

TAKE A VACATION, LLC  
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## IMPORTANT TRAVEL INFORMATION

When booking your vacation with Take A Vacation, LLC; you agree that you have read all the important information below and signed off on it in the Credit Card Authorization form.

- **CHECK DOCUMENTS:** Please check your documents thoroughly when you receive them. Review dates, hotel, number of guests, spelling of names, options, etc. Call immediately if you have any questions.
- **RECONFIRMATIONS:** If your package includes airfare, the airlines record locator will be in the air section of your travel documents in case you want to log on to the carrier's website to check in or change seating arrangements.
  - We recommend that you reconfirm all flights prior to departure and at each point of stopover. This will give the airline the opportunity to keep you advised of any changes which may have occurred in your flight.
  - It is the client's responsibility to check the airline for any baggage fees, delays, gate information or cancelled flights. **YOU ARE RESPONSIBLE AND MUST CHECK ALL FLIGHT INFORMATION BEFORE DEPARTURE.**
- **CHECK-IN REQUIREMENTS:** Domestic: 2 hours before flight, International: 3 hours. Note: Check-In later than these times could result in denied boarding. If you are checking a bag, most airlines have a cutoff time of one hour before flight.
- **OVERBOOKING:** Airline flights may be overbooked. A person denied boarding on a flight may be entitled to a compensatory payment. The rules for denied boarding are available at all ticket counters and done directly with the airlines.
- **CHANGES OR CANCELLATIONS:** To change or cancel your flight itinerary, call this travel agency. If canceling, return the unused tickets to us for refund or credit if available. Most special, excursion, and discount tickets have various travel restrictions and may have a penalty for change or cancellation.
- **LATE PAYMENTS:** Late payments may result in cancelled bookings and/or increased pricing without refund. If final balance is not paid by due date, your trip will be automatically canceled without refund. It is your responsibility to check your invoice for accuracy when sent out for the first confirmation.
- **INSURANCE:** Airline and other travel suppliers' insurance for baggage have limited liability. Your personal insurance may not adequately cover losses incurred by cancellation, accident, illness or stolen or damaged property. We strongly urge you to purchase the additional trip insurance offered to you.

**RESPONSIBILITY:** This travel agency acts only as agent in all matters connected with the making and securing of reservations for transportation, accommodations, tours, and/or other arrangements for the retail clients of this agency and for various disclosed principles and contractors in the form of airlines, ship lines, tour wholesalers, limousine services, and owners or contractors providing accommodations, transportation, and/or other services, hereinafter referred to as "suppliers." This travel agency does not own, manage, control, or operate any transportation vehicle, hotel, restaurant, insurance company, tour or sightseeing company or any other service that would fit into the classification of "supplier." Due to this, neither this travel agency nor any of its representatives shall be or become liable or responsible for any losses, injury, or damage to person, property or in connection with any accommodations, transportation, or other services resulting directly or indirectly from any acts of God. These include but not limited to incidents at the sea, fire, breakdown in

machinery or equipment, acts of governments or other authorities, de jure or de facto, wars, whether declared or not, hostilities, civil disturbances, strikes, riots, thefts, pilferage, epidemics, pandemics, quarantines medical or customs regulations, defaults, delays or cancellations of or changes in itinerary, routing or scheduling from any cause beyond the control of this travel agency or from any loss or damage resulting from insufficient improperly issued passports, visas or other documents and that neither this travel. Take A Vacation, LLC has no liability for any personal injury/death, property damage, or other loss, accident, delay, inconvenience, or irregularity which may be caused by any party not under the agent/agency's control.

**COVID INFORMATION:** For the booking confirmation agreed upon, I requested that, an independently owned and operated travel business, Take A Vacation, LLC, book travel arrangements on my behalf. Due to the ongoing COVID-19 pandemic, I acknowledge and fully understand that these travel arrangements may be interrupted or cancelled by the associated travel supplier, a government entity, or another third party outside of Take A Vacation, LLC's control for reasons that are unforeseeable at this time. I also understand and acknowledge that travel involves the risk of a variety of hazards to health and/or safety, including but not limited to, injury, illness, disease, epidemics, and/or pandemics. I expressly understand and agree that I assume all such risks associated with travel whether or not specified herein. I acknowledge and accept the financial responsibility for the cost of any required COVID test pre and post travel, quarantine and/or vaccinations that may be required by the governing body of the destination or supplier. I further understand and acknowledge that Take A Vacation, LLC has no control over the associated supplier's policies which, in addition to applicable law, will solely govern any cancellation, rebooking, and refund related to these travel arrangements.

I also understand and acknowledge that the purchase of travel insurance is highly recommended and that coverage for circumstances such as these depends on the specific policy I purchase. Should I elect to obtain coverage, the travel insurance policy obtained by me to cover these travel arrangements will dictate any coverage for financial loss resulting from these circumstances. I acknowledge the cancellation fee mentioned in the Credit Card Authorization form will still be payable to Take A Vacation, LLC prior to cancellation of booking.

As such, by signing the Credit Card Authorization Form, I hereby agree to hold Take A Vacation, LLC harmless and release it from any and all liability for any damages including, without limitation, monetary losses, damage to person or property, illness/disease, delays, negligence, or inconvenience, that I may incur as a result of the circumstances described herein.

### [CDC COVID 19 Travel Advisory](#)

As travel opens up around the world, all destinations, airports, air carriers, hotels, restaurants, transfer companies, car rental companies, shops and excursions have established COVID-19 safety measures and precautions which may change from day to day. These safety measures may include but are not limited to curfews, attraction closings and reduced hours, size of group gatherings, social distancing requirements, health screenings and self-quarantine requirements. In addition, you must follow CDC guidelines and the recommendations of health officials. Please note that any public location where people have been or are present provides an inherent risk of exposure to COVID-19 and Take A Vacation, LLC cannot guarantee that you will not be exposed during your vacation. By traveling, you agree that you assume these inherent risks associated with your vacation. Any and all additional costs will be your sole responsibility.