting of the Organization when the membership application is read and voted on.
- 9. Must attend the orientation meeting for newly admitted members and sign required documents related to orientation immediately prior to the regular monthly membership meeting when membership is approved.
- 10. Gate cards will not be issued to new members until all orientation requirements are completed.
- B. Discipline and/or loss of membership and forfeiture of all fees and dues shall be based on the following:
 - 1. Falsifying any part of the sworn statement section of the application form.
 - 2. Acting in an unsafe or unsportsmanlike manner.
 - 3. Creating a hazard for a member or the public.
 - 4. Willfully vandalizing property belonging to the Organization.
 - 5. Willfully vandalizing property stored at/on the Organization's property.
 - 6. Loaning membership/gate entry card.
 - 7. Found guilty of a felony.
 - 8. Bound by restraining order for domestic violence.
 - 9. When a court issues a restraining order requiring the forfeiture of firearms.
 - 10. Violating Club rules, policies, or procedures.
 - 11. Failure to sign and return the required form(s).
 - 12. Any other grievous offense.
- C. The following Resolution procedure shall be followed by the Organization prior to disciplining or expelling a member charged with violating any part of "B" above:
 - 1. The President shall appoint a Resolution Committee and Chairman yearly of three (3) to five (5) members that shall not be members of the Board of Directors unless no other members are available.
 - 2. Resolution procedure initiated when
 - a. A full/regular member in good standing files a grievance by submitting a letter to the President or in his/her absence the Vice-President.
 - b. Any safety infraction(s), violation(s) of Club rules to be reported to Security, the President or any member of the Board of Directors.
 - c. Once reported to "b" above the Chairman of the Resolution Committee is to be notified.
 - 3. Any safety infraction(s) or rule violation(s) must be investigated by the Resolution Committee within 5 days of notification of the act.
 - 4. Resolution Committee has the authority to temporarily suspend, any member in violation of safety, or Club rules, pending Board of Directors review and final decision. All matters are considered confidential.
 - 5. Accused member shall be notified in writing or by phone of the safety infraction(s) or rule violation(s) against him/her and the time and place for the hearing by the Resolution Committee if required.
 - 6. An attempt will be made at the hearing to resolve the issue(s).

- 7. If the Resolution Committee is unable to resolve the safety infraction(s) or rule violation(s), a full report of the violation(s) and all action taken by the committee will be presented at a closed special meeting of the Board of Directors.
- 8. The member being considered for discipline and/or expulsion from membership shall be given a chance to defend himself/herself by requesting, in writing, a closed special meeting of the Board of Directors within ten (10) working days.
- 9. The Board of Directors will vote to discipline or expel from membership the member charged with the grievance(s), safety or rule infraction(s), a majority vote is required to discipline or expel a member from the Organization.

D. Other membership:

- 1. Inactive membership:
 - a. A five-dollar (\$5.00) fee is required.
 - b. Inactive membership good for one (1) year and cannot be renewed unless approved by the Board of Directors on a year-by-year basis.
 - c. Cannot vote.
 - d. Cannot have a gate card.
 - e. Cannot use the facilities of the Organization unless accompanied by a full/regular member of the Organization.
 - f. Existing Life memberships of the Club will be honored until end of life or resigned.

E. Membership capacity:

- 1. Established by membership.
- 2. Proposed by a motion at a regular membership monthly meeting of the Organization.
- 3. Motion must be announced in the Club Newsletter or on the website prior to the vote.
- 4. Voted on at the following monthly membership meeting of the Organization.
- 5. Requires a majority vote of those present to pass.
- 6. Only one vote to change the cap on membership allowed in any twelve (12) month period.

ARTICLE IV INITIATION FEE AND DUES

- A. The initiation fee shall be proposed by the Board of Directors and must be approved by a majority vote of the members present at the regular monthly membership meeting of the Organization before taking effect.
- B. Annual dues shall be proposed by the Board of Directors and must be approved by a majority vote of the members present at the regular monthly membership meeting of the Organization before taking effect.

C. Dues:

- 1. Become due and payable on January 1 of each year.
- 2. Become delinquent on February 1 of each year.
- 3. Members delinquent in the payment of their dues on February 1 of each year shall be dropped from membership in the Organization and their gate cards deactivated.
- 4. Along with the payment of dues renewal each year, members must also provide proof of membership in the National Rifle Association.
- 5. Members failing to maintain membership in the National Rifle Association or who fail to provide proof to the Membership Committee of such membership by February

- 1 of each new dues cycle shall be dropped from membership in the Organization and their gate cards deactivated.
- 6. Those dropped from membership shall not trespass on property belonging to the Organization, unless accompanied by a full/regular member of the Organization.
- 7. A person dropped from membership for non-payment of dues and/or failure to comply with number five (5) above and has extenuating circumstances may appeal to the Board of Directors for a hearing concerning their expulsion from membership.
 - a. The person expelled for non-payment of dues and/or failure to comply with number five (5) above must send a letter to the Board of Directors. requesting a hearing and explaining what the extenuating circumstances are
 - b. The Board of Directors, upon receipt of a letter requesting a hearing, shall determine if a hearing is justified.
 - c. If the Board of Directors determines that a hearing is justified, the person requesting the hearing shall be notified of the time, date, and place of the hearing.
 - d. The person requesting the hearing shall have the opportunity to present his/her case and answer any questions from the Board of Directors.
 - e. The Board of Directors can reinstate a person expelled for the non-payment of dues and/or failure to comply with number five (5) above with a majority vote of the Board of Directors.
 - f. If the person is reinstated by the Board of Directors, he/she must pay his/her dues in full before leaving the meeting and/or be required to show proof to the Board of Directors that the requirement in number five (5) above is resolved prior to being re-admitted.
- D. An individual dropped from membership in the Organization for the non-payment of dues, failure to maintain their membership in the National Rifle Association, or their failure to provide proof thereof may re-join upon following the requirements in Article III Membership Section A.
- E. Members of the Armed Forces stationed outside the area shall be exempt from their dues payment until they return to the area or are discharged from the Armed Forces.
- F. Dues for members on the Board of Directors shall be waived.
- G. Dues for Range Officers in charge of a discipline shall be waived.
- H. Dues for Special Program Coordinators, one (1) unless otherwise noted, shall be waved:
 - 1. Junior Twenty-two
 - 2. Nuggets
 - 3. Security Coordinator
 - 4. Membership (Two [2])
 - 5. Web-Master
 - 6. Editor of Newsletter
 - 7. Chief Range Safety Officer
 - 8. Director of Maintenance
 - 9. Any others as authorized by the Board of Directors
- I. Assistants for "G" and "H" above:
 - 1. One (1) assistant unless noted below.
 - 2. Assistant may have one-half (1/2) of dues waved.
 - 3. Programs electing to have more than one assistant, unless noted below, may elect to split the one-half (1/2) dues waver between all the assistants for that program.
 - 4. Security and Membership allowed two (2) assistants eligible for the one-half (1/2) dues waver.

- J. Dues for Chairperson and members of standing committees shall be one-half (1/2) the regular dues.
- K. Should the need arise, the Board of Directors may increase the number of assistants.
- L. Should the number of assistants be increased, per "K" above, the Board of Directors shall determine their dues adjustment, if any.

ARTICLE V MEETINGS

A. Regular monthly membership meeting:

- 1. Open to all members of the Organization.
- 2. Held for the transaction of Organization business.
- 3. Day and time proposed by the Board of Directors and approved by a majority vote of those present at the regular monthly membership meeting of the Organization.
- 4. Held at the club and all ranges closed.
- 5. A quorum for the transaction of business is ten (10) persons holding full/regular membership in the Organization.

B. Special membership meetings:

- 1. May be called by the President.
- 2. May be called by a majority vote of the Board of Directors.
- 3. May be called by the general membership when a petition signed by twenty percent (20 %) of the membership requesting such a meeting is presented to the President of the Organization.
- 4. All officers and members of the Organization must be notified on the website, by email or mail of the place and subject of a special membership meeting five (5) days prior to the meeting.
- 5. A quorum for the transaction of business is ten (10) persons holding full/regular membership in the Organization.

C. Board of Directors meetings:

- 1. Time and place for regular meetings determined by Board of Directors but all members of the Organization must be notified.
- 2. Special Board of Directors meetings may be called on twenty-four (24) hour notice by the President.
- 3. Special Board of Directors meetings may be called on forty-eight-hour notice when a written demand signed by four (4) members of the Board of Directors is given to the Secretary.
- Members of the Organization can attend all regular and special meetings of the Board of Directors but will not be notified in advance of special Board of Directors meetings.
- 5. Business conducted at a regular or special meeting of the Board of Directors must be reported at the next regular monthly membership meeting of the Organization.
- 6. A quorum for the transaction of business is four (4) members.

D. Conduct of all membership and Board of Directors meetings:

- 1. Roberts Rules of Order to be used.
- 2. Secretary to update the current copy of the Organization's copy of Roberts Rules of Order prior to the regular monthly meeting in January, providing a more recently revised edition exists.

ARTICLE VI NOMINATION AND ELECTION OF OFFICERS

A. Nomination:

- 1. Eligibility for nomination.
 - a. Full/regular membership in good standing in the Organization
 - b. Candidates for President, Vice President, and Treasurer must have been a full/regular member in good standing for at least two (2) years prior to being nominated.
 - c. Candidates for all other offices must have been a full/regular member in good standing for at least one-half (1/2) year prior to being nominated.
- 2. Nominating Committee appointed by the President no later than the regular monthly membership meeting of the Organization in September.
- 3. Nominating Committee to consist of at least three but no more than five members.
- 4. Nominating Committee to announce nominees at the regular monthly membership meeting of the Organization in October.
- 5. Members present at the regular monthly membership meeting of the Organization in November may nominate candidates from the floor.

B. Election:

- 1. Election to be held at the regular monthly membership meeting of the Organization in November.
- 2. Only full/regular members in good standing to vote.
- 3. Voting by secret ballot.
- 4. Majority vote of members in attendance required for a candidate to be declared the winner of the election.
- 5. Should none of the candidates for a specific office receive a majority of the votes a run-off election shall be held immediately for the two candidates receiving the highest vote totals.

C. Officers elect:

- 1. Officers elect must read, understand, agree to abide by and present to the Secretary a signed copy of the Constitution and By-Laws of the Mother Lode Gun Club and signed copies of any other documents legally required of them to take the office to which he/she was elected.
- 2. The Secretary shall keep on file the signed copy of the Constitution and By-Laws and signed copies of all other legally required documents given to him/her by the officer(s) elect.

ARTICLE VII OFFICERS

A. Elected officers:

- 1. President
- 2. Vice-President
- 3. Secretary
- 4. Treasurer

B. Members-at-large:

- 1. One member-at-large elected by the membership.
- 2. One member-at-large to be the outgoing President of the Organization following his/her completion of at least one full term as president.
- 3. Should no outgoing President be available to serve as a member-at-large then two will be elected.

C. Board of Directors:

- 1. Composed of the officers described in Sections A and B above.
- 2. Two family members cannot serve on the Board of Directors at the same time.
- 3. Family member for number two (2) above is defined as a spouse, a child, a parent, or a sibling.

D. Vacancy:

- 1. Office of President to be filled by the Vice-President until the next regularly scheduled election of the Organization.
- 2. Vacancies in the other offices shall be filled by a special election.
 - a. Nominations made from the floor at the monthly membership meeting when vacancy announced.
 - b. Election to be held immediately following nominations.
 - c. Appropriate sections of Article VI Nomination and Election apply.

E. Term of office:

- 1. President, Vice-President, Secretary, and Treasurer shall hold office for two (2) years.
- 2. President and Treasurer to take office on odd years. Vice-President and Secretary to take office on even years.
- 3. Outgoing President serving as member-at-large shall hold office for two (2) years
- 4. The elected member at large shall hold office for one (1) year.
- 5. Officers shall not hold an office for more than two (2) consecutive terms.
- 6. New officers take office at the regular monthly membership meeting of the Organization in January.

F. Appointed officers:

- 1. Range Officer in charge of a discipline.
- 2. Special Program Coordinator.
- 3. Term for number one (1) and number two (2) above.
 - a. One year term but in no case shall the term extend beyond the regular monthly membership meeting of the Organization in January.
- 4. Committee Chairperson.
 - a. Term ends when the activity for which appointed concludes but in no case shall the term extend beyond the regular monthly membership meeting of the Organization in January.

ARTICLE VIII

DUTIES OF OFFICERS AND BOARD OF DIRECTORS

A. President:

- 1. Preside at the regular monthly membership meetings of the Organization.
- 2. Preside at meetings of the Board of Directors.
- 3. Provide leadership and direction in all phases of the activities of the Organization.
- 4. Oversee the maintenance and improvement of all facilities belonging to the Organization.
- 5. Responsible for overseeing all fiscal and legal matters pertaining to the Organization and its activities with the advice and consent of the Board of Directors.
- 6. Extreme emergencies may require immediate unilateral action on the part of the President, but the Board of Directors shall be informed of each emergency within twenty-four (24) hours or less.
- 7. Will, with the advice and consent of the Board of Directors, set up the means necessary to adequately protect the fiscal and legal records of the Organization.
- 8. Responsible for all aspects of safety on the Organization's property.
- 9. Make sure that all the required insurance is current and proper for the Organization.

10. Appoint:

- a. Range Officer for each discipline.
- b. Special Program Coordinator.
- c. Committee Chairperson.
- d. Advice and consent concerning Assistants for "a", "b", and "c" above.
- e. Membership Committee and Assistant(s).
- f. Range Safety Officers and other personnel as required for events scheduled at the Organization.
- 11. Make a motion only at a meeting of the Board of Directors.
- 12. Vote only in case of a tie at a regular monthly membership meeting of the Organization, special membership meetings of the Organization, or Board of Directors meeting.

B. Vice-President:

- 1. Perform the duties of the President in his/her absence or upon the request of the President.
- 2. Perform such duties as assigned by the President.
- 3. Stay informed at all times of the activities of the Organization.
- 4. Attend regular monthly membership meetings and Board of Directors meetings.

C. Secretary:

- 1. Prepare all letters or other correspondence necessary for the conduct of the Organization's business.
- 2. Perform duties relating to the job of Secretary as assigned by the President.
- 3. Keep informed of all Club activities.
- 4. Take accurate minutes of regular monthly membership meetings, special membership meetings, and meetings of the Board of Directors.
- 5. File all the minutes, correspondence, and papers of the Organization.
- 6. At the January meeting of the Organization when term ends, pass all the files, documents, and records in his/her possession on to his/her successor in order to save and protect the recorded history of the Organization.

D. Treasurer:

- 1. Maintain custody of all checkbooks.
- 2. Maintain bookkeeping and accounting records including writing receipts for all money received and date deposited.
- 3. Perform duties relating to the job of Treasurer as assigned by the President.
- 4. Issue purchase orders for all expenditures except those for designated budget categories.
- 5. Receive at each monthly meeting of the Organization an accounting for all expenditures made pursuant to the designated budget categories along with the specific budget category and the signature of the member authorized to make such expenditure.
- 6. Receive dues receipts from the Membership Committee.
- 7. Deposit all dues receipts along with any other income received.
- 8. Prepare checks and obtain the required two (2) signatures or at the discretion of the Board of Directors. Only one signature from those authorized to sign checks for the Organization.
 - a. President
 - b. Treasurer
 - c. A member of the Board of Directors appointed by the President.
- 9. Update the signature cards annually at each bank or financial institution where the Organization has an account.
- 10. Provide all financial information required by the Board of Directors to help them better manage the Organization's finances.
- 11. Update 501(c)4 status as required by law.
- 12. Coordinate with accountant to File Tax returns annually on or before dates specified by the Internal Revenue Service.
- 13. Maintain and provide all information required for an audit of the Organization by the Franchise Tax Board and/or the Internal Revenue Service.
- 14. Receive money turned in monthly by the Range Officers for their discipline.
- 15. Conduct an in-house audit of the Organization's records biannually and report the findings at a special meeting of the Board of Directors.
- 16. Report at a regular monthly membership meeting when the need arises to move money from one account to another or to move an account from one bank or financial institution to another.
- 17. Work with a professional bookkeeping service quarterly concerning the finances, taxes, and any other financial concerns of the Organization.
- 18. Provide the Board of Directors with leadership in the development of the annual budget for the Organization.
- 19. Attend regular monthly membership and Board of Directors meetings.

E. Member at large:

- 1. Member of the Board of Directors.
- 2. Attend Board of Directors meetings.
- 3. Attend regular monthly membership meetings of the Organization.
- 4. Perform duties as assigned by the President.
- 5. Keep informed of all activities of the Organization.

F. Appointed Positions:

- 1. Range Officer in charge of a discipline.
 - a. Print score cards.

- b. Arrange competition.
- c. Keep range neat and clean.
- d. Be responsible for all range equipment assigned to him/her.
- e. Work with the Secretary to maintain all forms and reports required by the National Rifle Association, the Mother Lode Gun Club, organizations associated with the discipline, and any appropriate governmental agency.
- f. Make sure that one Range Safety Officer is present at all authorized events.
- g. Turn in all income to the Treasurer at each regular monthly membership meeting of the Organization.
- h. Turn in all receipts for expenditures to the Treasurer at each regular monthly membership meeting of the Organization.
- i. Required to take the training offered by the Mother Lode Gun Club to become a Range Safety Officer.
- j. Appoint assistants, as deemed necessary, with the advice and approval of the President.
- k. Inform the President of any safety concerns.
- 1. Attend regular monthly membership meetings of the Organization.
- m. Turn in budget request for each new budget year.
- n. Assist in drafting the budget.
- o. Turn in an inventory list for their discipline to the President by February 15 of each year.
- p. Serve as Sexual Harassment Officer for their discipline.
- 2. Special Program Coordinator (Security and Membership addressed in "4" and "5"below)
 - a. Coordinate the activity for which appointed.
 - b. Appoint assistants, as they deem necessary, with the advice and consent of the President.
 - c. Turn in budget request for each new budget year.
 - d. Assist in drafting the budget.
 - e. Turn in an inventory list for their program, if applicable, to the President by February 15 of each year.
- 3. Committee Chairperson:
 - a. Coordinate the activity for which appointed.
 - b. Appoints committee members with the advice and consent of the President.
- 4. Security Coordinator:
 - a. Coordinate security for the Organization.
 - b. Work with the Tuolumne County Sheriff's Department when security issues arise.
 - c. Coordinate with the Organization's alarm company.
 - d. Advise the President when a security problem arises.
 - e. Supervise the maintenance of all security equipment.
 - f. Advise the President when the security equipment needs to be upgraded.
 - g. Appoint assistants, as deemed necessary, with the advice and consent of the President.
 - h. Turn in budget request for each new budget year.
 - i. Assist in drafting the budget.
 - j. Turn in an inventory list for their program, if applicable, to the President by February 15 of each year.
- 5. Membership Chairperson:

- a. Coordinate all aspects of membership for the Organization.
- b. Maintain the membership list.
- c. Receive applications for membership.
- d. Update waiting list for admission to membership in the Organization as new applications arrive.
- e. Call applicants when they are to be voted on for admission to the Organization.
- f. Send out dues notices each year.
- g. Collect dues payments and at each monthly membership meeting of the Organization turns funds into the Treasurer.
- h. Format and issue gate cards.
- i. Delete gate cards for non-payment of dues, failure to maintain membership in the National Rifle Association, failure to sign certain forms as required by the Board of Directors, or loss of membership in the Organization as prescribed by the Constitution and By-laws.
- j. Turn in budget request for each new budget year.
- k. Assist in drafting the budget.
- 1. Turn in an inventory list for their program, if applicable, to the President by February 15 of each year.
- m. Pick up mail for the Organization.

G. Board of Directors:

- 1. Meet when scheduled by the President.
- 2. Assist the President with various aspects of running the Organization.
- 3. Serve as the Awards Committee.
- 4. Assist the President in developing the annual budget for the Organization in conjunction with the Range Officers and others as designated by the By-Laws and the Board of Directors.
- 5. Perform any other duties as required by the membership and/or Constitution and By Laws.
- 6. Periodically update old policies and forms for officers and members to sign on the advice of the Organization's attorney, NRA, and the Organization's insurance carrier(s).
- 7. Periodically develop new policies and forms for officers and members to sign on the advice of the Organization's attorney, NRA, and the Organization's insurance carrier(s).
- 8. Officers may be required to sign forms to serve in the office to which he/she is elected.
- 9. With the exception of real property, develop policies on an "as need" basis for the disposal of any surplus property of the Organization.

ARTICLE IX ORGANIZATION PROPERTY AND FACILITIES

- A. Full/Regular Members:
 - 1. Use ranges.
 - 2. Use clubhouse for non-related Club events to be charged at the discretion of the Board of Directors.
 - 3. Use premises for non-related Club events with the approval of the Board of Directors
 - 4. Bring up to five (5) guests but only two (2) to shoot at any time and Members must always be present on the same range and ultimately responsible for all guests.
 - 5. Receive Organization's Newsletter each month.
 - a. Posted each month on Organization's website.
 - b. Mailed when the Organization receives a request in writing stating that a hard copy is desired.
 - c. Other options may be announced in the future by the Organization.
- B. Any person expelled or rejected from membership in the Mother Lode Gun Club for any reason shall not trespass on property belonging to the Organization as a guest or for any other reason or purpose.
- C. Activities sponsored and/or supported by the Organization:
 - 1. Range(s) may be closed.
 - 2. Premises may be closed to all but participants.
 - 3. Events scheduled in advance and membership notified through newsletter and/or the Organization's website.
 - 4. Ranges closed for scheduled workdays.
- D. Others using the Organization's property:
 - 1. Acceptable use.
 - a. Firearms training.
 - b. Firearms instruction.
 - c. Shooting activities.
 - d. Archery.
 - e. Other uses as approved by the members at a regular monthly meeting of the Organization.
 - f. Persons conducting any activities at the Mother Lode Gun Club for compensation must have permission from the Board of Directors and provide the required insurance information and copies of the appropriate policy(s) yearly.
 - g. Persons conducting activities covered in "f" above may also be required to pay the daily rental fee as established by the Board of Directors
 - h. Failure to comply with "f" and "g" above may result in the loss of membership in the Organization.
 - 2. Procedure for use:
 - a. A proposal to use the Organization's property must be presented to and approved by the Board of Directors.
 - b. Applicant must comply with all requirements as determined by the Board of Directors and the Organization's attorney.

ARTICLE X FINANCES

A. Budget:

- 1. The Board of Directors, Range Officers, and others designated by the By-Laws and/or Board of Directors shall assist in developing a budget each year for the Organization.
- 2. The proposed budget shall be presented no earlier than the regular monthly meeting of the Organization in November of each year but no later than the regular monthly membership meeting of the Organization in January.
- 3. The proposed budget shall be posted on the web site or the same manner that the member selected to receive his/her copy of the Organization's newsletter immediately preceding the monthly membership meeting when the vote on the budget is to be taken.
- 4. The proposed budget shall be voted on at the regular monthly membership meeting of the Organization following the month it was proposed.
- 5. Once approved by the membership, the budget shall be made available to each member for their inspection upon request.
- 6. Funds may be moved from one budget category to another should an emergency arise.
 - a. Motion to move funds within the budget must be made at a regular monthly membership meeting of the Organization.
 - b. Vote on the motion to alter the budget must be taken at the following regular monthly membership meeting of the Organization.
 - c. The Board of Directors can authorize the payment of bills when an emergency arises.

B. Request for funds, donations, and sponsorships:

- 1. Must be for a firearm related activity.
- 2. Exceptions to number one (1) above can be recommended to the members at a monthly membership meeting of the Organization by the Board of Directors.
- 3. Up to five-hundred dollars (\$500).
 - a. Motion for funds must be made at a regular monthly membership meeting of the Organization.
 - b. Vote taken at the same meeting where motion was made.
 - c. Prior to any motion, funds must be available in the budget category from which they are being requested.
- 4. Over five-hundred dollars (\$500).
 - a. Motion for funds must be made at a regular monthly membership meeting of the Organization.
 - b. Members notified of motion in the monthly newsletter or on the website.
 - c. Vote taken at the following regular monthly membership meeting of the Organization.
 - d. Prior to any motion, funds must be available in the budget category from which they are being requested.

ARTICLE XI DISSOLUTION

- A. Dissolution of the Mother Lode Gun Club:
 - 1. The property of this Organization is irrevocably dedicated to charitable purposes and no part of the net income or assets of this Organization shall ever inure to the benefit of any director, officer, or member there of or to the benefit of any private person. Upon the dissolution or winding up of this Organization, its assets remaining after payment, or provision for payment, of all debts and liabilities of this Organization shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes and involved with the shooting sport and which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code.
 - 2. Should dissolution of the Organization become necessary, the Organization's Accountant and Attorney shall be consulted for assistance in the process of dissolution
 - 3. The members present at the last meeting of the Organization before dissolution of the Organization shall, by majority vote, determine which organization shall receive, per "A" one ("A" 1) above, the remaining assets of the Mother Lode Gun Club.

ARTICLE XII AMENDMENTS

- A. Amendments or Revision(s) to the Constitution and By-Laws of the Mother Lode Gun Club:
 - 1. Proposed by any member at.
 - a. Regular monthly membership meeting of the Organization.
 - b. Special membership meeting of the Organization called specifically to amend the Constitution and By-Laws.
 - c. By a special committee.
 - 2. Meeting date for vote to be determined at the meeting when the amendment(s)/revision(s) proposed.
 - 3. Notification informing members of the proposed amendment(s) or revision(s) and the date of the regular monthly membership meeting when vote to take place will be announced on the web site or in the same manner that the member selected to receive his/her copy of the Organization's newsletter.
 - 4. Notification must be on the Organization's website five (5) days prior to the regular monthly membership meeting or, if mailed, postmarked at least five (5) days prior to the regular monthly membership meeting.
 - 5. A three-fourths (3/4) majority of the members present at a regular monthly membership meeting of the Organization is required for the approval of an amendment(s)/revision(s).

LAST AMENDED ON 13 FEBRUARY 2023

The 2023 elected officers:

President

Jim Owen

Vice President

John Luckie

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