

Meeting Minutes

Meeting of the North Township Advisory Board

Held at the Fire Station in Lapaz, IN

Wednesday, December 10, 2025 at 6:00pm

North Township Advisory Board Members Present:

Steven Davenport, President

Steve Barber, Secretary

Judy Fisher

Emily Haskins, Trustee, North Township

Mathew Haskins, Fire Chief

For other community members present, please refer to the attached sign-in sheet.

*The reader will note that meetings are now livestreamed and available for viewing thereafter. Please refer to our website for a schedule of our meetings, links for the live streams (available for viewing thereafter), approved minutes, and additional information: <https://northtownship.org>.

The meeting consisted of the following.

Mr. Davenport called the meeting to order at 6:00pm.

1. Approval of 11/19/25 Meeting Minutes: Mr. Barber moved to approve the minutes as printed, seconded by Ms. Fisher, and passed 3-0.
2. Equipment Update: Mr. Haskins reported that we have received both LUCAS devices. The cot and radio are both installed. We are still waiting on the heart monitor. Mr. Robertson provided a demonstration of the LUCAS device. The fan, approved at the last meeting, has been ordered.
3. Additional Appropriation Hearing: Appropriation 2025-7 (see attached) is for the purpose of using the Rainy Day Fund in part to purchase the LUCAS devices. Mr. Barber moved to approve Appropriation 2025-7, seconded by Ms. Fisher, and passed 3-0.
4. Line-Item Appropriations: Ms. Haskins reviewed Resolution 2025-8 (see attached). She clarified that items 5-8 are related to the Fire Territory. Mr. Barber moved to adopt Resolution 2025-8, seconded by Ms. Fisher, and passed 3-0.
5. Anti-Nepotism Policy and Attestations (see attached): Mr. Barber moved to adopt and approve the Anti-Nepotism Policy, seconded by Mr. Davenport, and passed 3-0. All board members signed the attestation.
6. 2026 Salary Ordinance (see attached): A discussion ensued regarding the salary for full-time employees. For future reference, board may consider addressing pay raises in the future with initiation anticipated at the beginning of the calendar/budget year. The salary categories for Full-time Employees were identified as \$47,500 for Basic EMT; \$49,000 for Advance EMT; \$50,000 for EMT/Firefighter. An Administrative Assistant was also added at the amount of \$7,000. Mr. Barber moved to approve and adopt the 2026 Salary Ordinance as modified, seconded by Mr. Davenport, and passed 3-0.
7. 2026 Library Contract: Ms. Haskins indicated that the Library has utilized most of what we have submitted to date. Mr. Davenport moved to approve the 2026 Library Contract, seconded by Ms. Fisher, and passed 3-0.
8. 2026 Fire Contract (see attached):
 - a. Regarding Section 3, Funding, Mr. Haskins reported that he and the Fire Department are considering modifications to how the Fire Department distributes the volunteer allowances – but nothing was changed at this time.
 - b. Regarding Section 10-c, Good Standing was added.

c. Mr. Barber moved to approve the 2026 Fire Contract as printed, seconded by Ms. Fisher, and passed 3-0.

9. Capital Asset Ledger Policy (see attached): Mr. Davenport moved to continue using the Capital Asset Ledger Policy, seconded by Ms. Fisher, and passed 3-0.

10. Trustee Update:

- Ms. Haskins reported that she is still waiting to hear back from the State regarding the 1782 Notice.
- Ms. Haskins reported that there are a few outstanding bills which are expected to arrive. But as of yesterday, we are at 54% of the submitted budget for the Territory. The Township is at 56% of the submitted budget. And Township Assistance is at 22% of the submitted budget. The total funds spent as of yesterday across all fund categories \$637,510.86 (less outstanding bills yet to be received and/or paid).

11. Good of the Order announcements or updates from the Fire Department:

- Mr. Haskins reported that the first quote for the fan, which has been ordered, was around \$7,000, but he was able to secure it for about \$5,900.

12. Public comments: None

13. Next Meetings:

- Tuesday, January 6, 2026
- Wednesday, January 14, 2026 (Joint meeting with Town of LaPaz at 6:00pm – to review the Annual Financial Report – according to the Interlocal Agreement)
- Wednesday, January 14, 2026 (Township Advisory Board meeting at 7:00pm)

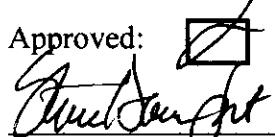
14. Mr. Barber moved to adjourn, seconded by Ms. Fisher, and passed 3-0. Meeting adjourned at about 7:14pm.

Respectfully Submitted,
Stephen Barber, Secretary

Approved: As Written/Printed

As Amended

As Corrected



Steven Davenport, President

1-6-2026

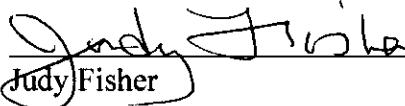
Date



Stephen Barber, Secretary

1-6-2026

Date



Judy Fisher

1/6/26

Date

North Township Marshall County Public Meeting
Wednesday, December 10, 2025 at 6:00pm
LaPaz-North Township Fire Station

Sign-In Sheet

1. *Steve Daugh*
2. *Judy Fisher*
3. *Steve Parker*
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North Township Marshall County Public Meeting
Wednesday, December 10, 2025 at 6:00pm
LaPaz-North Township Fire Station

- 1. Approval of 11/19/25 Meeting Minutes**
- 2. Equipment update**
- 3. Additional Appropriation Hearing**
- 4. Line-Item Appropriations**
- 5. Anti-Nepotism Policy & Attestations**
- 6. 2026 Salary Ordinance**
- 7. 2026 Library Contract**
- 8. 2026 Fire Contract**
- 9. Capital Asset Ledger Policy**
- 10. Trustee update**
- 11. Good of the order announcements or updates from Fire Department**
- 12. Public Comment (Limited to 2 minutes per person)**