

Meeting Minutes

Meeting of the North Township Advisory Board

Held at the Fire Station in Lapaz, IN

Wednesday, June 8, 2026 (following the Territory meeting)

North Township Advisory Board Members Present:

Steven Davenport, President

Steve Barber, Secretary

Judy Fisher

Emily Haskins, Trustee, North Township

Mathew Haskins, Fire Chief

For other community members present, please refer to the attached sign-in sheet.

*The reader will note that meetings are now livestreamed and available for viewing thereafter. Please refer to our website for a schedule of our meetings, links for the live streams (available for viewing thereafter), approved minutes, and additional information: <https://northtownship.org>.

The meeting consisted of the following.

Mr. Davenport called the meeting to order at 6:15pm.

1. Approval of 5/18/26 Meeting Minutes: Mr. Barber moved to approve the minutes, seconded by Ms. Fisher, and passed 3-0.
2. Territory Recommendations:
 - a. Mr. Barber moved to adopt the Territory recommendation regarding applicant #1, seconded by Judy Fisher, and passed 3-0.
 - b. Mr. Barber moved to adopt the Territory recommendation regarding the \$50,000 life policy for employees, seconded by Ms. Fisher, and passed 3-0.
3. Cemetery Update, if applicable
 - a. Ms. Haskins has not yet heard back from County Line Brethren Church regarding their parcel of land adjoining the Mt. Zion Cemetery. This may impact our decision about how to proceed with fencing. She did hear back from the Archeologist from INDOT who reported that Marshall County is in possession of the highway next to the headstone which may impinge on the Michigan Road right of way on the west side of Mt. Zion Cemetery. Ms. Haskins will be reaching out to Marshall County in hopes of securing a determination and, if it does, how to proceed.
4. Township Budget update:
 - a. Ms. Haskins presented the Budget estimate for 2027. She explained each line item (see attached handout).
 - i. LIT Shares for 2027 will be \$257,000. Per the Interlocal Agreement for the Fire Territory, the Township is obligated to spend \$163,000 of those funds for the Fire Territory. We have been informed that LIT Shares will be going away soon and cannot be counted on as a revenue stream in future years. The LIT Shares revenue stream does not impact or reduce the tax levy for the Township. LIT Shares can be utilized for construction of living quarters for emergency workers.
 - ii. As previously approved, one of the ambulances will be going in for a remount in September and will be done around the first of the year.
 - iii. Fund Balances as of June 4, 2026:

1. General: \$594,095.70
2. Fire Territory Fund: 984,415.80
3. Township Assistance: 31,809.36
4. Equipment Replacement: 81,995.67
5. Township Capital Improvement Plan 2027 update: Ms. Haskins reviewed the plan.
6. Trustee Update:
 - a. Ms. Haskins reported that 1st Source is asking for action to remove Mr. Barber and add Ms. Fisher as the Finance Chair. Mr. Barber moved to remove himself as the Finance Chair and to designate/add Ms. Fisher as the Finance Chair, seconded by Ms. Fisher, and passed 3-0.
 - b. Ms. Haskins reminded the board that there will be a Legislative Update webinar on June 17.
 - c. Ms. Haskins reported that her budget workshop with DLGF is scheduled for August 5.
7. Good of the Order announcements or updates from Fire Department:
 - a. Mr. Haskins reported that they have had 223 runs this year to date.
 - b. Mr. Haskins reported that the County Commissioners approved the Public Safety Grant of \$50,000 for the radios, which have been secured and are being distributed.
8. Public Comment:
 - a. Question regarding fencing around cemeteries. The requirement was reviewed.
 - b. Question regarding LIT Shares. This was explained.
9. Next Meetings:
 - a. Fire Territory Meeting, Monday, July 27 at 6:00pm..
 - b. Township Board Meeting, Monday, June 27 at 6:30pm or immediately following the Territory meeting.
10. Mr. Barber moved to adjourn, seconded by Ms. Fisher, and passed 3-0. Meeting adjourned at about 7:07pm.

Respectfully Submitted,
Stephen Barber, Secretary

Approved: ☒ As Written/Printed

☐ As Amended

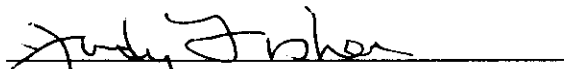
☐ As Corrected


Steven Davenport, President

7-27-26
Date


Stephen Barber, Secretary

7-27-26
Date


Judy Fisher

7/27/26
Date

North Township Marshall County Public Meeting
Monday, June 8, 2026 at 6:30pm
LaPaz-North Township Fire Station

Sign-In Sheet

1. Steve Barber
2. Al Rotunda
3. Douglas Boney
4. Sandy Robertson
5. Susan Cox
6. Judy Fisher
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- 20.
- 21.

North Township Marshall County Public Meeting
Monday, June 8, 2026 at 6:30pm
LaPaz-North Township Fire Station

- 1. Approval of 5/18/2026 Meeting Minutes**
- 2. Territory Recommendations**
- 3. Cemetery Update, if applicable**
- 4. Township Budget update**
- 5. Township Capital Improvement Plan 2027 update**
- 6. Trustee update**
- 7. Good of the order announcements or updates from Fire Department**
- 8. Public Comment (Limited to 2 minutes per person)**

Budget Form 1 - Budget Estimate

Year: 2027 County: Marshall Unit: North Township

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0061 - RAINY DAY	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0	\$0
0061 - RAINY DAY Total						\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Increased \$1,500	Pay of Clerical Help	\$1,500	\$1,500
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Pay of Township Board	\$3,750	\$3,750
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Salary of Trustee	\$20,350	\$20,350
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		Social Security-Civil Township's Share	\$6,500	\$6,500
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Office Supplies		Record Books, Stationery and Office Supplies	\$1,500	\$1,500
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	Increased \$2,000	Attorney, Budget, Tax Prep	\$5,000	\$5,000
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation		Telephone	\$1,300	\$1,300
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation		Training and Travel	\$1,500	\$1,500
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising		Printing and Advertising	\$1,000	\$1,000
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance		Insurance and Bonds	\$1,000	\$1,000
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Building Repairs/Maintenance/Construction	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Repairs and Maintenance	\$5,000	\$5,000
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Care of Cemeteries	\$25,000	\$25,000
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Indiana Twp Association	\$300	\$300
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	Increased \$6,000	Library Cards	\$10,000	\$10,000
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Other/Fire & EMS	\$60,000	\$60,000

0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays	Capital Outlays	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	Estimated cap	\$0	\$0
0101 - GENERAL Total					\$143,700	\$143,700
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	SUPPLIES	Office Supplies	Record books and postage	\$750	\$750
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	TOWNSHIP ASSISTANCE	Housing	Housing/Shelter	\$7,500	\$7,500
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	TOWNSHIP ASSISTANCE	Utilities	Utilities	\$10,000	\$10,000
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	TOWNSHIP ASSISTANCE	Food	Food	\$1,000	\$1,000
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	TOWNSHIP ASSISTANCE	Health Care	Health Care and Prescriptions	\$2,000	\$2,000
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	TOWNSHIP ASSISTANCE	Funerals, Burials, Cremations	Funerals, Burials, Cremations	\$3,750	\$3,750
0840 - TOWNSHIP ASSISTANCE	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	Property Tax Cap Impact	\$0	\$0
0840 - TOWNSHIP ASSISTANCE Total					\$28,000	\$28,000

8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Insurance	\$27,900	\$27,900
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Overtime	\$10,000	\$10,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Payroll taxes	\$37,000	\$37,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Personal Services	\$397,000	\$397,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Volunteer Firefighters	\$40,000	\$40,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	Volunteer Officers	\$20,000	\$20,000

8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		PERF	\$26,250	\$26,250
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SUPPLIES	Office Supplies		Office Supplies	\$5,000	\$5,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SUPPLIES	Operating Supplies		Fuel	\$21,000	\$21,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SUPPLIES	Other Supplies		Clothing/Gear	\$35,000	\$35,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SUPPLIES	Other Supplies		Communication	\$10,000	\$10,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SUPPLIES	Other Supplies		Medical Supplies	\$18,000	\$18,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SUPPLIES	Other Supplies		Station Maintenance Supplies	\$5,000	\$5,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		ALS Assists	\$6,000	\$6,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Insurance		Insurance	\$60,000	\$60,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Utilities	\$24,000	\$24,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Maintenance Contracts	\$5,000	\$5,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Repairs & Maintenance	\$40,000	\$40,000

8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	Accu-Med Overpayment	\$2,000	\$2,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	Miscellaneous	\$4,000	\$4,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	Small Equipment	\$45,000	\$45,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	Training	\$8,000	\$8,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	Professional Fees (EMS/MC, etc.)	\$12,000	\$12,000
8704 - SPECI FIRE TERRITORY GENERAL (POST 2022)	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	Property Tax Cap Impact	\$0	\$0
8704 - SPECI FIRE TERRITORY EQUIPMENT REPLACE (POST 2022) Total					\$858,150	\$858,150
8792 - SPECI FIRE TERRITORY EQUIPMENT REPLACE (POST 2022)	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays	Capital Outlays	\$0	\$0
8792 - SPECI FIRE TERRITORY EQUIPMENT REPLACE (POST 2022)	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	Property Tax Cap Impact	\$0	\$0
8792 - SPECI FIRE TERRITORY EQUIPMENT REPLACE (POST 2022) Total					\$0	\$0

UNIT TOTAL \$1,026,850 \$1,026,850